

Date: August 11th, 2016

Time: 3 pm

Place: Behring Senior Center (2<sup>nd</sup> floor meeting room)

### **Behring Senior Center Board**

**A. Call to Order:** Bill Schwaiger, President called the meeting to order.

**Roll Call:** Present: Tammy Derrickson, Behring Senior Center Director, Elaine Brukwicki, Mary Deininger, Secretary, Kay Fazel, Paul Hannes, Ray Jones , Charles Koch, Jon Rufenacht. Excused: Vicki Ingwell

**B. Reading of the minutes:** Minutes were read. Motion was made by Elaine Brukwicki to approve the minutes. Seconded by Chuck Koch. Motion Carried.

**C. Financial Statement:** The Financial Statement was reviewed for July and August 2016. Motion was made by Jon Rufenacht to approve the Financial Statements and seconded by Kay Fazel. Motion carried.

**D. Appearances by the Public:** Bridget Schuhardt, City Comptroller

#### **E. Business:**

##### **1. Presentation by City Comptroller Bridget Schuhardt.**

The 2015 city audit was presented to the board by Bridget Schuhardt. Bridget also reported the format change to segregate the Senior Center Activities and other accounts into identifiable accounts listed under Non-major Governmental Funds. This will clearly identify the Senior Center Activities account. The board appreciated clarifying the city budget and for Bridget attending our board meeting.

##### **2. Continue discussion on the Accreditation Materials sent to us by WASC.**

Discussion was held and board members recommended to have Tammy review the materials and will prioritize the materials that need to be addressed.

### **3. Discuss Front Desk and Resignation of Staff Member.**

Ruth Suthers has resigned and accepted a secretarial position at Parkside school. Ruth has been a great asset here at the Senior Center and will be missed by everyone. Tammy has posted the part time position on-line and has also requested to the city that this position to become full time in the future.

### **4. Discuss Senior Center Advocacy and Possibly add to the Strategic Plan.**

Board discussed the need to advocate and promote the Sr. Center. Some thoughts were to make a short presentation to the City Council (monthly, quarterly or annually) and to have volunteers that would like to speak in front of the council. Another idea was to have an article in our newsletter to elicit comments from our participants as to what benefits they have received from the programs at the senior center. It was decided to table this for now until we had more information.

### **5. Discuss and act on Curtains for the Gym Mirrors.**

The board requested that Tammy will check into the cost of shades to cover the mirrors in the gym and will have further details about cost at our next meeting.

**F. Adjournment** Motion was made by Chuck Koch to adjourn. Seconded by Kay Fazel. Motion Carried.

Meeting adjourned at 4:12 pm.

Respectfully Submitted,

Mary Deininger, Secretary