

# Monroe Fire Department

## Standard Operating Guidelines Apparatus Response to Calls



**Purpose:** In order to minimize confusion and ensure that adequate resources are assigned to each incident that the department is called to. The following guideline has been developed listing normal response scenarios, and apparatus assignments. These are by no means inclusive of all calls; they do however represent the most frequently encountered incidents. The incident commander or other department officers may modify any response requirements to address the current situation. The incident commander may also cancel or refuse any response he or she feels is un-warranted.

**Level of Performance:** This guideline shall be followed for all department responses unless modified by the Chief of Department, Incident Commander, or other department officers.

Apparatus officers or operators should not contact command asking if response is needed. All units should continue response until cancelled by the officer in charge.

The department has developed standard response routes to various areas in the city and routes leaving the city. These routes avoid congested commercial areas and residential areas as much as possible. These routes will be used for all responses unless the apparatus officer or the officer-in charge directs the use of an alternate route.

These routes are as listed;

### Station No. 1

Response routes are up to the discretion of the apparatus officer however the following limitations are noted:

- When crossing Highway 69 at 11<sup>th</sup> Street, a full stop is required even when responding in emergency mode.
- When crossing Highway 69 at 17<sup>th</sup> Street, a full stop is required even when responding in emergency mode.

### Station No. 2

Response routes are up to the discretion of the apparatus officer however the following limitations are noted:

- When crossing Highway 69 at 11<sup>th</sup> Street, a full stop is required even when responding in emergency mode.
- When crossing Highway 69 at 17<sup>th</sup> Street, a full stop is required even when responding in emergency mode.

**North** – 12<sup>th</sup> Street east to 20<sup>th</sup> Avenue, north to 6<sup>th</sup> street then east or west as the location dictates.

**West** – 12<sup>th</sup> Street east to 20<sup>th</sup> Avenue, north to 9<sup>th</sup> Street, west on 9<sup>th</sup> Street as location dictates.

**South** – West on 12<sup>th</sup> Street to 13<sup>th</sup> Avenue, South on 13<sup>th</sup> Avenue to 19<sup>th</sup> Street, west on 19<sup>th</sup> street to 11<sup>th</sup> Avenue, west on 21<sup>st</sup> to highway 69 or south on 11<sup>th</sup> Avenue as location dictates.

**East** – East on 12<sup>th</sup> Street to 20<sup>th</sup> Avenue, south on 20<sup>th</sup> Avenue to 13<sup>th</sup> Street, east on 13<sup>th</sup> Street as location dictates.

**High School and Surrounding Area.** – East on 12<sup>th</sup> Street to 20<sup>th</sup> Avenue, south to 16<sup>th</sup> Street, west on 16<sup>th</sup> Street to 17<sup>th</sup> or 16<sup>th</sup> Avenue as location dictates.

*Using 17<sup>th</sup> Avenue going south on the north bound one way is not allowed at any time. This includes response in department apparatus or personal vehicles.*

This guideline lists initial response order for various types of incidents. Units will respond in the order indicated. The number shown in parentheses is the number of firefighters including the officer and driver that should be manning the apparatus during response.

**Fire Calls** Includes any actual or suspected structure fire, chimney, vehicle, or dumpster fires as well as activated fire alarms.

**City Area** Station 1: C-10, E-1, S-5, C-11 or others as required

Station 2: E-2 (7), S-6, (6) or others as required

**2nd Alarm** Station 1: U-13 special equipment or other units as requested

Station 2: E-3, L-7 (6)\* or others as requested

\* Ladder 7 should respond as second out on all commercial, health care or multi-family residential calls

*Note; Calls at Schools, nursing homes, assisted living centers or hospitals will automatically activate a second alarm. Additionally, calls at Pleasant View complex are considered a second alarm city response.*

**Rural Area** Station 1: C-10, S-5 (6), T-9 (2) or others if requested

Station 2: E-2 (7), T-8 (2), B-4 (2) or others as requested

**All possible structure fires or alarms** (or when requested by IC): C-11 (Chief Officer) will respond to the scene whenever available.

