

Date: Tuesday, August 16, 2016
Time: 6:50 pm
Place: Westside Fire Station

LICENSE COMMITTEE

A. ROLL CALL

B. CORRECTION OF MINUTES

C. BUSINESS

1. TEMPORARY CLASS "B" FERMENTED MALT BEVERAGE LICENSE APPLICATION FOR GREEN COUNTY AG SOCIETY FOR AN OUTDOOR BEER GARDEN IN CONJUNCTION WITH TRACTOR PULL

Review and possibly recommend to Council for approval

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

Documents:

[*Green County Ag Society Beer Garden.pdf*](#)

2. REQUEST FOR TEMPORARY AMENDMENT TO LICENSED PREMISES FOR "CLASS B" LIQUOR AND FERMENTED MALT BEVERAGE LICENSE ISSUED TO TURNER HALL OF MONROE, INC TO ADDITIONAL OUTDOOR BEER GARDEN SPACE FOR CHEESE DAYS

Review and possibly recommend to Council for approval

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

Documents:

[*Turner Hall Beer Garden.pdf*](#)

3. REQUEST FOR AMENDMENT TO LICENSED PREMISES FOR SINNERS LLC TO EXPAND OUTDOOR BEER GARDEN

Review and possibly recommend to Council to approve

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

Documents:

[*Sinners beer garden extension.pdf*](#)

4. FEES FOR PROVISIONAL ALCOHOL RETAIL AND PROVISIONAL ALCOHOL OPERATOR LICENSES

Discuss and make recommendation to Finance Committee to include in Fee Schedule

Maximum allowable fee is \$15.00 per state statutes for either type of license

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

5. FEE FOR "CLASS B" LIQUOR LICENSES ISSUED AS A QUOTA EXCEPTION TO A THEATER FOR THE PERFORMING ARTS OPERATED BY A NONPROFIT ORGANIZATION AUTHORIZING THE RETAIL SALE OF INTOXICATING LIQUOR ONLY FOR CONSUMPTION ON PREMISES WHERE SOLD AND ONLY IN CONNECTION WITH TICKETED PERFORMANCES

Review and make recommendation to Finance Committee to include in fee schedule

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	10 min.

D. BUSINESS BY MEMBERS

E. ADJOURNMENT

This Committee may take any action it considers appropriate related to any item on this agenda.

Request from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Members: Chairperson Richard Thoman, Michael Boyce, Chris Beer, Alt. Tom Miller

CITY OF MONROE APPLICATION FOR OUTDOOR BEER GARDEN

To the License Committee and the Common Council of the City of Monroe:

I/we hereby submit application for approval of an outdoor beer garden in conjunction with a temporary alcohol beverage license or as an extension of the licensed premises of a current regular alcohol beverage license holder as follows, and hereby agree to abide by the attached regulations and standards and to comply with all federal, state, and local laws, resolutions, and ordinances governing beer gardens and alcoholic beverages:

Name of Applicant: Green County Ag Society (Cheese City Challenge Tractor Pull)

Current Regular alcohol beverage license holder? NO

Applying for a temporary alcohol beverage license? YES

Address of Applicant: 2600 10th St., Monroe, WI 53566

Mailing Address of Applicant: _____

Phone Number of Applicant: 608. 325. 9159

Requested area is: Permanent _____ Temporary If temporary, please provide dates of operation: August 28, 2016

Beer garden area is to be located on Private Property Public Property _____ or Combination Public/Private _____

Address and detailed description of premises to be licensed for beer garden - Include dimensions and describe fencing, entrances, exits, and other details: Map attached

_____ entire fairgrounds _____

Dated this _____ day of _____, _____

[Signature]
Signature

[Signature]
Signature

Two signatures of officers required if an organization, corporation, or LLC

Note: Attach a detailed diagram of the proposed beer garden area that specifically describes the dimensions and the relationship to any other licensed area. (required)

Approval: _____
Police Department

[Signature]
Fire Department

[Signature]
Building Inspector

[Signature]
City Clerk

Approved by License Committee on _____
Approved by Common Council on _____

Pd. 8-2-16
10.00

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: Aug. 1, 2016

Town Village City of Monroe

County of Green

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Green County Ag Society

(b) Address 2600 10th St., Monroe, WI 53566
(Street) Town Village City

(c) Date organized 1855

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President John Dieckhoff of Brodhead 891-3637

