

**Date: Tuesday, July 5, 2016**  
**Time: 4:45 pm**  
**Place: City Hall**

## **PUBLIC SAFETY COMMITTEE**

- A. CALL TO ORDER & ROLL CALL
- B. CORRECTION OF MINUTES
- C. ANY APPEARANCES FROM THE PUBLIC
- D. BUSINESS PRESENTED BY POLICE DEPARTMENT

- 1. LONG TERM AMPLIFIED SOUND PERMIT APPLICATION FROM WAL-MART FOR PERIOD OF JULY 1, 2016 - JUNE 30, 2017

*Review and possibly approve*

Individual Requesting Item	City Clerk/DOGG
Expected Length of Discussion	5 min.

- 2. CONSIDER SPECIAL EVENT PERMIT APPLICATIONS FOR RECOMMENDATION TO COMMON COUNCIL

Chief Kelley will discuss the following special event applications with the Committee:

- 1. Jordan Lutheran Church Outdoor Service
- 2. Green County Fair Association Green County Fair

Details are attached.

Individual Requesting Item	Cheif Fred Kelley
Expected Length of Discussion	15 minutes

Documents: [DETAILS OF SPECIAL EVENT APPLICATIONS.doc](#), [SpECIAL EVENT APPLIC jordan luth church outdoor service.pdf](#), [SPECIAL EVENT APPLIC fair 2016.pdf](#)

- E. BUSINESS BY MEMBERS

May make brief informative statements or bring up items to be discussed at a future meeting.

- F. ADJOURNMENT

**This Committee may take any action it considers appropriate related to any item on this agenda.**

Request from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Notice is hereby given that a majority of the members of the Common Council of the City of Monroe may be present at this meeting to gather information about the matters set forth on this agenda. This notice is given pursuant to the Wisconsin Open Meetings Law.

**Members: Chairperson Chris Beer, Tom Miller, Brooke Bauman, and Alternate Ron Marsh**

## DETAILS OF SPECIAL EVENT APPLICATIONS:

1. Resolution by the Public Safety Committee to recommend the approval of a special event application from the Jordan Lutheran Church to hold an outdoor service at the Twining Park band shall on July 10, 2016, from 12:00 PM to 7:00 PM. A certificate of insurance indemnifying the City of Monroe is required and attached, along with any other permits or special requirements. A restroom plan for the event is approved. For purposes of this event, the special event area is that area within 100 feet of this event in the park. No other events or similar activities, other than those authorized by law, may take place in the same location and at the same time as this event.

