

## **BOARD OF PUBLIC WORKS MINUTES**

April 5, 2017

### **A. CALL TO ORDER & ROLL CALL**

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller, and Newcomer. Youth in Government member Samuel Nicholson was present. Also present were Public Works Director Gerber, Mayor Armstrong, City Administrator Rath, City Staff, Jesse Duff from Fehr Graham and Bridget Cooke from The Monroe Times. Youth in Government member Andrew Wheat and Alternate Alder Stangel were absent. Youth in Government member Nathan Smith arrived late.

### **B. CORRECTION OF MINUTES**

None

### **C. OPEN BIDS OR QUOTATIONS**

None

### **D. CORRESPONDENCE**

None

### **E. PERMITS**

None

### **F. APPROVAL OF BILLS**

Deputy Clerk Cummings read the following invoices:

Advanced Disposal	Recycling	\$1602.82
Terra Engineering & Const. Corp.	Parking Ramp Demo	\$95,495.00

Questions and discussion took place about the invoices. Alder Newcomer made a motion to approve the invoices. Alder Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

### **G. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS**

#### **1. ACCEPT LOW QUOTES FOR 2017 BASE COURSE MATERIALS AND ASPHALT**

Public Works Director Gerber explained these are the quotes that they go out for every year. It is for crushed aggregate base course for street excavations, limestone chips for seal coating and hot mix asphalt for patching streets. He recommends going with low quotes for crushed base course from Anglin Trucking, limestone chips from Paddock Trucking, and hot mix asphalt from Rock Road Companies. He said the first two items were a bit higher than last year's prices. The crushed base course is about \$0.25 per ton more and the limestone is about \$0.50 a ton more. The asphalt is a \$1.00 per ton less. He is comfortable with all the suppliers. Alder Miller made a motion to approve the quotes as presented. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

## **2. ACT ON REQUEST FROM CHAMBER OF COMMERCE**

Director of Public Works Gerber explained that during one of the meetings on the 8<sup>th</sup> Street construction project the Chamber and its members wondered if they could put ads on the radio to make sure they get business down the 8<sup>th</sup> Street corridor during construction. They are wondering if the City would cover the cost of the ads. Package one is \$2,000 for 200 commercials, package two is \$3,000 for 300 commercials, both of these are on two different radio stations. Package three is \$5,000 for 30 commercials on three different radio stations. Alder Koch said he thought the City gave them more in their budget this year for this. Public Works Director Gerber said the City did not increase their budget for this. Alder Miller questioned why they aren't going with radio station 93.7 on all the quotes, why just on the \$5,000 one? He said that is the biggest radio station people in the area listen to.

Mayor Armstrong said he didn't know how much of a benefit this would be. A lot of work has been done up front getting the word out and signage put up. He said driving down there this week the parking lots were filled up. The signs were paid for by the City under the contract. The general consensus was if the businesses feel they need to put a commercial on the radio they should get together and share the cost of the radio spots.

Youth in Government member Nicholson was asked what he thought. He said he agreed with the board, especially since he has been that way and you can get in the main entrances from 8<sup>th</sup> street and from the back way that is being directed. He said those are businesses that are used enough that people will know how to get there and don't need to be told over the radio that they can still get there.

Alder Miller said to take no action at this time and if it comes back then have them look at putting radio station 93.7 into the other two options.

The general consensus of the board was to take no action at this time.

## **3. QUOTE FOR SOIL BORINGS AND GEOTECHNICAL EXPLORATION FOR CITY PARKING LOT LOCATED AT 8<sup>TH</sup> STREET AND 16<sup>TH</sup> AVE**

Public Works Director Gerber explained this is the lot commonly called the TDS lot, it is located behind the Stop N Go. They want to do soil borings on that lot for development now or in the future. These samples and reports would then tell them what sort of foundation would need to be built for the development. He also said the City would then already have the numbers if they ever have to reconstruct the lot in the future. Fehr Graham came in with the low quote of \$4,500. Alder Miller made a motion to approve Fehr Graham for soil boring and exploration. Alder Newcomer asked Jesse Duff of Fehr Graham if the time line in the proposal was accurate. Jesse explained the soil boring machine is out 6 weeks right now. The soil borings will take a day and it will be about two weeks for the report. Jesse said that if the Operator has an opportunity he will try to fit us in sooner, such as on a rainy day where he can't be in the mud but can be on the parking lot surface.

Alder Koch questioned why the City was paying for this and not the potential developer. Alder Newcomer said because they had decided previously that if this potential deal doesn't happen the City can still use the results in future development work. Discussion took place. City Administrator Rath said if the City has any interest in developing this lot now or in the future then the City has the information that is needed to market the property. More discussion took place. Alder Miller made a motion to approve the quote for boring. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

#### **4. CHANGE ORDER FOR THE WESTSIDE FIRE STATION #1 PARKING LOT PROJECT**

Public Works Director Gerber explained that the Fire Chief has asked him to look into the possibility of getting a security camera that will be attached to a new light pole, South of the flag pole. It would be a 360-degree security camera that could be used to watch emergency operations, and to watch the weather during emergency operations. The contractor gave the quote of \$4,651 for the camera and installation. This would increase the contract price to \$52,664.50. Alder Newcomer asked if this was necessary. Public Works Director Gerber said the Fire Chief wanted it for emergency management and it will tie in with the Police Dispatcher so that they can see everything as well. Alder Miller asked if the project was under budget. Public Works Director Gerber said the bond amount was \$50,000 and he is not sure what the Fire Chief has in reserves. He knows that there were other items that were part of the bond that they won't be using. He believes they are not going to be reconditioning one of the trucks that was bonded for, so there should be funds there to cover the additional amount. Youth in Government Member Nathan Smith arrived at this time.

Alder Koch said if it was going to be put in, now was the time, while they are doing the parking lot. Discussion took place about the installation. Alder Miller asked if it could be done at a later date. Public Works Director Gerber said there are some things that would need to be done now for a later installation.

Alder Koch said it would be useful to have the camera for traffic and weather but it's a lot of money. Alder Miller made a motion to approve. The motion was seconded by Alder Koch. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members with Alders Koch and Miller voting yes and Alder Newcomer voting no.

#### **H. BUSINESS BY THE PUBLIC**

None

#### **I. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS**

None

#### **J. ADJOURNMENT**

A motion was made by Alder Miller to adjourn. The motion was seconded by Alder Newcomer. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Nicole M. Cummings, Deputy Clerk