

Date: Monday, Sept. 19, 2016

Time: 4:30 p.m.

Place: Westside Firestation

BOARD OF PUBLIC WORKS

A. CALL TO ORDER & ROLL CALL

B. OVERVIEW OF YOUTH IN GOVERNMENT PROGRAM AND INTRODUCTIONS

A brief overview and expectations of the Youth in Government program will be provided - followed by an introduction of the student representative(s) and the board members.

Individual Requesting Item	City Administrator
Expected Length of Discussion	5 minutes

C. CORRECTION OF MINUTES

D. OPEN BIDS OR QUOTATIONS

E. CORRESPONDENCE

F. PERMITS

1. CONSIDERATION OF PERMIT APPLICATION TO LANDSCAPE TERRACE AT 311 9TH AVE.

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

Documents:

[*Kundert BPW permit.pdf*](#)

G. APPROVAL OF BILLS

H. PARKS SUPERVISOR

1. AUTHORIZE APPLICATION FOR URBAN FORESTRY GRANT

Individual Requesting Item	Paul Klinzing
Expected Length of Discussion	5 minutes

Documents:

[*Urban Forestry Grant.docx*](#)

I. BUSINESS PRESENTED BY PUBLIC

J. BUSINESS PRESENTED BY BOARD PRESIDENT, MAYOR, AND BOARD MEMBERS

May make brief informative statements or bring up items to be discussed at a future meeting.

K. ADJOURNMENT

This Board may take any action it considers appropriate related to any item on this agenda.

Request from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Members: President Chuck Koch, Vice President Tom Miller, Jeff Newcomer , Alt. Reid Stangel

Youth in Government Members: Nathan Smith, Andrew Wheat, Samuel Nicholson

City of Monroe
Application for Permit

I/we the undersigned, request permission to: *(please check all that apply in the first column, City Officials will check off requirements in second column)*

- Open Street
 - Open Terrace
 - Open Sidewalk
 - Bore Under Street/Terrace/Sidewalk
 - Repair/Replace Sewer Lateral/Main
 - Repair/Replace Water Lateral/Main
 - Install New Sewer Lateral
 - Install New Water Lateral
 - Install New Gas Main/Repair Gas Line
 - Install Water Monitoring Well
 - Install Storm Sewer
 - Repair Storm Sewer
- Where _____
When _____
Why _____
Plumber Name _____
Excavator _____

- Requirements:**
- Include Sketch of Work Area
 - Pre-approved by Water Dept.
 - Pre-approved by Wastewater Dept.
 - Obtain copy and abide by city specs for utility cut, removal, and restoration
 - Abide by state manual on sewer connections
 - Barricades, must be lighted for overnight use
 - Contact Digger's Hotline
 - Insurance
 - \$150.00 St. opening fee
 - If new construction for sewer connection will be billed for fees
 - Repairs/Restore area to original condition
 - Monitoring wells must be flush-mounted

- Cut Curb
 - Widen Existing Drive Approach
 - Add Additional Drive Approach
 - Install New Drive Approach
 - Remove & Replace Drive Appr.
 - Remove & Replace Sidewalk
 - Install New Sidewalk
- Where _____
When _____
Why _____
Contractor _____

- Requirements:**
- Barricades with lights if anything left torn up after dark
 - Approval & grade staked by Engineering Dept.
 - Repairs/Restore area to original condition
 - Obtain Copy & Abide by City Standard Specifications for Sidewalk & Ramp Construction
 - Person or Contractor performing work needs approval by Engineering Dept.
 - Sketch of Proposed Project
 - Must Install concrete sidewalk squares if installing blacktop drive approach
 - Contact Digger's Hotline

- Place Material In Street
 - Place Materials on Terrace
 - Place Materials on Sidewalk
- Where _____
When _____
Why _____
Type of Material _____

- Requirements:**
- Barricades, must be lighted for overnight use
 - Safety Cones
 - Provide for Erosion Control
 - Responsible to Clean/Restore Area to Original Condition