2. Resolution by the Public Safety Committee to recommend the approval of a special event application from the Green County Fair Association to hold the annual county fair, June 20-24, 2016, at the Green County Fairgrounds. The event will begin at 6:00 AM on June 20, 2016, and conclude at 10:00 PM on June 24, 2016. Times of operation will be from 8:00 AM to 1:00 AM on June 20-23, 2016, and from 8:00 AM to 10:00 PM on June 24, 2016. The event calls for the following temporary street closings during hours of operation each date: The 2500 blocks of 10<sup>th</sup> Street and 11<sup>th</sup> Street. The Street Department is directed to provide barricades to indicate the temporary street closings, which the applicant will install and remove. The following temporary no parking areas are authorized from June 20-24, 2016, with appropriate signs to be installed by the Street Department: 1) both sides of 29<sup>th</sup> Avenue from 8 ½ Street to 13<sup>th</sup> Street, 2) east side of 27<sup>th</sup> Avenue from 6<sup>th</sup> Street to 9<sup>th</sup> Street, 3) east side of 25<sup>th</sup> Avenue from 8<sup>th</sup> Street to 13<sup>th</sup> Street, 4) west side of 25<sup>th</sup> Avenue for 60 feet north and south of 9<sup>th</sup> Street, 5) south side of 9<sup>th</sup> Street from 20<sup>th</sup> Avenue to 25<sup>th</sup> Avenue, 6) north side of 9<sup>th</sup> Street from 25<sup>th</sup> Avenue to 29<sup>th</sup> Avenue, 7) north side of 11<sup>th</sup> Street in the 2500 block, inclusive, 8) south side of 9<sup>th</sup> Street in the 2500 block, 15 feet east and west from the intersection of 25<sup>th</sup> Avenue, 9) south side of 10<sup>th</sup> Street, 15 feet east and west of 25<sup>th</sup> Avenue, 10) north side of 10<sup>th</sup> Street for 15 feet east and west of 25<sup>th</sup> Avenue, 11) west side of 25<sup>th</sup> Avenue for 15 feet north and south of 11<sup>th</sup> Street, 12) north and south sides of 11<sup>th</sup> Street in the 2400 block for 15 feet from 25<sup>th</sup> Avenue, 13) south side of 11<sup>th</sup> Street for 15 feet east of 25<sup>th</sup> Avenue, 14) north and south sides of 10<sup>th</sup> Street from 25<sup>th</sup> Avenue east to the fairgrounds entrance, inclusive, 15) south side of the 2500 block of 9<sup>th</sup> Street for 30m feet west, and 15 feet east of the northwest entrance to the fairgrounds, 16) north side of the 2800 block of 8 ½ Street. The Police Department is directed to patrol the event including using overtime. A certificate of insurance indemnifying the City of Monroe is required, as well as any other permits or special requirements. A restroom plan for the event has been approved. For purposes of this event, the special event area is that area within the Green County fairgrounds, which is a private property. No other events or similar activities, other than those authorized by law, may take place in the same location and at the same time as this event.

# City of Monroe Special Event Permit

Received in Clerk's office on 6-20-15  
By [Signature] Date Paid 6-20-15

75/80

Thank you for being willing to plan a community celebration or special event. This permit application form will provide the City information needed to assist you in sorting through departments and types of requirements needed to obtain proper permits and inspections so as to assist us all in creating a safe and lawful event.

Application must be turned in to the Clerk's office no later than 30 calendar days prior to the start of the event. A late fee of \$50.00 will apply for any permit applications turned in less than 30 calendar days prior to the start of the event. The permit application must be complete with the proper insurance certificate, fees, maps, other necessary permit applications, and signatures included in order to be considered on time to avoid the late fees. There are no exemptions to the fees.

Special events are governed by city ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property as well as possible billing for city services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

## 1. Name and Address

a. Name, address, and telephone number of Sponsor:

Name: Jordan Lutheran Church  
Address: W9006 Smock Valley Road  
Browntown WI 53502  
Phone: (815) 291-6916  
Person in Charge Andrew Hill

b. Names, addresses and telephone numbers of not less than (3) individuals who will hold positions of responsibility with respect to the Special Event:

Name: Andrew Hill Name: Rev. Dennis Berger Name: Gary Luhman  
Address: 2110 8th Avenue Address: N2516 Pine Tree Rd Address: W9440 Coon Creek Rd  
Monroe WI 53566 Monroe WI 53566 Browntown WI 53502  
Phone: (815) 291-6916 Phone: (608) 695-1509 Phone: (608) 966-3466

Call to pick-up permits

2. **Convictions** A statement of any conviction of the Sponsor, any officer or director of the Sponsor, the person in charge, and the three (3) individuals listed under 1b above, for any violation of any criminal law or municipal ordinance other than traffic violations. Such statement shall include a statement of the nature of the offense and the punishment or penalty assessed therefore.

