

INFORMATION TECHNOLOGY COMMITTEE

January 6, 2015

Chairperson Newcomer called the meeting to order.

A. ROLL CALL

Members present at Roll Call were Alderpersons Newcomer and Armstrong, Assistant Administrator Shanks and Sr. Center Director Derrickson. Others present were Alderpersons Beer and Boyce, Police Chief Kelley, Comptroller Schuchart, Deputy Comptroller/Treasurer Fritsch, Rob Jacobson, and City Attorney Ewald. Fire Chief Rausch was absent.

B. CORRECTION OF MINUTES

None

C. BUSINESS

1. CONSIDERATION OF ESTABLISHING TASK FORCE TO REVIEW AUTOMATED TIME AND ATTENDANCE SYSTEM(S)

Alder Newcomer explained that Alder Boyce brought this up to see if it would save money and be a benefit for the City of Monroe. Alder Newcomer said he has some experience with KRONOS. Discussion took place. Administrator Rath and Alder Boyce made comments. Administrator Rath suggested a staff work group with no, or few, elected officials. Alder Newcomer said first we need to get a task force together and look at what our current process is and then look at goals, what can be eliminated, etc. More discussion ensued. Assistant Administrator Shanks suggested a staff work group that would report to this committee. Clerk Stamm mentioned that the workgroup should not be a quorum of IT committee members, so that agendas and minutes don't have to be done.

Deputy Comptroller/Treasurer Fritsch, Rob Jacobson, Assistant Administrator Shanks, and Fire Chief Rausch were appointed to a workgroup (task force). They will do items 1 and 2 on the KRONOS check list, which would be for them to conduct a situation analysis and establish specific goals for an automated system, and then come back to the committee with a presentation. The committee would then discuss if the city wants to continue with this or not. The second week of March was set as a target date for the workgroup to come back and present their information to the IT Committee. The committee generally agreed to this.

D. BUSINESS PRESENTED BY MEMBERS

None

E. ADJOURNMENT

Motion made by Alderperson Armstrong with a second from Assistant Administrator Shanks. Motion carried.

Transcribed by Ellen K. Miller, Deputy Clerk