Blocking/Closures for auctions & special events should be referred to the Public Safety Committee

- Close Street Completely to Traffic
 - Block Lane of Traffic
 - Block Sidewalk
 - Block Parking Stalls
 - Block Terrace
- Where _____
When _____
Why _____

- Requirements:**
- Insurance Certificate Naming City of Monroe Additional Insured for \$1,000,000 required for closing all or part of street
 - Barricades, must be lighted for overnight use
 - Detour Plan/Traffic Control Plan approved by Police Dept.
 - Assure access for emergency vehicles & adjoining property owners
 - Provide for own traffic control & road closed signs
 - Post "sidewalk closed" sign
 - Must have flag person unless they can assure 2 way traffic flow

- Remove Tree in Terrace
 - Trim Tree in Terrace
 - Plant Tree in Terrace
- Where _____
When _____
Why _____
Contractor? _____

- Requirements:**
- Approval by City Forrester
 - Insurance Certificate Naming City of Monroe Additional Insured for \$1,000,000
 - Stumps to be Removed by Approved Method
 - Terrace Repaired and Reseeded
 - Digger's Hotline contacted

Use Crane or Lift Over Sidewalk

Where _____
When _____
Why _____
Contractor? _____

Move Building Through Streets

Move Oversize Equipment through Streets

Where _____
When _____
Why _____
Contractor? _____

Install awning over sidewalk

Install sign protruding over sidewalk

Where _____
When _____
Why _____

Perform Blasting

Where _____
When _____
Why _____

Place Dumpster in Street

Where _____
When _____
Why _____

Other landscape terrace

Where 311 9th Ave
When _____
Why _____

Requirements:

- Completely barricade off area to pedestrian traffic
- Post "sidewalk closed" sign
- Tunnel Walkway for long term projects

Requirements:

- Insurance Certificate Naming City of Monroe Additional Insured for \$1,000,000
- Utility Companies Contacted to Move Lines that may be in Way
- Copy of route to be provided
- Traffic Control/Detour Plan approved by Police Dept.

Requirements:

- Must be 7' clearance from any projecting point to the public sidewalk
- Execute "sign" agreement with City

Requirements:

- Insurance Certificate Naming City of Monroe Additional Insured for \$1,000,000
- Must provide copy of State License
- Notify Police and Fire Depts.

Requirements:

- 2 Barricades with lights
- Snow removal around dumpster

Requirements:

- _____
- _____
- _____

*X if root is widened,
City is not responsible
to replace/restore landscaping*

ADDITIONAL COMMENTS &

REQUIREMENTS/EXPLANATION

LANDSCAPING TO AVOID MOUNDING
STEEP TERRACE

Work to be Performed By: VEDGLI LANDSCAPING For Property Owner TIM KUNDERT

I/We hereby agree to abide by all checked requirements and to keep, save and bear harmless the City of Monroe from all lian, trouble, damages, costs suits, actions, judgments, and executions that shall or may at any time arise, come, or be brought against the City by reason of or through the granting or use of said permit and for privilege.

I/We also hereby agree to abide by and conform to the ordinances, rules and regulations of said City, including without limitation Sections 2-1-4(C) and 11-1 and 11-4 of the Monroe City Code. In further consideration, I/We hereby agree to comply with all state and federal standards governing safety and safe work place practices for both general industry and construction.

Date: 9/21/16
Submitted by: TIM KUNDERT
Mailing Address: 311 9th Ave
City/State/Zip: MONROE LA 70506
Phone #: (504) 588-0800

This Permit will be effective on _____
through _____

Approved:

Tim Kundert
Applicant Signature

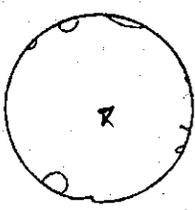
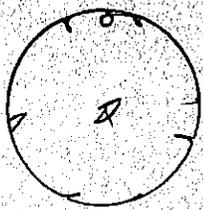
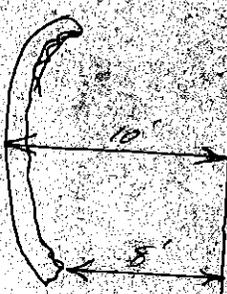
City Clerk/Deputy Clerk