No

## 3. Description of Special Event

NAME OF EVENT: Jordan Lutheran Church Out door Service

TYPE OF EVENT: Out door Church Service (Church band, potluck)  
(Example: run, walk, parade, festival, neighborhood event)

LOCATION OF EVENT: Band Shelter - Twining Park

NUMBER OF YEARS THIS EVENT HAS BEEN IN EXISTANCE: 0

NUMBER OF PEOPLE ANTICIPATED: 50+

PEAK HOURS OF EVENT: 3pm ~~5pm~~ 7pm

ESTIMATED CROWD SIZE DURING PEAK HOURS: 50+

NUMBER OF PEOPLE AT LAST EVENT:     

WILL THIS YEARS EVENT INCLUDE, USE OR PROVIDE (Indicate "yes" or "no")

*using non-alcohol beverages*

- beer/wine     carnival     tents     electrical usage     barricades  
 food service     noise amplification     fireworks     2-way radios  
 use of city hydrants     medical assistance or first aid  
 outdoor signs/banners

ARE YOU CHARGING FOR PARKING, PARTICIPANT FEES, OR ANY TYPE OF ADMISSION OR SPECTATOR FEES? PLEASE EXPLAIN.

No

ARE YOU SELLING CONCESSIONS? PLEASE EXPLAIN.

No

HAVE PROVISIONS BEEN MADE FOR PORTABLE/PERMANENT RESTROOMS? ATTACH PLAN FOR ANY NEEDED PORTABLE RESTROOMS, INCLUDING NUMBER RENTED AND COPY OF RENTAL AGREEMENT

using park restrooms

NUMBER OF SITES AND LOCATIONS WHERE MONEY WILL BE HANDLED:

One for free will donations

THE EVENT IS RESPONSIBLE FOR TRASH AND LITTER CONTROL. HOW WILL THIS BE HANDLED?

Trash will be removed by us after event

WILL ANYTHING BE SERVED IN GLASS, METAL OR PLASTIC CONTAINERS? (If yes, please attach a copy of your recycling plan)     yes     no

PLEASE INDICATE ANY ADDITIONAL SECURITY MEASURES BEING TAKEN AND DESIGNATE HEAD OF SECURITY IF APPLICABLE: (private security, fences, persons checking identification, etc.)

No security will be needed

IF STREET CLOSURES ARE REQUESTED, please indicate exact requested location, dates, and times, including set up and take down: (attach map and site plan of the area)

Not requested

PLEASE INDICATE ANY NEED FOR POLICE SERVICES OR ANY OTHER CITY SERVICES:

None needed

\*\*\* If special services are necessary, the applicant most likely will be required to make reimbursement to the City of Monroe for the total number of labor hours performed at an overtime rate of pay. \*\*\*

PLEASE INDICATE ANY PLANS THAT HAVE BEEN MADE FOR MEDICAL SERVICES AND FIRST AID:

No plan - if something happens we will notify authorities

WILL THERE BE ANY COOKING WITH FLAMMABLE LIQUIDS OR GASES OR POTENTIALLY DANGEROUS COOKING APPLIANCES?

No

PLEASE DESCRIBE ANY OTHER DETAIL OF YOUR EVENT NOT ALREADY COVERED.

- Church Service at 3pm  
- After Service having potluck with Church Band planning music

\*\* YOU MUST SUBMIT PLANS FOR LARGE TENTS AND A DETAILED MAP OR DIAGRAM OF THE ENTIRE SPECIAL EVENT AREA INCLUDING PARKING AREAS.

**4. Term of Permit**

Special Event Begins: Date: 7/10/16 Hour: Noon  
Special Event Ends: Date: 7/10/16 Hour: 7pm

Hours of operation each day  
(Attach separate sheet located at end of form if necessary) From: \_\_\_\_\_ To: \_\_\_\_\_

**5. Prior Suspensions or Revocations** A statement of any prior suspension or revocation of a Special Event permit of the Sponsor or any Individual who will hold a position of responsibility with respect to the special event None

**6. Mapped Routes** When the proposed Special Event will feature foot or bicycle races, runs, rides or parades, the Sponsor shall submit the proposed route at the time of filing the application.

