

BOARD OF PUBLIC WORKS MINUTES

September 19, 2016

A. CALL TO ORDER & ROLL CALL

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller and Newcomer. Youth in Government members Nathan Smith, Andrew Wheat, and Samuel Nicolson were present. Also present were Alder Marsh, Public Works Director Gerber, City Clerk Stamm, City Administrator Rath, Parks Supervisor Klinzing, other city employees, Mayor Armstrong and Bridget Cooke from The Monroe Times. Absent was alternate Reid Stangel.

B. OVERVIEW OF YOUTH IN GOVERNMENT PROGRAM AND INTRODUCTIONS

City Administrator Rath explained this program was done last year with four members and there are six this year. He wanted to introduce the Council members and the Youth in Government members to each other and explain briefly what the program was. They are students that have been identified by the school district and have gone through the application and approval process. They have full participation in the meetings and the discussion that takes place during the meeting. They have been paired with mentors to help guide them and answer any questions they may have. Their votes are recorded but do not count as part of a quorum or as an official vote. They will vote ahead of the regular committee members. Committee members introduced themselves and then the students introduced themselves.

C. CORRECTION OF MINUTES

None

D. OPEN BIDS OR QUOTATIONS

None

E. CORRESPONDENCE

None

F. PERMITS

1. Consideration of permit application to landscape terrace at 311 9th Ave.

City Clerk Stamm explained that Tim Kundert applied for a Board of Public Works permit to landscape the terrace at his home. Director of Public Works Gerber has reviewed it and thought it was okay. They did put a contingency on it that if the road is widened in the future, the city would not be responsible for replacing or restoring the landscaping. Director of Public Works Gerber explained that it was on the backside of the house, there is a steep slope there that the resident wants to make more maintainable. Public Works Director Gerber stated that the resident was aware that if the road is widened in the future, the city will not be responsible for replacing or restoring the landscaping that he does. Questions and discussion took place. Alder Miller made a motion to approve the application. The motion was seconded by Alder Newcomer. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

G. APPROVAL OF BILLS

Deputy Clerk Cummings presented the following bills for approval:

Advanced Disposal	Recycling	\$1973.07
Fehr Graham	Design for parking ramp demo	\$1647.35
KPH Environmental	Asbestos removal at City Hall	\$47198.60
Miron Construction	WWTF Alterations/addition	\$224987.04
OPN Architects	Twining Park South restroom & shelter	\$6087.50
OPN Architects	Twining Park South restroom & shelter	\$6541.99
Whitney Tree Service	Tree removals & tree trimming	\$7815.00

Question and discussion took place. Alder Newcomer made a motion to approve the bills presented. The motion was seconded by Alder Miller. Youth in Government member Andrew Wheat explained that he would have to abstain from approving the bills due to the fact that OPN Architects is his father's firm. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members, with Andrew Wheat, Youth in Government member, abstaining.

H. PARKS SUPERVISOR

1. Authorize Application for Urban Forestry Grant

Parks Supervisor Klinzing explained we used the grant in 2016 and he wanted to apply for the 2017 grant. The grant would be used towards the treatment of Ash trees and to remove those affected by the Ash Borer. The grant would allow them to do twice as much this year as they would be able to do otherwise. The grant is due October 1st and requires a resolution by the council. The Mayor asked questions about the treatments and the locations for planting new trees in relation to the comprehensive plan. Parks Supervisor Klinzing explained that in writing the grant they would ask for funds to replant trees, but did not have to give specific locations. The new trees could be used in other locations around the city that align with the comprehensive plan. The Mayor also asked where the trees came from and suggested using a local grower at the end of the season to help keep costs down. Questions and discussion took place. Alder Miller made a motion to approve applying the grant and forwarding it on to the council. The motion was seconded by Alder Newcomer. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

I. BUSINESS PRESENTED BY PUBLIC

None

J. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

None

K. ADJOURNMENT

A motion was made by Alder Newcomer to adjourn. The motion was seconded by Alder Miller. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Nicole M. Cummings, Deputy Clerk