

City of Monroe
Plan Commission Minutes
April 13, 2016

A. CALL TO ORDER & ROLL CALL

Mayor/Chairperson Ross called the meeting to order. Present at roll call were Mayor Ross, Nate Klassy, Keith Ingwell, Bill Bethke, and Chuck Koch. Also present were Asst. Admin. Shanks, Asst. Attorney Bartholf, Savannah Ernzen from the SWWRPC, and Bridget Cooke of the Monroe Times. Ron Spielman and Chuck Schuringa were absent.

B. CORRECTION OF MINUTES

none

C. BUSINESS

1. SIGN PERMIT FOR CHRISTOPHER SCHINDLER AT 1335 17TH STREET

Building Inspector Lindsey explained. This is an LED sign that will change, but it will not flash. Questions and discussion took place. Motion made by Chuck Koch to approve with the stipulation that we can come back and review the hours if we get complaints. Nate Klassy asked if it would be better to set a time limit instead. Dan Bartholf commented that this would be better and made suggestions. The motion died for lack of a 2nd. Motion then made by Chuck Koch to approve as presented plus adding a 1 year time frame on for renewal. Nate Klassy seconded the motion. City Clerk Stamm clarified that means with stipulations. Motion carried.

2. DESIGN REVIEW FOR WW DAIRY ADDITION

Building Inspector Lindsey again explained. This is for another addition for WW Dairy on the north side using the same materials and colors. Motion made by Nate Klassy and seconded by Keith Ingwell to approve the addition to WW Dairy at the industrial park. Dan Bartholf confirmed that they are approving the aesthetic and design aspects that are presented as part of Exhibit A and the site plan. Motion carried.

3. RESOLUTION RECOMMENDING COMPREHENSIVE PLAN TO THE COMMON COUNCIL OF THE CITY OF MONROE

Clerk Stamm explained that the comprehensive plan was previously approved by the Plan Commission. She said she noticed some language in the state statutes that didn't match the procedures that had been followed. The statutes require that the comp plan be adopted or recommend to the Council by a resolution. An actual resolution was not previously done. It was just approved by a simple motion and second. This is just to now comply with the state statutes. Motion made by Nate Klassy and seconded by Bill Bethke to approve the resolution. Motion carried.

4. COMMISSION INPUT ON ZONING CODE REQUEST FOR PROPOSALS

Asst. Admin. Shanks explained. This is to re-write the entire zoning code. Shanks said he is just looking for feedback on this. Questions and discussion took place.

D. BUSINESS BY MEMBERS

none

E. ADJOURNMENT

Motion made by Chuck Koch and seconded by Keith Ingwell to adjourn. Motion carried.