HUNDERT

HOUSE

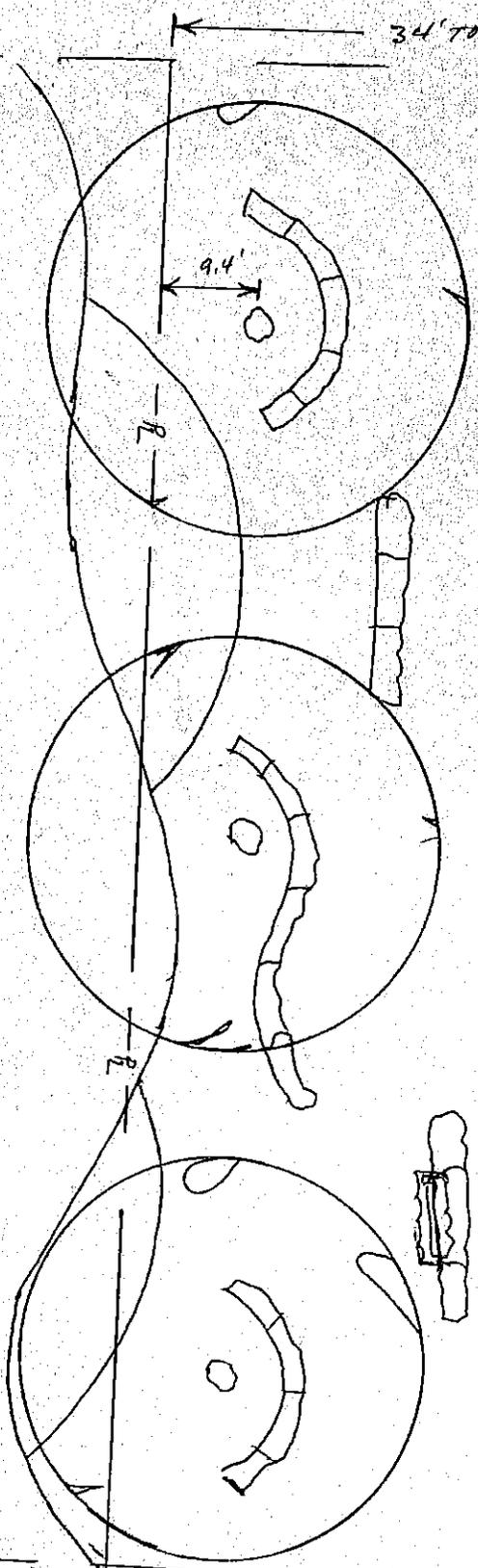
SIDEWALK

34' TO PROP LINE



Plants

BROWN MURCH



CERAMIC QUARTZ



CITY OF MONROE

Paul Klinzing
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pklinzing@cityofmonroe.org

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Monroe, Wisconsin
53566
(608) 329-2460
www.cityofmonroe.org

September 13, 2016

To: Board of Public Works

Re: Urban Forestry Grant Application

From: Paul Klinzing

I would again like to apply for a DNR Urban Forestry Grant for 2017. The grant application is due October 1, part of the application requires a resolution by the City Council. The maximum grant award is \$25,000. We were fortunate to receive a \$25,000 grant for 2016. In 2016 grant applications requested \$1,246,376, \$547,727 was funded. For 2016 we matched the grant with funds from our forestry budget to treat 228 ash trees for \$20,000, remove 54 ash trees and stumps for \$30,000. For the 2017 application I would again like to apply for \$25,000. I would like to divide the funding if received to treat approximately 140 terrace and park ash trees for \$12,000, remove 65 ash trees and stumps for \$34,000. The remaining \$4,000 I would like to use toward purchasing trees for re-planting.