

BOARD OF PUBLIC WORKS

February 29, 2016

A. CALL TO ORDER & ROLL CALL

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller, and Boyce. Others present were Engineering Supervisor Gerber, Parks Supervisor Klinzing, Mayor Ross, Administrator Rath, Alderperson Beer, a Johnson Controls representative, Jesse Duff from Fehr Graham, and Bridget Cooke from the Times. Alderperson Newcomer was absent.

B. CORRECTION OF MINUTES

None

C. OPEN BIDS OR QUOTATIONS

None

D. CORRESPONDENCE

None

E. PERMITS

None

F. APPROVAL OF BILLS

Deputy Clerk Miller presented the following bills for approval:

Whitney Tree Service	2016 Tree Removals - Ash	\$10,920.00
Whitney Tree Service	2016 Tree Removals – Other	\$ 2,625.00
Behring Sr. Center	Elevator Equip. Rm. Alterations – Final	\$17,400.00
Advanced Disposal	January 2016 Recycling	\$ 1,325.64

Questions and discussion took place. Parks Supervisor Klinzing commented on the Ash tree removals. Alderperson Miller moved to approve the bills as presented. Alderperson Boyce seconded the motion. Motion carried.

G. CITY ADMINISTRATOR

1. SCOPE OF SERVICES FOR DESIGN, BIDDING, AND CONSTRUCTION OVERSIGHT OF CITY HALL FRONT ENTRANCE REMODEL

Administrator Rath made copies of the scope of professional services proposal from McGowan and distributed them to the Board. He briefly reviewed the project scope and said that the plan review will be very important. Questions and discussion ensued. Concerns were raised regarding the cost of the design phase compared to the total project cost. Discussion continued. A motion was made by Alderperson Boyce and seconded by Alderperson Miller to revise the scope of professional services to include three price-point options that be brought back to the Board for approval. Motion carried.

2. SCORE ENERGY SERVICE CONTRACTS PROPOSALS FOR RECOMMENDATION TO COUNCIL

The Board generally agreed that more time was needed to look over the proposals. The Board asked that Administrator Rath and Engineering Supervisor Gerber both score the proposals and make sure that everything meets the basic requirements. At the next meeting, the Board members can review the scores, listen to the company “pitches”, and have a discussion period. They will make their recommendation to Council at that time.

H. BUSINESS PRESENTED BY PUBLIC

None

I. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

None

J. ADJOURNMENT

Aldersperson Boyce moved to adjourn. Aldersperson Miller seconded the motion. Motion carried.

Ellen K. Miller, Deputy Clerk