**7. Vendors** Is Sponsor requesting suspension of vendors (Vendors, Canvassers, Peddlers) that are not associated with Special Event? If yes, describe area in which vendors are suspended during special event. No None

**THE CITY REQUESTS THAT ALL NEIGHBORS/BUSINESSES IN THE CLOSED AREA BE NOTIFIED. HAVE THE REQUIRED LEVELS OF INSURANCE INDEMNIFYING THE CITY BEEN OBTAINED? \_\_\_\_\_**

**ATTACH A COPY OF INSURANCE CERTIFICATE TO COMPLETED SPECIAL EVENT PERMIT APPLICATION. (PLEASE NOTE INSURANCE REQUIREMENT THAT THE CITY OF MONROE BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE OF INSURANCE)**

**Special Event Permit Fee - \$25.00 fee per event or series of same event within a calendar year.  
Late fee - \$50.00 late fee for applications received less than 30 calendar days prior to the start of the event.  
(NO REFUND ON FEES)**

The applicant agrees to indemnify and save harmless the City against all liabilities, claims, demands, and losses, including costs, expenses, and reasonable attorney fees, for injury or death of any individual or loss or damages to the property of any person arising from any activity undertaken pursuant to a permit issued under this chapter. Applicant agrees to provide insurance binder or certificate of insurance as required by 3-13-10 INSURANCE REQUIREMENTS (Attached). Applicant further agrees to comply with 3-13-13 SPECIAL EVENT REGULATIONS (Attached).

By submitting this form, I certify that: (1) I am authorized to submit this form on behalf of the individual or entity for whom the form is being submitted; (2) The individual or entity for whom I am submitting this form is solely responsible for the accuracy and currency of all information contained in this form.

[Signature]  
Signature of Applicant

6/20/16  
Date

Clear Form

**TO BE COMPLETED BY CITY OF MONROE**

Approved by: [Signature]  
Fire Chief

Police Chief

[Signature]  
Building Inspector

[Signature]  
City Clerk

Approved by Public Safety Committee on: \_\_\_\_\_  
Approved by City Council on: \_\_\_\_\_

### 3-13-10: INSURANCE REQUIREMENTS

(A) Each sponsor shall provide the city clerk with an insurance binder or certificate of insurance showing that the sponsor has insurance coverage for all liabilities and obligations that may result from the activities undertaken pursuant to the permit. If a binder is provided, a certificate of insurance shall be provided prior to the issuance of a permit. Such coverage shall include:

1. Coverage for operations by the sponsor's employees, agents, contractors, and subcontractors.
2. Coverage of the City as an additional named insured.
3. Coverage for personal injury to participants in the special event.
4. Coverage for property damage occurring as a result of the special event. (11-2-1999)

(B) The certificate of insurance shall provide that the insurance company shall furnish the City with a ten (10) day written notice of cancellation, nonrenewal, or material change.

(C) The insurance company issuing the certificate of insurance shall be licensed in the State of Wisconsin and shall be approved by the City.

(D) The insurance shall be written in comprehensive form and shall protect the sponsor and City against all claims arising from injuries to members of the public or damages to property of others arising out of any act or omission of the sponsor, its employees, agents, contractors or subcontractors.

(E) The policy of insurance shall provide coverage in such amounts as are set, from time to time, by resolution of the Council upon recommendation of the Insurance Committee. (11-6-1991)

**(\$1,000,000.00)**

### 3-13-13: SPECIAL EVENTS REGULATIONS:

(A) Notwithstanding other provisions of this Code, the Council may grant a sponsor:

1. The exclusive right to select and control vendors who shall be authorized to operate within the area designated for such special event;
2. The right to designate sites within such area where such vendors shall be permitted to operate for the duration of the special event;
3. The right to charge such vendors a fee or commission for the privilege of operating within the area designated for the special event.

(B) Any sponsor that is granted any of the rights set forth in subsection 3-13-13(A) above shall be liable for all acts of such vendors, including all violations of this Chapter by such vendors.

1. This subsection shall not prevent the sponsor from requiring subrogation agreements from such vendors, or from requiring such vendors to provide insurance coverage for their actions at the special event.
2. The City shall not be bound by any subrogation agreement or insurance agreement between a vendor and a sponsor.