Vice President Dusty Williams of South Wayne 391-0238

Secretary Kristin Banstey of Monroe 558-6930

Treasurer Loran Klitzman of Brooklyn 751-9858

(g) Name and address of manager or person in charge of affair:
Bryan Witt (Chairman) 558-0138 Stephanne Miranda 426-1768

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2600 10th St. Monroe WI 53566

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Cheese City Challenge Truck & Tractor Pull

(b) Dates of event August 28, 2016 1pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Kim L. Bandy 8-1-16 (Signature/date)

Officer Loran Klitzman (Signature/date)

Officer [Signature] 8-1-16 (Signature/date)

Officer [Signature] (Signature/date)

Date Filed with Clerk 8-2-16 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Guidelines and Requirements for Outdoor Beer Gardens

An outdoor beer garden is defined as an open air, roofed or unroofed area, where beer and/or other alcoholic beverages are served or consumed, whether permanent or temporary, and whether on private or public property

Application is made to the City Clerk and then also reviewed by the Police, Fire, and Building Inspection Departments. The application is then referred to the License Committee for review taking into consideration recommendations made by City staff. The License Committee will then refer and make recommendations to the Common Council for final approval of the application.

Guidelines and Requirements – All:

1. Must attach a detailed diagram of the proposed beer garden area that specifically describes the dimensions and the relationship to any other licensed area.
2. Area must comply with all state and local building and fire codes regarding such things as exits, exit lights and capacity and is subject to inspection by the Fire Inspector.
3. All emergency exits shall have a gate(s) which swing to egress and must swing free and clear of any public sidewalk, unless the special event beer garden or license extension area is temporary and has acceptable, non-gated open exits that have personnel stationed at each. Gates must include approved latch hardware, which shall be mounted only on the inside.
4. Beer garden location must comply with any regulations regarding vision clearance and sight triangles so as not to be a traffic hazard.
5. Beer garden area must be enclosed with no less than 3 feet high chain link, wood, concrete, plastic, rope or wrought iron fencing, or other approved material which forms a barrier that will isolate the alcohol area from non-alcohol areas.
6. Must have adequately displayed signage warning that alcoholic beverages shall not be passed over the area's barrier or be removed from the licensed area.
7. Must have access plan for fire and other emergency services which must be approved by the Fire Chief.
8. License holder is responsible to know the occupancy and capacity limits for the

area and must exhibit a plan with an approved system or device to monitor this.

9. License holder is also responsible to show a plan of responsible service that will prevent service to intoxicated persons as prohibited by Wisconsin Stats 125.07(2).

10. All entry points must be monitored by an adult employee or security personnel. If fire and building code regulations require entry points to be more than (4) feet in width, they must be monitored by at least 2 adult employees or security personnel.

11. Licensed operators must be present at all times to oversee the entire beer garden area. These licensed operators can be stationed inside main bar area of existing premises only if entire beer garden area can at all times be viewed and monitored from this inside area.

12. Other reasonable standards may be required by city officials based on specific situations.

13. Other permits may be required such as dance licenses, amplified sound permits, background music permits, or special event permits. You must submit application for these licenses and permits along with the beer garden application.

Additional Guidelines and Requirements if using Public Property:

1. Must give notice to adjoining property owners located on each side of proposed beer garden and those directly across the street from beer garden location and provide city with proof of notice.

2. Must include a certificate of insurance for \$1,000,000 general liability naming the City of Monroe as additional insured

3. Storm sewer inlets must covered with a permeable material to prevent trash and other materials from falling into the inlet, but allowing for potential precipitation to enter.

4. Must submit fee of \$25.00 per day for use of public property

5. Beer garden area must be no wider than one side (street frontage) of an existing licensed premises if being issued as a temporary extension to a current holder of a regular alcohol beverage license. "L" shaped configurations are discouraged and most likely not approved.

Additional Guidelines and Requirements if Permanent Beer Garden

1. Can only be issued to a current holder of a regular alcohol beverage license

2. Beer garden must be contiguous to currently licensed premises

3. No public property may be utilized unless applying in conjunction with a

sidewalk café permit allowed only in the downtown area.

