

City of Monroe
Common Council Minutes
January 2, 2018

- A. CALL TO ORDER & ROLL CALL
Mayor Armstrong called the meeting to order. Present at roll call were Mayor Armstrong and Alderpersons Boyce, Miller, Beer, Koch, Thoman, Marsh, and Schilt. Alderpersons Bauman and Newcomer were absent.
- B. CORRECTION OF MINUTES
none
- C. PRESENTATION OF PETITIONS AND COMMUNICATIONS
none
- D. BUSINESS BY MAYOR
none
- E. APPEARANCES BY THE PUBLIC
none
- F. CONSENT AGENDA
1. RESOLUTION GRANTING MISCELLANEOUS LICENSES
 2. APPROVE CLAIMS AS PRESENTED ON CLAIMS LIST
Motion to approve the consent agenda made by Alderperson Beer, seconded by Thoman.
On roll call vote, the motion carried unanimously.
- G. JUDICIARY AND ORDINANCE REVIEW COMMITTEE
1. ORDINANCE REPEALING AND RECREATING SUBSECTIONS 1-5-8(D)(4) OF THE MONROE CITY CODE: RULES OF PROCEDURE – VOTES
Alderperson Beer presented for the second time. A public hearing was held. City Attorney Bartholf explained the ordinance. No one from the public spoke. Motion to adopt the ordinance made by Alderperson Beer and seconded by Alderperson Marsh. On roll call vote, the motion carried unanimously.
 2. ORDINANCE REPEALING AND RECREATING SUBSECTIONS 11-3-3(G) OF THE MONROE CITY CODE: LICENSE HOLDER'S AUTHORIZED INDIVIDUALS USE OF DOG PARK
Alderperson Beer introduced for the second time. A public hearing was held. City Attorney Bartholf explained the ordinance. No one from the public spoke. Motion to adopt the ordinance made by Alderperson Beer and seconded by Alderperson Miller. Alder Marsh commented that he wants this addressed in the future. Questions and discussion took place. On roll call vote, the motion carried unanimously.
 3. ORDINANCE REPEALING AND RECREATING SECTION 8-4-11 OF THE MONROE CITY CODE: PRIVATE WELL ABANDONMENT
Alderperson Beer submitted for the second time. A public hearing was held. No one from the public spoke. City Attorney Bartholf explained the ordinance. Motion to adopt the ordinance made by Alderperson Beer and seconded by Alderperson Marsh. Alderperson Koch asked for clarification on when this is required. City Attorney Bartholf explained that as long as the property doesn't change hands and the property owner does not let their private well permit lapse, they can continue using the private wells. Abandonment is only required if the property changes hands or the permits lapse. Alderperson Miller asked if companies with private wells were aware of this new ordinance. City Attorney Bartholf advised that owners would be made aware of the change. Alderperson Thoman asked if Badger State Ethanol were to sell, would their impact to City water use put a strain on the system. Discussion took place regarding an exception for commercial wells. Alderperson Miller motioned to put an exception on the ordinance for current commercial places and Badger State Ethanol, seconded by Alderperson Marsh. Alderperson Miller then withdrew his motion for the exception, and Alderperson Marsh withdrew his second. Alderperson Beer then withdrew her motion to adopt the ordinance, and Alderperson Marsh withdrew his second. Alderperson Koch motioned to send the ordinance back to Judiciary and Ordinance for further clarification, seconded by Alderperson Marsh. On roll call vote, the motion carried unanimously.

4. ORDINANCE REPEALING AND RECREATING SECTION 1-9-1 OF THE MONROE CITY CODE:
WARD BOUNDARIES

Aldersperson Beer presented the ordinance. A public hearing was held. No one from the public spoke. City Attorney Bartholf explained that the ordinance was a change to the 9th ward adding a description for the newly purchased Dolan property. Aldersperson Beer motioned to approve the ordinance, seconded by Aldersperson Miller. On roll call vote, the motion carried unanimously.

H. SALARY AND PERSONNEL COMMITTEE

1. RESOLUTION APPROVING TEMPORARY WAGE RATE ADJUSTMENT FOR CITY HALL
ADMINISTRATIVE SECRETARY POSITION

Aldersperson Boyce presented the resolution. Aldersperson Boyce motioned to approve the resolution, seconded by Aldersperson Thoman. Questions and discussion took place regarding the additional workload for the Administrative Secretary since the departure of the Deputy Clerk. City Administrator Rath explained the additional duties and how the workload would be split between himself, Assistant City Administrator Liebert, and the Administrative Secretary. On roll call vote, motion carried unanimously.

