

# **BOARD OF PUBLIC WORKS**

March 14, 2016

## **A. CALL TO ORDER & ROLL CALL**

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller, and Newcomer. Others present were Administrator Rath, Engineering Supervisor Gerber, Mayor Ross, representatives from Johnson Controls and Schneider Electric, Pat McGowan, and Bridget Cooke from the Monroe Times. Alt. Boyce was absent.

## **B. CORRECTION OF MINUTES**

None

## **C. OPEN BIDS OR QUOTATIONS**

None

## **D. CORRESPONDENCE**

None

## **E. PERMITS**

None

## **F. APPROVAL OF BILLS**

Deputy Clerk Miller presented the following bills for approval:

Fehr Graham	8 <sup>th</sup> St. Imp. (Final Design)	\$72,908.84
Fehr Graham	Traffic Signal Imp. Constr. Insp.	\$ 1,104.00

Brief discussion took place. Alderperson Miller moved to approve the bills as presented. Alderperson Newcomer seconded the motion. Motion carried.

## **G. CITY ADMINISTRATOR**

### **1. SCOPE OF SERVICES FOR DESIGN, BIDDING, AND CONSTRUCTION OVERSIGHT OF CITY HALL FRONT ENTRANCE REMODEL**

Administrator Rath gave background information and introduced Pat McGowan, who gave further explanation. Pat McGowan briefly went over the original scope of services and added information on the additional drawings that were requested at the last meeting. The additions included concrete repair at the back entrance to City Hall, Park and Recreation Department canopy, and addressing some ADA compliance and other deterioration issues. The original cost for McGowan's services was approximately \$11,000; with the requested additions it came to \$16,700. Estimated start date for projects, after Council approval, would be mid-May. Questions and discussion took place. A motion was made by Alderperson Miller, and seconded by Alderperson Newcomer, to recommend to Council to approve the scope of services for the design, bidding, and construction oversight of the City Hall front entrance remodel. Motion carried.

### **2. SCOPE OF SERVICES FOR CITY HALL FLOORING PROJECT**

Pat McGowan explained that this proposed scope of services is for the removal and replacement of the flooring in the basement and first floor of the City Hall building. Because the building will be occupied during the project, it would need to be done in phases. Alderperson Beer arrived at this time. Questions and discussion took place. Concerns over the asbestos removal were raised. Pat McGowan said the final cost estimate for his company's services on this project is \$6,200. The location of the work

was clarified as the Park and Recreation Department, the Fire Department up to the apparatus room, and the main floor of City Hall. Alderperson Miller made a motion to move this on to Council. Alderperson Newcomer seconded the motion. Motion carried.

### **3. ENERGY SERVICE CONTRACTS PROPOSALS FOR RECOMMENDATION TO COUNCIL**

Administrator Rath explained that both Johnson Controls and Schneider Electric submitted complete and timely proposals, which staff have reviewed. Each company was given ten minutes to give a presentation, followed by a standard set of questions from Administrator Rath, Q & A with the Board, and another two minutes to close. Each company agreed to leave the room during the other's presentation. Schneider Electric went first, followed by Johnson Controls. Once the presentations were complete, brief discussion ensued. Alderpersons Koch and Newcomer would like more time to go over the information before making a decision. It was generally agreed to bring this back to the next meeting on April 4<sup>th</sup>, for a recommendation to Council on April 6<sup>th</sup>.

### **H. BUSINESS PRESENTED BY PUBLIC**

None

### **I. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS**

#### **1. ADDITIONAL STREET LIGHTS**

Administrator Rath explained that a citizen expressed concern about insufficient street lights in the vicinity of 18<sup>th</sup>/19<sup>th</sup> Avenues from 6<sup>th</sup> Street to 9<sup>th</sup> Street to Alderperson Armstrong. Alderperson Armstrong was not present to elaborate. Engineering Supervisor Gerber commented that street lights are mainly for safety at intersections in residential neighborhoods. On main thoroughfares like 8<sup>th</sup> and 9<sup>th</sup> Streets and STH 69, there is more lighting for safety at higher speeds and greater traffic volume. It was suggested that this should be looked at city-wide and not just one specific area. It was generally agreed to continue this at the next meeting.

### **J. ADJOURNMENT**

Alderperson Miller moved to adjourn. Alderperson Newcomer seconded the motion. Motion carried.

Ellen K. Miller, Deputy Clerk