

## **BOARD OF PUBLIC WORKS MINUTES**

February 6, 2017

### **A. CALL TO ORDER & ROLL CALL**

President Koch called the meeting to order. Members present at roll call were Alderpersons Koch, Miller and Newcomer. Youth in Government members Andrew Wheat and Samuel Nicolson were present. Also present were the Mayor, City staff, City Administrator Rath, Jesse from Fehr- Graham, and Bridget Cooke from The Monroe Times. Youth in Government member Nathan Smith and Alternate Alder Stangel were absent.

### **B. CORRECTION OF MINUTES**

None

### **C. OPEN BIDS OR QUOTATIONS**

None

### **D. CORRESPONDENCE**

None

### **E. PERMITS**

None

### **F. APPROVAL OF BILLS**

KPH Environmental Corp. City Hall Asbestos Removal \$63,773.00

City Clerk Stamm presented the KPH Environmental bill. City Administrator Rath explained this is on the agenda for tomorrow night's Council meeting. It is the amount needed to finish the project. He said the outcome of tomorrow meeting will determine the outcome of this invoice. Alder Miller made a motion to pass this along to Council for tomorrow night's meeting. The motion was seconded by Alder Newcomer. City Administrator Rath provided more information about this invoice to the Youth in Government Members. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Whitney Tree Service Tree removal and trimming \$9,226.25

Parks Supervisor Klinzing explained the bill. Questions and discussion took place. Alder Miller made a motion to approve the bill. The motion was seconded by Alder Newcomer. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

### **G. PARKS SUPERVISOR**

#### **1. REVIEW 2016 FORESTRY REPORT**

Parks Supervisor Klinzing presented the information in the report. Most of the efforts this year went to tree removal with 112 trees removed. 52 of them were ash trees. 228 Ash trees on the

terrace were treated based on the grant that was received. 46 terrace trees were planted. Questions and discussion took place.

## **2. REVIEW BIDS FOR TWINING SHELTER, RECOMMEND TO COUNCIL TO ACCEPT BID AND AWARD CONTRACT**

Parks Supervisor Klinzing explained that they went out for bid for the second time on this project. The lowest bid came in from Gilbank Construction, however they made a mistake in their bid. Department of Public Works Director Gerber said the bid is noncompliant and Gilbank is pulling their bid. He said they now recommend going with KSW using the base bid plus alternate 2 (family restroom) and alternate 3 (concrete and stone benches). Alder Newcomer asked about going with a local company for a few thousand dollars more. More discussion took place. Parks Supervisor Klinzing said KSW is the next lowest responsible bidder. He has contacted other cities that have used them for building park shelters and they have been satisfied. Their bid for the shelter and family restroom is \$431,780. The additional for optional cement and stone benches is \$9,361.00. Alder Newcomer said since he is on the Parks Board he knows what the benches are and he thinks they would be a great addition and he suggested spending the additional for them. More discussion took place. Parks Supervisor Klinzing said there is \$100,000.00 in the fund balance, \$150,000.00 in donations, and they would push off other projects that were covered by the bond to pay for the rest.

The parking lot at Twining, the lot on the West side, would be put off, as would replacement of band shell seats. They are looking at other creative options for the band shell seats such as have the public make donations to have their name engraved on a bench. More discussion took place. Alder Miller made a motion to pass to Council all but A1. Alder Newcomer seconded the motion. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

## **H. BUSINESS PRESENTED BY DIRECTOR OF PUBLIC WORKS**

### **1. RECOMMEND TO COUNCIL TO AWARD CONTRACT FOR 8TH STREET RECONSTRUCTION**

Public Works Director Gerber said four bids were received and they recommend going with the low bidder Rock Road Companies for the bid of \$3,753,922.52. There were two alternates with their bid and they would like to reserve the right to accept them both after further review. Using both alternates has a cost savings of \$44,663.71. Discussion took place. With the bond and 10% contingency on the bid price we are about \$500,000.00 less than what was bonded for. That savings can be used for other projects in the future. More discussion took place. Alder Newcomer suggested using the extra funds for beautification. More discussion took place. Alder Newcomer made a motion to accept the bid as presented and recommend to Council. The motion was seconded by Alder Miller. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

### **2. RECOMMEND TO COUNCIL TO HIRE FEHR GRAHAM AND ASSOCIATES FOR CONSTRUCTION MANAGEMENT SERVICES**

Public Works Director Gerber explained they want to hire Fehr Graham and Associates for Construction Management Services for the 8<sup>th</sup> Street Project. The work would entail pre-

construction meetings, construction inspection, construction staking, material testing, and construction record drawings. The work to be completed for \$412,520.00, this amount was included in the bonded amount. Discussion took place. Alder Miller made a motion to recommend this Council. The motion was seconded by Alder Newcomer. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

**I. BUSINESS BY THE PUBLIC**

None

**J. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS**

None

**K. ADJOURNMENT**

A motion was made by Alder Newcomer to adjourn. The motion was seconded by Alder Miller. On voice vote, the motion carried by Youth in Government members and then by the Board of Public Works Committee official members.

Nicole M. Cummings, Deputy Clerk