(C) Each sponsor shall exhibit its permit at the request of any police officer or citizen.

(D) It shall be unlawful for a sponsor to do any of the following:

1. Operate in violation of a condition or restriction placed upon its permit.
2. Fail to comply with any licensing or inspection requirement of the State of Wisconsin.

(E) Unless authorized by the special event permit issued by the City, it shall be unlawful for a sponsor to do any of the following:

1. Permit vending activities associated with such special event to be operated within twenty feet (20') of any portion of the front of any store which sells merchandise or services of the same or similar nature.
  2. Permit ropes or other equipment to be attached to any bench, flower planter, tree, light pole, utility pole or trash receptacle for display of merchandise or cause or permit any of the foregoing to be used for display of merchandise or advertising materials.
  3. Permit equipment, goods or advertising materials to be stored on any street, sidewalk, alley or other public place when no individual is present on behalf of the sponsor or when special event activities are not permitted
1. Permit any part of the operations of the sponsor to interfere with the free flow of pedestrian or vehicle traffic.

(F) Except pursuant to a special event permit issued by the City, each sponsor shall:

1. Keep all areas in and around any stationary location or display used in connection with the special event clean and hazard free
2. Remove all equipment, including carts, tables, apparatus and merchandise from the streets, sidewalks, alleys, or other public places during times when the sponsor is not operating a special event.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

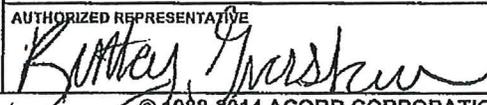
<b>PRODUCER</b> Church Mutual Insurance Company 3000 Schuster Lane Merrill WI 54452	<b>CONTACT NAME:</b> Brittany J Grosskurth <b>PHONE (A/C, No, Ext):</b> 1-800-554-2642 Option 1 <b>E-MAIL ADDRESS:</b> cs18@churchmutual.com	<b>FAX (A/C, No):</b> 855-264-2329
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> JORDAN LUTHERAN CHURCH INC  W9006 SMOCK VALLEY RD BROWNTOWN WI 53522-9771	<b>INSURER A:</b> Church Mutual Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD/WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	0136451-21-868168	02/16/2016	02/16/2017	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000					
	MED EXP (Any one person) \$ 10,000					
	PERSONAL & ADV INJURY \$ 1,000,000					
						GENERAL AGGREGATE \$ 3,000,000
						PRODUCTS - COMP/OP AGG \$ 1,000,000
						\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 \*\*\*Revised\*\*\* Evidence of Liability Insurance for the Community Worship Service and Picnic on July 10, 2016 between the hours of 9AM to 7PM, at Twining Park, 425 14th Ave, Monroe WI 53566. Commercial General Liability Additional Insured = City of Monroe, subject to the coverage provided by the referenced policy. A220 SRAP 503

<b>CERTIFICATE HOLDER</b> City of Monroe 1110 18th Ave Monroe WI 53566-1850	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**CITY OF MONROE**  
 1110 18<sup>th</sup> Avenue, Monroe, WI 53566  
 Phone (608) 329-2524 FAX (608) 329-2561

**Application for Amplified Sound & Background Music Permits**

To The City of Monroe:

The undersigned most respectfully makes application for a permit under section 9-4-20 of the Monroe City Code subject to all applicable conditions, regulations, and provisions of all state statutes and city ordinances & resolutions regarding issuance of said permit.

*Please indicate with an X the type of permit you are applying for and the dates you are requesting for your permit.*

**Amplified Sound Permit** - Permit for voice or other sound, other than background music, that is amplified by a mechanical or electronic device, or multiple mechanical or electronic devices, whenever the sound amplified is intended to be audible outside a dwelling or business enclosure by an audience located within a geographically defined area. Holders of this type of permit are exempt from maximum permissible sound levels, but are subject to nuisance sound regulations. This permit may also authorize multiple amplified sound events if such events are part of a series of coordinated events sponsored by a single person, company or organization.

