



Monroe Fire Department

Standard Operating Guidelines Safety Committee

Purpose: The safety of our firefighters and the public we serve must be paramount in everything we do. NFPA 1500 clearly states that each department must make arrangements to identify and monitor safety issues within the department during incident response, training evolutions, and during in-house activities. The Monroe Fire Department and the City of Monroe will do everything possible to protect our most important asset, our people.

Level of Performance: The Safety Committee shall be made up of one Captain (Safety Officer) and not more than 10 firefighters selected by the Safety Officer and approved by The Fire Chief. Committee members should have completed two years of service with the department and NFA Incident Safety Officer training, or an acceptable alternative course as determined by the Safety Officer and Fire Chief, prior to appointment.

The committee shall meet monthly on the second Thursday at 7:45 pm at the Station No. 1, or at a time and place announced by the Safety Officer.

Members of the safety committee will serve as Incident Safety Officers when assigned and carry out the duties as outlined in the Incident Safety Officer SOG

The safety committee will review department procedures and recommend safe practices to the officers for evaluation and possible adoption.

Safety committee members shall inspect each firefighter's personal protective equipment at least semi-annually. The Safety Officer will forward the appropriate documentation to the fire chief indicating that the equipment check has been completed, and listing any unresolved deficiencies.

The Safety Officer will conduct a safety inspection of the station monthly and forward same to Fire Chief.

The Committee will review safety officer sheets for incident responses to evaluate and identify problem areas which need to be addressed through training, or policy changes.

Implementation: This policy has been approved by the Officers of the Monroe Fire Department and the Monroe Common Council. This policy, and all adopted procedures, provide a guideline for operations within the Monroe Fire Department. Adoption of these guidelines in no way restricts the incident commander, department administration or the Monroe Common Council from modifying operations or implementing exceptions to policy in the interest of safety, efficiency and harmony within the organization. It shall remain in effect until withdrawn or modified by the department.

Effective Date: December 2, 2014

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