



Monroe Fire Department

Standard Operating Guidelines

Emergency Medical Response Unit

Purpose: The Monroe Fire Department Emergency Medical Response Unit was created to serve as a third tier response function whenever GCEMS units 801 and 802 are not available to respond, and to assist GCEMS when more manpower is needed. The EMR unit while still part of the Monroe Fire Department is additionally governed by the following rules when responding to Medical calls.

Level of Performance: All members shall meet minimum training requirements before participating in First Response activities. Additionally, any member failing to maintain and participate in required trainings and certifications will be removed from the first response function.

The EMR Function shall be supervised by a department officer (*Lieutenant of Emergency Medical Response*).

The Emergency Medical Responders shall meet monthly on the fourth Thursday of the month at 7:45 pm at the fire station #1, or at a time and place as determined by the EMR Officer.

All EMR's must hold a minimum of Firefighter 1, and First Responder certification. Probationary firefighters may not serve as first responders until they have completed their probationary period.

All EMR's must attend the semi-annual advance skills certification. Failure to attend the re-certification may result in the suspension of your First Responder license until you have been recertifies in your advance skills.

The EMR will also be required to attend monthly training which meets the requirements of the bi-annual refresher. Failure to meet the minimum requirement will result in the suspension of your license until the requirements have been met.

The Emergency Medical Response unit will respond to all calls as requested by Green County EMS or other responding agencies.

Whenever EMRU is activated, Squad 6 shall respond with at least one EMR certified officer and at least 4 state certified EMR's. If no certified officer is available the senior first response certified firefighter present may assume the role of apparatus officer. Other units may also be called to respond as necessary.

Upon arrival at the scene the EMR shall commence patient care if a higher trained person (*EMT*) is not present, or will assist with patient care if an EMT is already on-scene.

The EMR shall treat and prepare the patient for transport, and continually monitor the patient until such time as the patient can be transferred to the care of a BLS or ALS provider.

At no time shall a patient be abandoned once care has commenced unless the providers life or safety are in imminent danger.

The EMRs on-scene shall complete all required documentation concerning the conditions found and care rendered and turn that documentation over to the transporting agency. A copy will be forwarded to the Fire Chief for inclusion in the incident report.

Upon return to the station members shall ensure that the Squad is restocked of any used supplies. And the engine is made ready for future calls.

Each incident shall be reviewed at monthly training sessions to identify discrepancies and to identify future training needs.

Implementation: This policy has been approved by the Officers of the Monroe Fire Department and the Monroe Common Council. This policy, and all adopted procedures, provide a guideline for operations within the Monroe Fire Department. Adoption of these guidelines in no way restricts the incident commander, department administration or the Monroe Common Council from modifying operations or implementing exceptions to policy in the interest of safety, efficiency and harmony within the organization. It shall remain in effect until withdrawn or modified by the department.

Effective Date: December 2, 2014