

## **BOARD OF PUBLIC WORKS MINUTES**

March 6, 2017

### **A. CALL TO ORDER & ROLL CALL**

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch and Miller. Youth in Government members Andrew Wheat and Nathan Smith were present. Also present were Street Supervisor Boll, Parks Supervisor Klinzing, Public Works Director Gerber and City Administrator Rath. Youth in Government member Samuel Nicholson, board member Newcomer and Alternate Alder Stangel were absent.

### **B. CORRECTION OF MINUTES**

None

### **C. OPEN BIDS OR QUOTATIONS**

None

### **D. CORRESPONDENCE**

None

### **E. PERMITS**

None

### **F. APPROVAL OF BILLS**

Deputy Clerk Cummings read the following invoices:

OPN Architects	Twining Park – S. Shelter & Restroom	\$1,194.45
Fehr Graham	Parking Ramp Demo & Lot Const. – Inspection	\$1,167.47
Fehr Graham	8 <sup>th</sup> St. Improvements	\$25,625.38
OPN Architects	Twining Park – S. Shelter & Restroom	\$2,312.50
Advanced Disposal	Recycling	\$2,138.57
Fehr Graham	Asbestos Insp. for Structure at Twining Park	\$800.00
Whitney Tree Service	Stream Bank Imp. Project - Mansion Dr. Area	\$10,575.00
Miron Const. Co	WWTF – Alterations/Additions	\$48,760.36

Questions and discussion took place about the invoices. Alder Miller made a motion to approve all but the OPN Architects invoices and do those separately. Alder Koch seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Alder Miller than made a motion to approve the OPN Architect invoices. Alder Koch seconded the motion. On voice vote, the motion carried by Youth in Government members, with Andrew Wheat abstaining, and then by the Board of Public Works Committee official members.

### **G. PARKS SUPERVISOR**

#### **1. TRUCK QUOTES**

Parks Supervisor Klinzing explained they had gotten quotes for the purchase of one new 2 WD ½ ton Pick-up truck. The lowest quote came from Dearth Dodge in the amount of \$20,104.00.

He would like to keep their oldest truck, a 2000 dump truck, rather than trading it in. He said this will allow more staff to go out individually, and it is also used quite a bit by the Street Dept.

Discussion took place about the uses of the two vehicles. Parks Supervisor Klinzing said he would like them to approve the total cost of \$20,347.50, this includes tax, title and license.

Alder Miller made a motion to approve \$20,347.50 for the purchase of a new ½ ton 2 WD Pick-up from Dearth Dodge. Alder Koch seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

## **H. STREETS SUPERVISOR**

### **1. POLICY REGARDING COLLECTION OF GARBAGE & RECYCLING FOR NON-RESIDENTS**

Street Supervisor Boll explained that he was contacted by two non-residents asking for garbage and recycling collection. He said they are right outside the city limits and are currently being billed water and fire by the city. City Administrator Rath said they need to look at the larger policy level not just this one time. They can decide if they want to get into the business of picking up for non-residents at a non-resident rate. Street Supervisor Boll was asked if they currently pick up for any other non-residents. Street Supervisor Boll said they do pick up for one non-resident in Sylvester Township. It is right on their route and they don't have to go out of the way to pick it up. Alder Koch questioned if these residents should annex into the city.

Discussion took place.

Alder Koch made a motion to deny the request. Alder Miller seconded the motion. More discussion about annexing the areas took place. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

### **2. REVIEW CONTRACT FOR APPROVAL FOR REHRIG PACIFIC COMPANY CART SYSTEM**

Street Supervisor Boll explained this is a renewal of the contract we have on the carts and the system on the trucks. He said this allows them to see the exact time and location carts are tipped. It also gives them the ability to create work orders for switching out carts, using a scanner. He said the company is doing away with the handheld scanner and will be going to a scanner on a smart device; this will reduce the cost of the contract. The cost for the new two-year contract is \$26,400. It is \$4,800 less than the previous contract. Street Supervisor Boll said it would be more difficult to track the carts without this product.

Discussion took place.

Alder Miller made the motion to approve the two-year contract for \$26,400. Alder Koch seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

## **I. BUSINESS BY THE PUBLIC**

None

**J. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS**

None

**K. ADJOURNMENT**

A motion was made by Alder Miller to adjourn. The motion was seconded by Alder Koch. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Nicole M. Cummings, Deputy Clerk