\$10.00 daily permit (cost is \$10 per day)  
 Dates Requested: 7/10/16  
 \$100.00 monthly permit  
 Date Range of Month Requested: \_\_\_\_\_  
 \$400.00 annual permit through June 30<sup>th</sup>, 20\_\_

**Background Music Permit** – Permit for amplified music that plays continuously for extended periods of time and that is intended to serve as a background for other activities that occur within a geographically defined area such as shopping or dining and that is audible in a public area outside a building or structure. Holders of this type of permit are subject to maximum permissible sound levels and nuisance sound regulations.

\$10.00 monthly permit  
 Date Range of Month Requested: \_\_\_\_\_  
 \$75.00 annual permit through June 30<sup>th</sup>, 20\_\_

Both aforementioned types of permits are applicable to use of any musical instruments. All permits will expire on a date certain which shall be no later than the next succeeding June 30<sup>th</sup> following issuance.

Applicant(s): Jordan Lutheran Church

Telephone number: (815) 291-6916 (Andy Hill) Church Council President

Address: W9006 Smock Valley Rd Brountown WI 53522  
(Street) (City) (State) (ZIP)

Permit Location (geographically defined area): Band shelter at Twinning Park  
+ 300 ft radius

Date of Application: 6-20-16

Signature of Applicant(s): [Signature]

Applicants Stop Here! Do not write below this line!

\*\*\*\*\*

**These Sections for Office Use Only!**

Date paid: 6-20-16 Total amount paid: 10.00 (Acct# 5-519 background music)  
(Acct# 5-501 amplified sound)

\_\_\_ Approved at Public Safety Committee meeting held on \_\_\_\_\_  
(For Long Term Amplified Sound Permits)

\_\_\_ Approved by City Clerk  
(For Short Term Amplified Sound and Background Music Permits)

\_\_\_ Disapproved (reason) \_\_\_\_\_

\_\_\_ Special Conditions of Approval: \_\_\_\_\_

\*\*\*\*\*

**Amplified Sound or Background Music Permit Issuance**

Permit # \_\_\_\_\_

Permit is approved and issued as requested in this application unless otherwise indicated above under special conditions.

Given under my hand and the corporate seal of said City of Monroe this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(SEAL)

[Signature], Clerk

**CITY OF MONROE  
PUBLIC SAFETY COMMITTEE  
SPECIAL EVENT REQUIREMENTS**

**SPECIAL EVENT  
JORDAN LUTHERAN CHURCH OUTDOOR SERVICE  
July 10, 2016**

**SPONSOR  
Jordan Lutheran Church  
W9006 Smock Valley Road  
Monroe, WI 53566  
608.291.6916 (Andrew Hill)**

**This special event permit is approved subject to the following conditions and requirements:**

- 1. Authorize the sponsor(s) to hold a Jordan Lutheran Church Outdoor Service, July 10, 2016, from 12:00 PM to 7:00 PM, in/around Twining Park Band shell.**
- 2. The event includes an open to the public picnic, bands and outdoor activities with crowd peak of 100 persons. Facilities for rest rooms within park should be adequate for designated need.**
- 3. For purposes of this permit, the event area includes area within 100 feet of the event within the park. No other events, other than those authorized by law, may take place in the same area at the same time.**
- 4. No other services are requested or authorized.**

# City of Monroe Special Event Permit

Received in Clerk's office on	<u>6-13-14</u>
By <u>[Signature]</u>	Date Paid <u>6-13-14</u>

Thank you for being willing to plan a community celebration or special event. This permit application form will provide the City information needed to assist you in sorting through departments and types of requirements needed to obtain proper permits and inspections so as to assist us all in creating a safe and lawful event.

