

COMPLAINT FORM

FOR POSSIBLE CITY OF MONROE HISTORIC PRESERVATION DISTRICT VIOLATIONS

Section A: Complainant:

(Optional)

Name: _____

Address: _____

Phone: _____

Section B: Information regarding possible violation:

Location/address: _____

Date observed: _____

Nature of possible violation: _____

All complaints are to be submitted in writing to the City of Monroe Building Inspection and Zoning Department at City Hall, 1110 18th Avenue, Monroe, WI 53566.

Section C: Report of Building Inspection and Zoning Department:

Date complaint received: _____

Report of findings after investigation: _____

No violation found

Issue resolved/action taken: _____

Recommendation for further action: _____

Date: _____

Signature: _____

*Copy to be kept on file in the Building Inspection/Zoning Department
Copy mailed to complainant*