AIRPORT BOARD OF MANAGEMENT

Municipal Airport, Monroe, WI

January 11, 2017

A. Call to Order and Roll Call: The Airport Board of Management convened and was called to order by Chairperson Tom Miller. Present at roll call were: Members Tom Kelly, Tom Miller, and Ron Marsh Airport Supervisor, Rob Driver; City Administrator, Phil Rath ; Monroe Times, Bridget Cook, Monroe Township, Werner Vogel, Jim Shindler.

B. Correction of Minutes: None.

C. Public Appearances: None.

D. Fuel Sales Report – Rob Driver presented the fuel sales report, Clarence Peters looked it over and said it was pretty impressive total gallons sold 64,000 gallons, Rob Driver said that he thought we were up over the previous year by about 16,000 gallons 100LL was about 45,000 gallon and the rest was Jet A which was the big increase for the year of about 19,000 gallons.

E. Financial Statement – Nothing to report.

F. Appoint Airport manager for 2017- Preamble by Tom Miller, Ron Marsh brought up concerns of the city council of having the manager's position be "outside" the employ of the City of Monroe, then brought a motion to appt Robert Driver (Airport Supervisor) Also as manager second by Tom Kelly after witch Phil Rath spoke about why he was one of the individuals who was against it With rebuttal by Marsh and Peters, vote was taken, Motion Carried to make Robert Driver Airport Manager for 2017.

G. Municipal Hangar – Phil Rath brought about the current rent schedule for the city owned hangar and if it should possibly be raised as well as how many are currently occupied, Rob Driver brought up that the FAA is currently changing the rules on the storage of non aeronautical items that could be stored in hangars so the city could possibly continue to make revenue on the unoccupied hangars so long as there are no aircraft owners seeking hangars at the airport, Driver said that he would report back next month with findings from the FAA on that matter.

H. Discussion and possible action regarding proposed communications tower to be located in Monroe Township on Iliff road – Phil Rath talked that because of the weather one of the people from the State BOA had to come from Green Bay had postponed his trip to come to the meeting, Rath also said that we had no firm numbers from the tower provider as to height limit that they were seeking, so it was tabled for a future and also said as long as the tower were under the height restrictions that the airport or the city has no say in the matter.

I. Potential contract with Shell oil – Rob Driver had talked with Bill Kovak Eastern Aviation /Shell oil and he still hadn't heard back from the city attorney to work out a contract between the City and Eastern Aviation, Driver had suggested to one of the board members to make a motion to approve the contract based on the approval of the city attorney's satisfaction once he and Eastern Aviation had worked out the details, Motion By Tom Kelly to approve shell oil contract subject to City attorney's approval second by Ron Marsh, Vote was taken motion carried.

J. Business by Members – Talk for next month about getting pricing for a new mower, FAA rules and regulation for non aircraft related storage, the next Airport board meeting is for February 22nd at 5:00 pm

K. Adjournment – Motion to adjourn by Clarence Peters, seconded by Tom Kelly, Vote was taken, Motion carried.

Transcribed and respectively submitted by Robert J. Driver (Airport Manager)