

City of Monroe
Common Council Minutes
March 20, 2018

A. CALL TO ORDER & ROLL CALL

Mayor Armstrong called the meeting to order. Present at roll call were Mayor Armstrong and Alderpersons Boyce, Bauman, Miller, Beer, Newcomer, Koch, Thoman, Marsh, and Schilt.

B. CORRECTION OF MINUTES

None

C. PRESENTATION OF PETITIONS AND COMMUNICATIONS

None

D. BUSINESS BY MAYOR

None

E. APPEARANCES BY THE PUBLIC

None

F. CONSENT AGENDA

1. RESOLUTION GRANTING MISCELLANEOUS LICENSES
2. APPROVE CLAIMS AS PRESENTED ON CLAIMS LIST

Motion by Alder Beer to approve the consent agenda, seconded by Alder Miller. Upon roll call vote, motion carried.

G. COMMENTS/QUESTIONS ON TREASURER'S REPORT (2ND REGULAR MEETING OF EACH MONTH)

None

H. PLAN COMMISSION (NEWCOMER)

1. ORDINANCE REZONING PROPERTY # 160

A public hearing was held. No one from the public spoke. Motion by Alder Newcomer to approve the ordinance rezoning property # 160, seconded by Alder Beer. Upon roll call vote, motion carried.

2. RESOLUTION APPROVING REVISED AGREEMENT WITH VANDEWALLE AND ASSOCIATES INCORPORATED FOR ZONING CODE REVISION SERVICES

Assistant Administrator Liebert explained the changes to the agreement. Motion by Alder Miller to approve the revised agreement, seconded by Alder Koch. Questions and answers took place about the tentative deadline and funding for the additional cost of approximately \$4,000. Administrator Rath advised the additional funding will come out of capital. Upon roll call vote, motion carried.

I. LICENSE COMMITTEE

1. RESOLUTION GRANTING A "CLASS C" WINE LICENSE TO BULLQUARIAN BREWHOUSE, LLC
Agenda item postponed until the next meeting.

J. BOARD OF PUBLIC WORKS (KOCH)

1. RESOLUTION APPROVING PURCHASE OF 2018 ELGIN PELICAN STREET SWEEPER
Alder Koch presented the resolution and moved for its approval. Motion was seconded by Alder Thoman. Questions and discussion took place. Upon roll call vote, motion carried.
2. RESOLUTION APPROVING HIRING ENGINEERING FIRM FOR 2018/2019 UTILITY DESIGN WORK
Alder Koch presented the resolution and moved for its approval. Motion was seconded by Alder Newcomer. Upon roll call vote, motion carried.

K. FINANCE AND TAXATION COMMITTEE (BOYCE)

1. RESOLUTION APPROVING TRANSFER OF LAND BETWEEN THE GREEN COUNTY FAMILY YMCA AND CITY OF MONROE
Alder Boyce presented the resolution and moved for its approval. Motion was seconded by Alder Marsh. Upon roll call vote, motion carried.
2. RESOLUTION ACCEPTING TERMS OF LEASE AGREEMENT WITH WOODFORD STATE BANK FOR FINANCING ENERGY SERVICE CONTRACT
Alder Boyce presented the resolution and moved for its approval. Motion was seconded by Alder Beer. Administrator Rath explained the agreement. Questions and discussion took place. Upon roll call vote, motion carried.

L. COUNCIL OF THE WHOLE (NEWCOMER)

1. RESOLUTION APPROVING VOTER REGISTRATION IN CLERK'S OFFICE DURING APRIL 3, 2018 SPRING ELECTION
Alder Newcomer presented the resolution and moved for its approval. Motion was seconded by Alder Koch. Upon roll call vote, motion carried.
2. CORPORATE RESOLUTION FOR UBS FINANCIAL SERVICES
Alder Newcomer presented the resolution. Motion by Alder Newcomer to approve the resolution, seconded by Alder Beer. Fire Chief Dan Smits briefly explained the volunteer firefighters Length of Service program. Discussion took place. Upon roll call vote, motion carried.
3. CONSIDERATION OF PROCEEDING WITH RICOH FOR CONTRACTED SERVICES OF A RECEPTIONIST TO FILL THE VACANCY OF THE CITY HALL SECRETARY POSITION
Administrator Rath explained that before someone can be placed in the position, there is a master service agreement would need to be approved. It would take 30-90 days to fill the position after Ricoh is given the approval to proceed. Rath discussed the advantages and benefits in hiring from Ricoh and touched on the duties that would be included in the role. He advised that the contract will be forwarded out to Council members for review. Discussion took place. General consensus from the Council is to get a bigger expansion at Salary and Personnel so it can be reviewed and moved on further.

M. BUSINESS PRESENTED BY ALDERPERSONS

Alder Miller commented on meetings running late and said he would like to see meeting dates changed so Council is not delayed.

Alder Bauman would like the Judiciary & Ordinance Committee to look at moving up the start time of Council meetings. She explained that she has looked at 16 other communities and found that others start between 5-7 PM. Her suggestion is not having any committee meetings before Council and having them on other nights or on off weeks.

N. BUSINESS PRESENTED BY DEPARTMENT HEADS

Police Chief Kelley advised Council Members that the annual report is in their mailboxes for their review.

Director of Finance Bridget Schuchart explained that the audit was complete and everything went well. She advised that we are on track to have the audit finalized by the third week of May.

O. BUSINESS PRESENTED BY THE PRESS

None

P. BUSINESS: CLOSED

Under Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Mayor Armstrong read the purposes of the closed meetings under Wis. Stats. 19.85(1)(G) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and under Wis. Stats 19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session along with the following closed agenda items.

Motion by Alder Marsh to go into closed session, seconded by Alder Beer. Motion carried unanimously as announced by Mayor Armstrong.

1. NEGOTIATION STRATEGIES WHEN DEALING WITH POTENTIAL FUTURE ECONOMIC DEVELOPMENT PROJECTS FOR COMPANIES WORKING WITH THE CITY

[REDACTED]

2. CONSIDERATION OF PROPOSED ECONOMIC DEVELOPMENT PROJECT REGARDING HENNESSEY IMPLEMENT

[REDACTED]

[REDACTED]

Q. BUSINESS: CLOSED UNDER WIS. STATS. 19.85(1)(G)

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. CONSIDERATION OF MEDIATION RESULTS REGARDING A SETTLEMENT AGREEMENT RELATED TO THE RENOVATION OF THE WASTE WATER TREATMENT PLANT

[REDACTED]

R. BUSINESS: OPEN

Motion by Alder Beer to go back into open session, seconded by Alder Boyce. Upon voice vote, motion carried.

1. CONSIDERATION OF MEDIATION RESULTS REGARDING A SETTLEMENT AGREEMENT RELATED TO THE RENOVATION OF THE WASTE WATER TREATMENT PLANT

Motion by Alder Bauman to accept the proposed settlement agreement, seconded by Alder Beer. Upon roll call vote, motion carried.

2. CONSIDERATION OF PROPOSED ECONOMIC DEVELOPMENT PROJECT REGARDING HENNESSEY IMPLEMENT

None.

S. ADJOURNMENT

Motion to adjourn by Alderperson Beer, seconded by Alderperson Thoman. Upon voice vote, motion carried.

Arianna Voegeli

City Clerk