

**Date:** Feb. 9<sup>th</sup>, 2017

**Time:** 3:32 p.m.

**Place:** Behring Senior Center (2<sup>nd</sup> floor meeting room)

### **Behring Senior Center Board**

**A. Call to Order:** Bill Schwaiger, President called the meeting to order.

**Roll Call:** Present: Tammy Derrickson, Behring Senior Center Director, Elaine Brukwicki, Mary Deininger, Secretary, Kay Fazel, Vicki Ingwell, Paul Hannes, Charles Koch, Ray Jones and Linnae Tabaka, Youth in Government representative. Excused: Jon Rufenacht.

**B. Reading of the minutes:** Minutes were read. Correction to January minutes # 1 should read 2017. Motion was made by Chuck Koch to approve the amended minutes and seconded by Paul Hannes. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

**C. Financial Statement:** The Financial Statement for January 2017 was reviewed. Motion was made by Paul Hannes to approve the Financial Statement and seconded by Vicki Ingwell. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

**D. Appearances by the Public:** None

**F. Business:**

**1. Updates from Strategic Plan and the Marketing of the Senior Center.** Tammy Derrickson, Senior Director has worked with Lamar Advertising to have our ads at specific locations and for specific months. Some of the information on the bill boards for advertising events are like Senior Center trips and Brat Bash as examples; Commercials will also run at the Goetz theatre opposite times when the bill boards are not being used. This cost is \$1,000. Other marketing plans include: Elizabeth Sorn is working on making a new brochure for the Senior Center which the board will be able to review next month, estimated cost is around \$460.00 Sr. Center will continue doing the monthly newsletter and our Facebook has seen more "likes". Robin McLeish is doing monthly press releases. Tammy has talked on our local radio station recently and will appear on a regular basis to update the community on activities at the St. Center.

**2. Act on Applying for the Monroe Fund Grant.** Discussion was held on applying for a grant thru the Monroe Fund to purchase a scanner system to use in the Wellness Center for making membership cards. Our present membership cards are in need of being replaced. We also have had significant increase in our Wellness membership and the scanner system would make it a simpler method of replacing those cards. This would be better quality card and a time saver to staff.

Motion was made by Vicki Ingwell to apply for a Grant from the Monroe Fund in the amount of \$1200 to be applied to the purchase of a scanner system to be used for wellness center membership cards and seconded by Elaine Brukwicki. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

**3. Discuss and possibly act on improving front area of landscaping including the flag pole on the south side of the building.** Paul Hannes reported to the board that he has met with John Gishnock III of "formecology" regarding possible landscaping ideas. Some thoughts were to have a

garden with native plants, flowers & grasses that will attract butterflies and birds. Removal of the old planter and tree would be included. Paul is waiting to receive an estimate from the landscaping company. He also mentioned that the benches would also need to be relocated. This will be tabled until more information is available to the board. Paul also informed the board of the need to replace our current flagpole at its present location. Tammy discussed with the Park & Rec department the possibility of senior center purchasing a flagpole along with the Park & Rec and what the cost would be. Estimated cost of flagpole is \$1500 and that the Parks & Rec would install the flagpole at the Senior Center.

Motion was made by Ray Jones to approve the purchase a flagpole for \$1500 with Parks & Rec installing the flagpole and seconded by Kay Fazel. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

**4. Act on Installing Building Numbers on the Building.** Our address is 1113 – 10<sup>th</sup> St. but there are no numbers presently on the Senior Center building. It was discussed to form a committee to look in the best location on where the building numbers should be placed and suggestions of what kind of numbers (ie: wood, metal) should be used. Elaine Brukwicki and Ray Jones have volunteered to work on this project and will report back to the board on their recommendations.

**5. Act on Wellness Center Project. This would be done by using Ruesh donated funds and includes flooring and painting in the wellness center.** Tammy updated the board on Wellness Center project and cost. Samples were shown for the window treatments, color of paint for the walls, floor samples and the need to re-do the “Stauffer” sign. Window shades would not need to be replaced at this time. Costs will be window treatments \$3,000 from House to Home; painting \$1,775.00 (paint to be purchased at House to Home); \$3,000 to remove & then set up exercise equipment; flooring samples compared to quality and warranty. After lengthy discussion regarding flooring samples versus carpeting, majority of board members felt that the floor sample from Buehler’s was the appropriate choice of flooring for the wellness center this cost is \$15,918.68 which included a 15 year warranty. We will be using funds from the Janet Ruesh Estate gift to do this project.

Wellness Center may be closed for approximately two weeks to complete this project.

Motion was made by Chuck Koch to go ahead with the wellness center project and seconded by Kay Fazel. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka. One nay voice vote by Bill Schwaiger.

**6. Act on the Annual Volunteer Recognition Dinner.** April is volunteer recognition month. The board discussed to have the Volunteer recognition dinner to be held at the Sr. Center dining room and to have Knutes to cater the meal. There are approximately 43 volunteers. All our volunteers and board members will be invited to this free dinner, as a way to say Thank You for all their hours of service. Tammy will inform the date of the volunteer recognition date at our next meeting and approximate cost would be between \$900 - \$1,000.

Motion was made by Vicki Ingwell to have the volunteer recognition dinner at the Senior Center with Knutes to cater this event and seconded by Ray Jones. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

**7. Discuss Upcoming Program Bringing “The Wall of Faces to Monroe: and Act on Support for Wisconsin Veterans Museum.** The Behring Senior Center has secured The Wall of Faces for the month of October and formed a partnership with the Monroe Public Library and VFW. There is no charge to obtain the 17 panel wall honoring all 1162 men killed in the Vietnam War. Tammy has met with Mike Furgal of VFW and Laura Schmiedicke of the Monroe Public Library in ways to make this an eventful month with “The Wall of Faces” here in the Monroe Public Library. Some possible ideas are to have weekly speakers, have programs for students thru their history class, playing taps, etc. The opening is planned for the first Saturday in October. More information will be presented to the board as details become available. The board then discussed possibility of making a donation to the Wisconsin Veterans Museum since there is no charge to have “The Wall of Faces”.

Motion was made by Elaine Brukwicki to make a donation of \$500.00 to support the Wisconsin Veterans Museum and seconded by Kay Fazel. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka.

### **G. Adjournment**

Motion was made by Chuck Koch to adjourn. Seconded by Vicki Ingwell. On voice vote the motion carried by board members and Youth in Government representative, Linnae Tabaka. Meeting adjourned at 5:13 p.m.

Respectfully Submitted,

Mary Deininger, Secretary

**This Board may take any action it considers appropriate related to any item on this agenda.**

**Requests from a person with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.**