

BOARD OF PUBLIC WORKS MINUTES
March 5, 2018

A. CALL TO ORDER & ROLL CALL

President Koch called the meeting to order. Present at roll call were Alderpersons Koch, Miller, and Schilt, and Youth in Government members Aiden Lambert and Luke Nicholson. Also present were Director of Public Works Al Gerber, City Clerk Arianna Voegeli, and Jesse Duff of Fehr Graham. Alder Newcomer was absent.

B. CORRECTION OF MINUTES

None

C. OPEN BIDS OR QUOTATIONS

None

D. CORRESPONDENCE

None

E. PERMITS

1. PUBLIC WORKS PERMIT FOR EXTENSIVE WORK IN THE PUBLIC RIGHT OF WAY

Administrator Rath explained that when large projects come forth they typically are brought to the committee for review and consideration, and further explained the scope of the work. Questions and discussion took place. Motion by Alder Miller to approve the permit, seconded by Alder Schilt. Upon voice vote, motion carried.

F. APPROVAL OF BILLS

Administrative Secretary Arianna Voegeli presented the following invoices totaling \$15,368.81 for approval.

Invoices presented at BPW meeting on 3/5/18			
Vendor Name	Description	Amount	Payment Application
Whitney Tree Service LLC	Tree Removal/Trimming	\$12,595.00	
Advanced Disposal	Processing and Transportation fees	\$2,773.81	
		Total:	
		\$15,368.81	

Questions and answers took place about the status of tree removals. Motion by Alder Miller to approve the bills, seconded by Alder Schilt. Upon voice vote, motion carried.

G. UTILITIES SUPERVISOR

1. DISCUSS AND AUTHORIZE HIRING ENGINEERING FIRM TO COMPLETE PHOSPHORUS REPORTS

Director of Public Works Gerber explained that the DNR requires phosphorus removal, and that the Wastewater Treatment Plant needs to be in compliance by 2020. Three different options are being considered to reduce the levels. A decision needs to be made by June of 2018 and an implementation plan needs to be completed with the DNR by June of 2019. Proposals were received from the RFP ranging from \$21,000-\$35,000 for the studies for the compliance report. Director of Public Works Gerber recommends hiring Fehr Graham for a range of \$19,500-\$21,500. Questions and discussion took place. Motion by Alder Schilt to approve the hiring of Fehr Graham to complete phosphorus reports, seconded by Alder Miller. Upon voice vote, motion carried.

H. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS

1. RECOMMEND TO COUNCIL TO APPROVE PURCHASE OF 2018 ELGIN PELICAN STREET SWEEPER

Director of Public Works Gerber explained that the new sweeper would replace the 2006 Pelican sweeper and requested permission to list the old sweeper through Wisconsin Surplus with the proceeds going into the Storm Sewer capital reserve account. The cost of the new sweeper is \$211,377, and the trade in value of the existing sweeper is \$20,000 and will be listed on Wisconsin Surplus for \$20,000-\$30,000. Motion by Alder Miller to approve the purchase of 2018 Elgin Pelican Street Sweeper, seconded by Alder Schilt. Upon voice vote, motion carried.

I. BUSINESS PRESENTED BY PUBLIC

J. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

Alder Miller asked if a left turn lane can be put in on the southbound side of 8th Avenue in front of Kwik Trip. Discussion took place. Director of Public Works Gerber advised that legally there is not enough room to add a left turn lane.

K. ADJOURNMENT

Motion made by Alder Miller and seconded by Alder Schilt to adjourn. Upon voice vote, motion carried.

Prepared by Arianna Voegeli
City Clerk