



Monroe Fire Department

Standard Operating Guidelines Training Policy

Purpose: A well trained department is a primary concern, and an effective way to prevent injuries, deaths, and un-necessary equipment and property damage. The department fully supports firefighter training, both in-house and from outside sources. Each member is encouraged to fully partake in any training opportunities that are available. This guideline sets minimum training participation levels for all members of the department.

Level of Performance: Each member of the department shall participate in training on the 2nd and 4th Tuesday of each month. Members not able to attend must contact the Fire Chief's office or Training Division Office **prior** to the scheduled training to obtain an excuse. **Excuses will be granted upon request only by calling 608-329-2575**, if there is no answer the member should leave a message. Failure to be excused from training three times in a calendar year may result in automatic dismissal from the department.

Each member must participate in certain essential task training at least once every two years. These essential tasks are listed below and may be modified from time to time.

- SCBA
- Ladders
- Fire Attack
- Search & Rescue
- Extrication
- Portable Pumps
- Chainsaws and ventilation techniques

In addition each member must receive regular training on the following subjects.

- Bloodborne Pathogens
- CPR
- First Aid

Failure to complete the required trainings within the specified time-frame may result in suspension or dismissal from the department.

Implementation: This policy has been approved by the Officers of the Monroe Fire Department and the Monroe Common Council. This policy, and all adopted procedures, provide a guideline for operations within the Monroe Fire Department. Adoption of these guidelines in no way restricts the incident commander, department administration or the Monroe Common Council from modifying operations or implementing exceptions to policy in the interest of safety, efficiency and harmony within the organization. It shall remain in effect until withdrawn or modified by the department.

Effective Date: December 2, 2014

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