I. LICENSE COMMITTEE

1. RESOLUTION GRANTING TEMPORARY "CLASS B" WINE & FERMENTED MALT BEVERAGE
LICENSE TO MONROE THEATRE BUILD FOR COMEDY NIGHT

Aldersperson Thoman presented the resolution. Motion by Aldersperson Thoman to approve the resolution, seconded by Aldersperson Beer. Questions and discussion took place about the issues that came up last year. Police Chief Kelley advised that the Monroe Theatre Guild is aware of the issues and any issues will be dealt with if they come up. On voice vote, motion carried unanimously.

J. COUNCIL OF THE WHOLE

1. RESOLUTION RECOGNIZING CITY OF MONROE EMPLOYEES FOR LENGTH OF SERVICE

Aldersperson Miller presented the resolution recognizing City of Monroe Employees for Length of Service. Aldersperson Miller motioned to approve the resolution, seconded by Aldersperson Marsh. On voice vote, motion carried unanimously. Mayor Armstrong then presented the service awards.

2. RESOLUTION AUTHORIZING PURCHASE AGREEMENT WITH SPILLMAN TECHNOLOGIES, INC.
FOR LINUX SERVER AND MIGRATION OF UNIX TO THE ONSITE SERVER

Aldersperson Miller presented the resolution and moved to approve it. Motion was seconded by Aldersperson Boyce. Administrator Rath explained the resolution. The product was previously budgeted for, and the funds that were set aside for this in 2017 were used for the squad camera project. The thought was that the money would be put back into the budget for capital expenses for 2018. His recommendation is to use the funds set aside in the equipment replacement fund for this purchase. He further explained that the current server will be unsupported by the end of the year, so we need to make sure we have enough time and aren't waiting until the end of the year to ensure the other system can be put in place and the bugs worked out before the current server is not responsive. Questions and discussion took place. Aldersperson Boyce asked if the server could be shared with other agencies, and Technical Services Director Rob Jacobson explained how the server is a shared system, with the other agencies of the county having software licenses to use the server. He further explained that the initial site would be set up at Spillman, eliminating extra trips for set up which lowers some of the costs. Further questions and discussion took place about the sharing of the server. Jacobson does not advise the City to share ownership of the server. On voice vote of the motion, motion carried.

3. SPRING PRIMARY

Clerk Stamm explained that a local spring primary will not be necessary for Monroe, as nomination papers were only filed by four people: Mayor Armstrong, Rob Schilt, Richard Thoman, and Michael Boyce. There will be two vacant alderperson seats on the ballot that no one will be running for. A primary will most likely be necessary at the state level due to the Justice of the Supreme Court race.

4. APPOINT ACTING CLERK TO BE EFFECTIVE JAN. 6, 2018

Administrator Rath explained that he has previous Clerk experience and Assistant City Administrator Liebert has taken some clerk's training. In the interim, he recommends himself to be appointed as the interim clerk. Mayor Armstrong asked for an update on the

clerk search and Administrator Rath provided an update that the position has been posted internally, in the Monroe Times, the Shopping News, and was also sent to the Wisconsin League of Municipalities, the Clerk's Association, the City Managers Association, Neogov, and as of that afternoon there were 380 views and 23 applications. The deadline for applications is midnight on January 21, 2018. He further explained that he and Sam would be splitting time at the fire station to make sure someone is present to assist with foot traffic and anything else that might be necessary. Motion by Alderperson Boyce to appoint Administrator Rath as the temporary acting clerk to be effective January 6, 2018, seconded by Alderperson Beer. Upon voice vote, motion carried.

5. READOPT 2018 ANNUAL BUDGET TO CLARIFY AMENDMENT BETWEEN THE ADOPTED BUDGET AND THE PREVIOUSLY PUBLISHED BUDGET SUMMARY

Administrator Rath explained that at the last meeting it was identified that there was a discrepancy between the final adopted budget and what was published in the newspaper. It needs to be identified that the budget that was adopted was the budget that was meant to be adopted. The capital projects fund was decreased, debt service was increased, and water and wastewater were increased as well. The differences were discussed. The levy does not change, and there is no change to the final adopted budget. Alderperson Boyce moved to readopt the 2018 annual budget to clarify amendment between the adopted budget and the previously published budget summary, seconded by Alderperson Thoman. On roll call vote, motion carried unanimously.

K. BUSINESS BY ALDERPERSONS

Alderperson Marsh thanked Clerk Carol Stamm for her years of service. Alderperson Miller notified the Council that Main Street Monroe has hired Jordan Nordby as the Executive Director.

L. BUSINESS PRESENTED BY DEPARTMENT HEADS

None

M. BUSINESS PRESENTED BY THE PRESS

None

N. ADJOURNMENT

Alderperson Beer motioned to Adjourn, seconded by Alderperson Miller. Upon voice vote, motion carried.

Carol J. Stamm, CMC/WCMC
City Clerk/Director of General Government
and
Arianna Voegeli
Deputy Clerk