

BOARD OF PUBLIC WORKS MINUTES
April 30, 2018

A. CALL TO ORDER & ROLL CALL

Alder Schilt called the meeting to order. Present at roll call were Alderpersons Schilt, Douglas, and Beam. Alder Newcomer was absent. Also present were Director of Public Works Al Gerber, City Administrator Phil Rath, City Attorney Dan Bartholf, City Clerk Arianna Voegeli, Mayor Armstrong, and other City staff.

B. CORRECTION OF MINUTES

None

C. OPEN BIDS OR QUOTATIONS

1. CONSIDERATION OF RECEIVING LATE BID SUBMISSION(S) FOR CITY HALL FLOORING PROJECT

City Administrator Phil Rath explained that KSW Construction had contacted the City and indicated that due to staffing changes, they were not able to meet the bid deadline. City Attorney Bartholf explained that the City has wide discretion on whether or not they want to accept and open the late bid and that the chances of a successful challenge against the late bid are unlikely. Questions, answers, and discussion took place. Motion by Alder Douglas to accept the late bid, seconded by Alder Beam. Upon voice vote, motion carried.

2. CONSIDERATION OF OPENING SOLE BID (SKIPPED IF COMMITTEE OPTS TO INCLUDE THE LATE SUBMISSION) OR RETURNING THE BID AND REVISING THE BID PROCESS

Agenda item was skipped due to the decision made on agenda item #1.

3. OPEN THE BID(S)

Director of Public Works Al Gerber opened the bids and read them aloud.

4. EVALUATION OF BID RESULTS AND VARIOUS ALTERNATIVE OPTIONS

The committee identified Fundamental Designs the lowest bid and Administrator Rath commented that the contractor had been on site several times for visits with potential sub-contractors. He further explained the types of work that would be done under each option. The general consensus of the committee is to have Administrator Rath send the bid numbers out to the full Council for review and to answer any questions at the 5/1 BPW meeting.

5. RECOMMENDATION OF CONTRACTOR AND CITY HALL FLOORING OPTION TO COMMON COUNCIL

Agenda item was skipped.

D. CORRESPONDENCE

None

E. PERMITS

None

F. APPROVAL OF BILLS

City Clerk Arianna Voegeli presented an invoice from Advanced Disposal in the amount of \$2,020.87. Motion by Alder Douglas to approve the bills, seconded by Alder Schilt. Upon voice vote, motion carried.

G. BUSINESS PRESENTED BY PUBLIC

None.

H. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS

None.

I. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

None.

J. ADJOURNMENT

Motion made by Alder Beam and seconded by Alder Douglas to adjourn. Upon voice vote, motion carried.

Prepared by Arianna Voegeli
City Clerk