Additional Guidelines and Requirements if issued in conjunction with a Temporary Class "B"/"Class B" alcohol beverage retailer's license for picnics or gatherings

1. Must submit application for Temporary Class "B"/"Class B' Retailer's license and follow additional guidelines and restrictions (*See Exhibit A*)
2. Must pay fee of \$10.00 per license per event

Additional Guidelines and Requirements if issued to the current holder of a regular alcohol beverage license

1. Must be direct access into existing premises from beer garden area

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Name of Applicant: Turner Hall of Monroe

Current Regular alcohol beverage license holder? yes

Applying for a temporary alcohol beverage license? yes

Address of Applicant: 1217 17th Ave

Mailing Address of Applicant: 1217 17th Ave

Phone Number of Applicant: 608-325-3461

Requested area is: Permanent Temporary If temporary, please provide dates of operation: Sept. 16-18, 2016 - Cheese Days

Beer garden area is to be located on Private Property Public Property or Combination Public/Private

Address and detailed description of premises to be licensed for beer garden - Include dimensions and describe fencing, entrances, exits, and other details: Beer garden will be a 94 1/2' x 14' section of

our existing outdoor area. Same area as last Cheese Days.

road

59 1/2' x 19' without permanent beer garden include

Dated this 29th day of June, 2016

[Signature]
Signature

[Signature]
Signature

directly north of permanent beer garden east of

Two signatures of officers required if an organization, corporation, or LLC

Note: Attach a detailed diagram of the proposed beer garden area that specifically describes the dimensions and the relationship to any other licensed area. (required)

Turner Hall building behind sidewalk

Approval:

Police Department

[Signature]
Building Inspector

Fire Department

[Signature]
City Clerk

Approved by License Committee on _____

Approved by Common Council on _____

□ = 1sq ft

○ rope

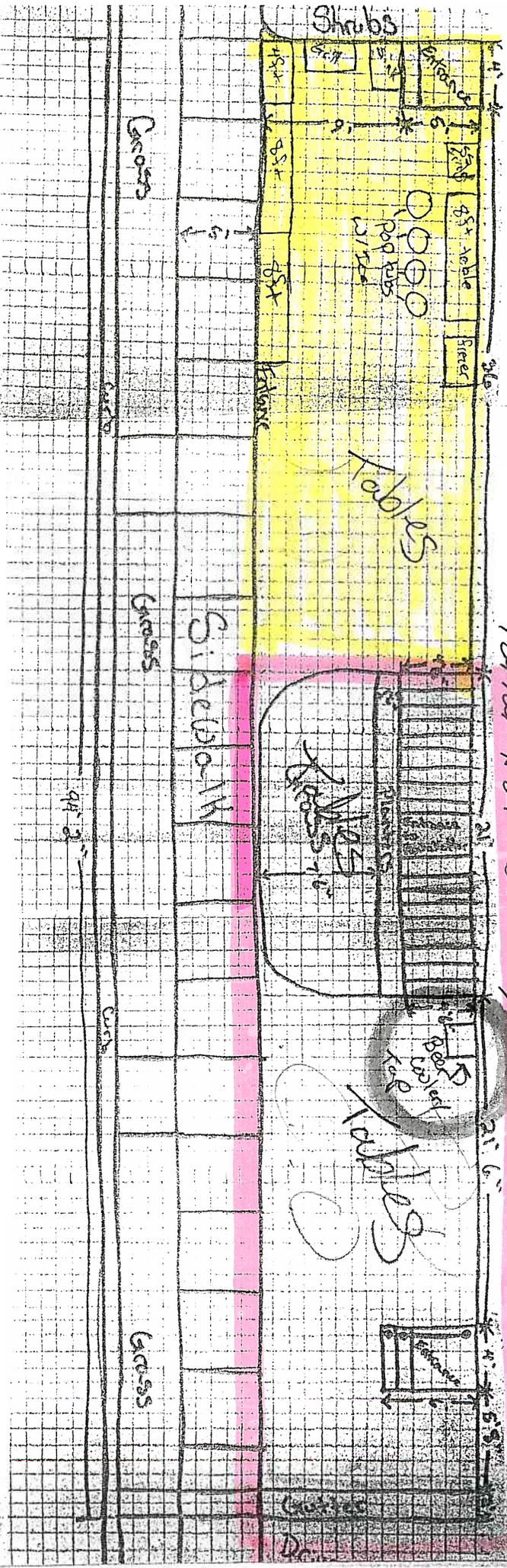
○ Beer tap area

permanent bar garden area

ingfa Cheese Days

Turner Hall for Cheese Days

Turner Hall building



Cheese Days
2018

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Name of Applicant: Joshua Foulker / Sinner's Saloon