<b>Vehicle Accidents</b>	Any response to a vehicle accident which requires control of hazards or the extrication and removal of accident victims.
<b>City Area</b>	Station 1: C-10, U-13 (2), S-5 (6) for multiple vehicle accidents or if requested  Station 2: S-6 (7)
<b>Rural Area</b>	Station 1: C-10, U-13 (2), S-5 (6) for multiple vehicle accidents or if requested  Station 2: S-6 (7), B-4 (2) or others as requested
<b>Haz-Mat</b>	Any incident reported or anticipated to involve hazardous materials of a flammable or toxic nature.  Station 1: C-10, S-5 (6), Second Alarm E-1 (6)  Station 2: S-6 (7), Second Alarm E-2 (6)  Other equipment as requested by Incident Command
<b>Grass/Brush Fire</b>	Any fire involving grass or brush that is not presenting a known hazard to structures or other property of value.
<b>City Area</b>	Station 1: C-10, S-5 (6), U-13 and ATV-7500 as requested (2)  Second Alarm: E-1 (6), T-9 (2)  Station 2: E-2 (7), B-4 (2), others as requested
<b>Rural Area</b>	Station 1: C-10, S-5 (6), T-9 (2), U-13 (2) and ATV-7500  Station 2: E-2 (7), B-4 (2), T-8 (2)
<b>EMS Emergency Medical Response</b>	Any call for medical care to assist EMS.
<b>City or Rural</b>	Station 2 (only): S-6 ( <i>at least 1 Officer and 4 certified First Responders</i> ) C-10, C-11 or C-12, ATV-7500 (2) as requested.
<b>All PNB</b>	The Duty Officer (C-12) and C-10 or C-11 ( <i>Chief Officer</i> ) shall respond to the scene whenever available.
<b>Service Calls</b>	Any incident as determined by the incident commander, or police department, or Green County Sheriff's Office to be a non-emergency situation.
<b>City or Rural</b>	Any vehicles and personnel as determined by the officer in charge.

**Airport Operations** C-10, C-11, E-1 (6), E-2 (7), S-6 (7), S-5 (6), U-16 (2) (*with U-13*), T-8 (2), B-4 (2), T-9 (2) or equipment as assigned by the officer in charge.

**Mutual Aid** - *Mutual Aid is addressed by SOG MFD 6.011 effective 3/5/2014*

**MABAS** - *MABAS deployment is addressed by SOG MFD 6.011 effective 3/5/2014*

**Second Alert or CODE RED** Upon transmission of a second alert or Code Red, any available personnel shall report to the fire station and contact the Incident Commander or Officer in charge via radio or other means for response instructions. All responding personnel should monitor the base radio and remain at the station until assigned or released by the incident commander.

**Third Alert or ALL CALL** Upon transmission of a third alert or All Call, any available personnel should make all possible effort to report to the fire station and contact the Incident Commander or Officer in charge via radio or other means for response instructions. All responding personnel should monitor the base radio and remain at the station until assigned or released by the incident commander. These duties may include operations support, liaison to change of quarters crews or other duties as may be assigned by the IC or Chief Officers.

**Release of Equipment:** All personnel or manpower that is not needed should be returned as soon as possible, and made ready for other possible calls. Vehicles enroute should be cancelled and returned to quarters as determined by the Officer in charge.

**Implementation:** This policy has been approved by the Officers of the Monroe Fire Department and the Monroe Common Council. This policy, and all adopted procedures, provide a guideline for operations within the Monroe Fire Department. Adoption of these guidelines in no way restricts the incident commander, department administration or the Monroe Common Council from modifying operations or implementing exceptions to policy in the interest of safety, efficiency and harmony within the organization. It shall remain in effect until withdrawn or modified by the department.

**Effective Date:** December 2, 2014