

PUBLIC SAFETY COMMITTEE

February 15, 2016

A. CALL TO ORDER & ROLL CALL

Chairperson Beer called the meeting to order. Members present at roll call were Alderpersons Beer, Miller, and Bauman. Youth in Government members present were Isabel Bazley and Brooke Rowe. Others present were Assistant Administrator Shanks, Mayor Ross, Police Chief Kelley, Engineering Supervisor Gerber, Alderperson Koch, Main Street Monroe Director Jordan Nordby, and Bridget Cooke from the Times. Alt. Boyce was absent.

B. CORRECTION OF MINUTES

None

C. ANY APPEARANCES FROM THE PUBLIC

None

D. BUSINESS PRESENTED BY POLICE DEPARTMENT

1. DISCUSS AND APPROVE SPECIAL EVENT APPLICATIONS

Police Chief Kelley briefly explained and recommended approval of the following special events:

1. GREEN COUNTY FAMILY YMCA RUN BEFORE YOU CRAWL CELTIC 5K/KID'S FUN RUN

This event will take place in the YMCA area on March 12, 2016 from 7:00 AM until 12:00 PM (noon). The event includes a 5K run and a kid's fun run, beginning and ending in the 1100-1200 block of 2nd Street. Temporary street closures are necessary and the Police Department is directed to control traffic. Alderperson Miller moved to approve the YMCA Run before You Crawl Celtic 5K and Kid's Fun Run as presented. Alderperson Bauman seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Public Safety Committee official members.

2. MAIN STREET MONROE ST. PATRICK'S DAY PARADE

The annual St. Patrick's Day Parade will be held March 17, 2016 from 4:00 PM until 6:00 PM in the Downtown area. The parade will begin and end in the 1200 block of 16th Avenue, travelling over a route approved by the Police Department. Temporary street closures will be necessary and the Police Department is directed to control traffic. Brief discussion took place. Main Street Monroe Director Nordby added comments. Alderperson Bauman moved to approve the St. Patrick's Day Parade as presented. Alderperson Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Public Safety Committee official members.

2. DISCUSS AND APPROVE PARKING ENFORCEMENT PROGRAM

3. REVIEW DOWNTOWN PARKING SIGNAGE

The Committee decided to discuss the parking enforcement program and downtown signage items together as one.

Engineering Supervisor Gerber distributed diagrams showing current locations of signs on posts and light posts in the downtown area. He said that there would need to be at least 2-3 signs per block of the proposed parking time limit signs. That would be approximately 64 signs/30 posts. Any new posts

required would need to match the other downtown light/sign posts, so there would be extra cost involved. Discussion ensued. Topics covered included wording of signs, size of signs, location, 15-minute parking for food carry-out and prescription pick-up, enforcement, County control of the inside ring of the square, parking lot signage, and sign styles. Police Chief Kelley said he would work on wording for the signs and Engineering Supervisor Gerber would take this information to the Main Street Design Committee for input. The committee generally agreed to review this again after input is received from the Main Street Design Committee.

Police Chief Kelley handed out a cost comparison on the parking enforcement and briefly explained. He said if the Police Department handled the parking enforcement he would need an additional employee, a dedicated vehicle, equipment and software. To use a non-police department employee, if one is available, and purchase equipment would be about the same. He also spoke briefly with two vendors recommended by Rich & Associates for outsourcing the enforcement. They would handle everything from tickets to equipment to employees. One even had "Parking Ambassadors" (instead of enforcement officers) who also gave out information about the community.

Chief Kelley's estimates came out at \$75,000 per year to outsource the enforcement, which he recommends, and \$80,000 per year to do it in-house. Of course there would need to be a formal RFP process. He reminded everyone that this parking enforcement will not make a profit OR pay for the program. Questions and discussion took place. Alderperson Bauman moved to send out the RFPs. Alderperson Miller seconded the motion. On voice vote, the motion carried by Youth in Government members and then by Public Safety Committee official members.

E. BUSINESS BY MEMBERS

None

F. ADJOURNMENT

Alderperson Miller moved to adjourn. Alderperson Bauman seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Public Safety Committee official members.

Ellen K. Miller, Deputy Clerk