

**BOARD OF PUBLIC WORKS MINUTES**  
**January 15, 2018**

**A. CALL TO ORDER & ROLL CALL**

President Koch called the meeting to order. Present at roll call were Alderpersons Koch, Newcomer, and Miller and Youth in Government member Luke Nicholson. Also present were Director of Public Works Al Gerber, Park Director/City Forester Paul Klinzing, and Administrative Secretary Arianna Voegeli.

**B. CORRECTION OF MINUTES**

None

**C. OPEN BIDS OR QUOTATIONS**

None

**D. CORRESPONDENCE**

None

**E. PERMITS**

None

**F. APPROVAL OF BILLS**

Administrative Secretary Arianna Meier presented a bill from Rock Road Companies in the amount of \$73,089.52, which was payment application number 16. Alder Koch asked where that bill brought us to. Director of Public Works Al Gerber advised that there will probably be two more pay requests after this one and that the numbers are being finalized. Motion by Alder Miller to approve the bill as presented, seconded by Alder Newcomer. Upon voice vote, motion carried.

**G. PARKS SUPERVISOR**

**1. REVIEW & CONSIDERATION OF QUOTES FOR FORESTRY WORK**

Paul Klinzing explained that quotes for forestry work were opened at 2pm on January 15, 2018 at the west side fire station. The request for quotes with the specifications were advertised in the Monroe Times, City website, and on Facebook. Two companies in addition to Whitney Tree Services inquired about the contract. Complete quotes were received by Tru Green and Whitney Tree Services, and quotes were distributed to committee members. Quotes were requested as a one year contract and a two year contract. Tru Green provided quotes for treatments only. Paul Klinzing recommends accepting the quote from Whitney Tree Services for items 1-4 and accepting the quote from Tru Green for item 5 for a 2 year contract. Questions and discussion took place. Motion by Alder Miller to approve the recommendation of Paul Klinzing, seconded by Alder Newcomer. Upon voice vote, motion carried.

**H. BUSINESS PRESENTED BY PUBLIC**

None.

**I. BUSINESS PRESENTED BY BOARD PRESENT, MAYOR, AND BOARD**

**MEMBERS**

None.

**J. ADJOURNMENT**

Motion made by Alder Miller and seconded by Alder Newcomer to adjourn. Upon voice vote, motion carried.

Prepared by Arianna Voegeli  
Administrative Secretary