

BOARD OF PUBLIC WORKS

April 18, 2016

A. CALL TO ORDER & ROLL CALL

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller, and Newcomer. Also present were DPW Gerber, Parks Supervisor Klinzing, Streets Supervisor Boll, Utilities Supervisor Kennison, and Bridget Cooke from the Monroe Times. Alternate Boyce was absent.

B. CORRECTION OF MINUTES

None

C. OPEN BIDS OR QUOTATIONS

None

D. CORRESPONDENCE

None

E. PERMITS

None

F. APPROVAL OF BILLS

Deputy Clerk Miller presented the following bills for approval:

Fehr Graham	8 th St./STH 69 Traffic Signal Constr. Insp.	\$264.00
Whitney Tree Service	Tree Removals & Trimming	\$11,038.00

Brief discussion took place. Parks Supervisor Klinzing gave updates on tree removals. Alderperson Miller moved to approve the bills as presented. Alderperson Newcomer seconded the motion. Motion carried.

G. PARKS SUPERVISOR

1. ACCEPT QUOTE FOR NORTHEAST PARK TENNIS COURT RESURFACING

Parks Supervisor Klinzing explained. He requested quotes from two companies to resurface the courts at Northeast Park. Both companies returned quotes and both companies have done this type of work for the City before. Midwest Sealcoat of Dodgeville was the low quote at \$16,500; the other quote was much higher. Questions and discussion took place. Alderperson Miller, with a second from Alderperson Newcomer, moved to accept the quote from Midwest Sealcoat. Motion carried.

H. STREETS SUPERVISOR

1. REVIEW QUOTES AND AUTHORIZE PURCHASE OF TRAFFIC PAINT AND GLASS SPHERES

Streets Supervisor Boll explained that he requested four quotes for paint and glass spheres and received three. He is recommending the Sherwin Williams Company, who was the low quote and has been since 2014. Questions and discussion took place. Alderperson Miller

moved to accept the quote from the Sherwin Williams Company for \$8,675.90 as recommended. Alderperson Newcomer seconded the motion. Motion carried.

2. PERMISSION TO PARTICIPATE WITH WISDOT FOR PURCHASE OF SODIUM CHLORIDE

Streets Supervisor Boll explained that he is requesting permission to participate in the Wisconsin Department of Transportation (WisDOT) road salt bid program again for the 2016-2017 season. The City has participated in this program since 2009. He said that WisDOT takes care of the bid process for us. Brief discussion took place. Alderperson Newcomer moved to participate with WisDOT for the purchase of sodium chloride. Alderperson Miller seconded the motion. Motion carried.

I. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS

1. ACCEPT LOW QUOTES FOR 2016 BASE COURSE MATERIALS AND ASPHALT

DPW Gerber explained that he requested quotes for base course material and asphalt from several contractors and referred to the quote tab sheets in the members' meeting packets. He recommended the low quotes as follows: Items 1, 2, 4 & 5 – Anglin; Item 3 – Paddock; and Items 7a., 7b., and 7c. – Rock Road. Questions and discussion took place. A motion was made by Alderperson Newcomer to approve the low quotes as presented, with a second from Alderperson Miller. Motion carried.

2. RECOMMEND TO COUNCIL FOR THE PURCHASE OF A 2016 TRACTOR LOADER/BACKHOE

DPW Gerber said he requested bids to replace 2001 backhoe. It is on the Storm Water fifteen-year capital replacement plan and has about 3,000 hours on it. He is recommending the CAT 416F2 for \$77,795. Staff looked at different pieces of equipment and decided this was the best option. DPW Gerber will list the old backhoe on Wisconsin Surplus with a reserve of \$30,000. Questions and discussion took place. Alderperson Miller, with a second from Alderperson Newcomer moved to recommend to Council the purchase of the CAT 416F2 for \$77,795. Motion carried.

3. REVIEW AND APPROVE LOCATION FOR MAIN STREET SIGNS

DPW Gerber pointed out the sign displayed by door. Main Street Monroe recommended sign placement at 6th Street/18th Avenue and by MAC/13th Avenue. His suggestions were by Blackhawk Tech and MTX because you want to bring people into the downtown from the edges of town. They are large signs so they will be placed beside the Monroe signs so as not to overpower them. Questions and discussion took place. Alderperson Miller moved to approve the sign locations by Blackhawk Tech and MTX. Alderperson Newcomer seconded the motion. Motion carried.

J. BUSINESS PRESENTED BY PUBLIC

None

K. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

None

L. ADJOURNMENT

A motion was made by Alderperson Miller, with a second from Alderperson Newcomer, to adjourn. Motion carried.

Ellen K. Miller, Deputy Clerk