Current Regular alcohol beverage license holder? Yes

Applying for a temporary alcohol beverage license? no

Address of Applicant: N 3990 Benker RD Monroe WI 53566

Mailing Address of Applicant: Same

Phone Number of Applicant: 608 558-5603

Requested area is: Permanent Temporary If temporary, please provide dates of operation: _____

Beer garden area is to be located on Private Property Public Property or Combination Public/Private

Address and detailed description of premises to be licensed for beer garden - Include dimensions and describe fencing, entrances, exits, and other details: 1428 17th ST Monroe WI

8'0" x 20' Flat area and a 10' x 18' ramp linking the Existing Beer Garden Together - All to be constructed by Green Treat Lumber. 1 New Entrance will be add coming out of Bar Area. fence

Will be made of wood & steel 3/4" + high. Same as Existing Fence

Dated this 4 day of August, 2016

[Signature]
Signature

[Signature]
Signature

Two signatures of officers required if an organization, corporation, or LLC

Note: Attach a detailed diagram of the proposed beer garden area that specifically describes the dimensions and the relationship to any other licensed area. (required)

Approval:

Police Department

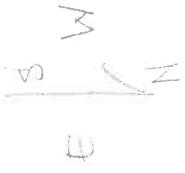
[Signature]
Building Inspector

Fire Department

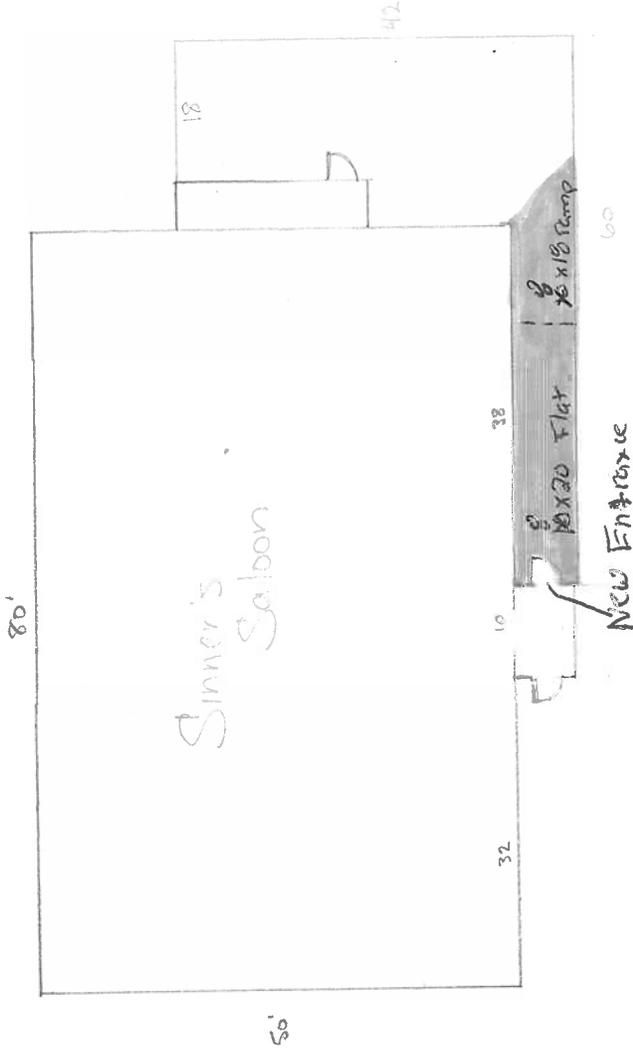
[Signature]
City Clerk

Approved by License Committee on _____

Approved by Common Council on _____



Sinner's
Parking lot



← STREET PARKING →

17th Street



added on area to existing beer garden

1st floor dining room & bar & an approximate 8' X 38' ramp and walkway on front side of building leading to an approximate 24' X 48' beer garden on west side