

BOARD OF PUBLIC WORKS MINUTES

April 17, 2017

A. CALL TO ORDER & ROLL CALL

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller, and Newcomer. Youth in Government member Andrew Wheat was present. Also present were Public Works Director Gerber, Parks Supervisor Klinzing, Mayor Armstrong, City Staff, Jesse Duff from Fehr Graham, other Alders and Bridget Cooke from The Monroe Times. Youth in Government members Samuel Nicholson and Nathan Smith were absent. Alt. Alder Stangel was also absent.

B. CORRECTION OF MINUTES

None

C. OPEN BIDS OR QUOTATIONS

None

D. CORRESPONDENCE

None

E. PERMITS

None

F. APPROVAL OF BILLS

Deputy Clerk Cummings read the following invoices:

Advanced Disposal	Recycling	\$1,759.90
Fehr Graham	Parking Ramp Demo & Lot Const. Insp.	\$9,802.50
Fehr Graham	8 th St. Improvements, Const. Engineering & Insp	\$28,652.50
Fehr Graham	8 th St. Improvements, Const. Staking	\$9,161.50
Miron Const. Co.	WWTF Alterations/Additions	\$33,107.93
Rock Road Companies, Inc	8 th Street Improvement Project	\$65,725.14
Whitney Tree Service LLC	2017 Tree Removal & Trimmings	\$8,460.00

Questions and discussion took place about the invoices. Alder Miller made a motion to approve the invoices. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

G. BUSINESS PRESENTED BY PARKS SUPERVISOR

1. REVIEW QUOTES AND AUTHORIZE HIRING CONTRACTOR FOR RECREATION SOUTH SHELTER ROOF WORK

Park Supervisor Klinzing explained that they had two contractors take out plans but only one contractor returned a bid. He recommends going with Professional Roofing in the amount of \$4,500.00 to put a new roof on the South Shelter House at Recreation Park. Discussion took place. Alder Newcomer made a motion to approve Professional Roofing as the contractor in the

amount of \$4,500.00. Alder Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

2. REVIEW QUOTES AND AUTHORIZE HIRING CONTRACTOR FOR BANDSHELL STAINING & PAINTING

Parks Supervisor Klinzing explained they received two quotes for this bid. One from Artman Painting and one from Coplien Painting. Coplien Painting had the low bid in the amount of \$4,269.00. Alder Miller made a motion to approve Coplien for bandshell staining and painting. Alder Newcomer seconded the motion. Alder Koch asked if there were any issues with any of the wood to be stained. Parks Supervisor Klinzing said the wood is solid. He said before they painted and stained the last time they replaced some of the lower pieces that were getting soft. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

3. REVIEW QUOTES AND AUTHORIZE HIRING CONTRACTOR FOR DOG PARK FENCING

Parks Supervisor Klinzing explained they received two quotes for this bid. He recommends going with the low bid in the amount of \$23,890.00 from Sager Fence. They asked for two different quotes from the bidders, one was for a metal fence and the other for a black vinyl coated fence. They are going with the black vinyl coated fence. The Dog Park Committee has raised enough funds to pay for the fence. Discussion took place. Alder Newcomer said the price also includes a cement pad at the gate entry. Alder Miller made a motion to approve the black vinyl covered fence in the amount of \$23,890.00. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

H. STREETS SUPERVISOR

1. REVIEW QUOTES AND AUTHORIZE HIRING CONTRACTOR FOR RUBBERIZED CRACK FILLING

Street Supervisor Boll explained they received quotes to fill cracks in the newer paved streets that are three to four years old. The low bid came from Green County Highway Dept. and he recommends using them. The cost is \$7,262.00 and he said the City is providing two laborers to help keep the cost down. He also said this project is included in the regular maintenance budget. Discussion took place. Street Supervisor Boll was asked how much will it cost the City for the Laborers. He said it will be very minimal. The work will be done when the Highway Department has time that it fits into their schedule. Alder Newcomer made a motion to accept the bid from the Green County Highway Department. Alder Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

2. REVIEW QUOTES FOR TRAFFIC PAINT AND GLASS SPHERES AND AUTHORIZE PURCHASE

Street Supervisor Boll explained they had four companies pick up bid packets and only received two bids back. He recommends going with the low paint bid from Sherwin Williams and the low

glass spheres bid from Traffic and Parking Control. Discussion took place. Street Supervisor Boll said they have used Sherwin Williams for the last 8 years to get the paint. Alder Miller made a motion to approve getting the glass spheres from Traffic and Parking Control and the rest from Sherwin Williams. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

I. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS

1. CHANGE ORDER FOR PARKING RAMP IMPROVEMENTS PROJECT

Director of Public Works Gerber said this is change order number one for Terra Construction. It is for the lighting of the new parking lot. He said due to credits on storm pipe, and the elimination of excavation work there is a cost savings of \$6,892.30 on the project. Discussion took place. Alder Miller made a motion to approve the change order as presented. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

2. CHANGE ORDER FOR THE 8TH STREET RECONSTRUCTION PROJECT

Director of Public Works Gerber said this is change order number one for Rock Road on the 8th Street project. There was a sewer piping change to get more clearance and for temporary water service to keep water service intact while they install the new. Due to pay item decreases there is a cost savings of \$6,601.59 on the project. Alder Newcomer made a motion to approve the change order as presented. Alder Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

J. BUSINESS PRESENTED BY PUBLIC

None

K. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

None

L. ADJOURNMENT

A motion was made by Alder Newcomer to adjourn. The motion was seconded by Alder Miller. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Nicole M. Cummings, Deputy Clerk