Application must be turned in to the Clerk's office no later than 30 calendar days prior to the start of the event. A late fee of \$50.00 will apply for any permit applications turned in less than 30 calendar days prior to the start of the event. The permit application must be complete with the proper insurance certificate, fees, maps, other necessary permit applications, and signatures included in order to be considered on time to avoid the late fees. There are no exemptions to the fees.

Special events are governed by city ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property as well as possible billing for city services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

## 1. Name and Address

a. Name, address, and telephone number of Sponsor:  
Name: Green County Fairgrounds  
Address: 2600 10<sup>th</sup> St.  
Monroe, WI 53566  
Phone: 608.325.9159  
Person in Charge John Dieckhoff

b. Names, addresses and telephone numbers of not less than (3) individuals who will hold positions of responsibility with respect to the Special Event:  
Name: John Dieckhoff Name: Dusty Williams Name: Stephanie Miranda  
Address: Pres. Address: VP Address: Office Mgr.  
Phone: 608.897.3633 Phone: 608.391.0238 Phone: 608.426.1768

**2. Convictions** A statement of any conviction of the Sponsor, any officer or director of the Sponsor, the person in charge, and the three (3) individuals listed under 1b above, for any violation of any criminal law or municipal ordinance other than traffic violations. Such statement shall include a statement of the nature of the offense and the punishment or penalty assessed therefore.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 3. Description of Special Event

NAME OF EVENT: Green County Fair

TYPE OF EVENT: Fair  
(Example: run, walk, parade, festival, neighborhood event)

LOCATION OF EVENT: Green County Fairgrounds

NUMBER OF YEARS THIS EVENT HAS BEEN IN EXISTANCE: 162

NUMBER OF PEOPLE ANTICIPATED: 25,000

PEAK HOURS OF EVENT: Daily 3-7pm

ESTIMATED CROWD SIZE DURING PEAK HOURS: 3000

NUMBER OF PEOPLE AT LAST EVENT: 23,100

WILL THIS YEARS EVENT INCLUDE, USE OR PROVIDE (Indicate "yes" or "no")

YES beer/wine    YES carnival    YES tents    NO electrical usage    YES barricades  
YES food service    YES noise amplification    YES fireworks    NO 2-way radios  
YES use of city hydrants    YES medical assistance or first aid  
YES outdoor signs/banners

ARE YOU CHARGING FOR PARKING, PARTICIPANT FEES, OR ANY TYPE OF ADMISSION OR SPECTATOR FEES? PLEASE EXPLAIN.

parking: \$3 daily \$10 season  
admission: \$6 daily \$22 season \$3 Kids season \$8

ARE YOU SELLING CONCESSIONS? PLEASE EXPLAIN.

Vendors

HAVE PROVISIONS BEEN MADE FOR PORTABLE/PERMANENT RESTROOMS? ATTACH PLAN FOR ANY NEEDED PORTABLE RESTROOMS, INCLUDING NUMBER RENTED AND COPY OF RENTAL AGREEMENT

permanent restroom blocks, plus 6 portable restrooms + hand washing station

NUMBER OF SITES AND LOCATIONS WHERE MONEY WILL BE HANDLED: (4)

West gate, north gate, east gate, SW gate

THE EVENT IS RESPONSIBLE FOR TRASH AND LITTER CONTROL. HOW WILL THIS BE HANDLED?

GCF Grounds Crew

WILL ANYTHING BE SERVED IN GLASS, METAL OR PLASTIC CONTAINERS? (If yes, please attach a copy of your recycling plan)     yes     no

PLEASE INDICATE ANY ADDITIONAL SECURITY MEASURES BEING TAKEN AND DESIGNATE HEAD OF SECURITY IF APPLICABLE: (private security, fences, persons checking identification, etc.)

Event Security Specialists, LLC is contracted.  
crowd barriers will be in place.

IF STREET CLOSURES ARE REQUESTED, please indicate exact requested location, dates, and times, including set up and take down: (attach map and site plan of the area)

10th St. @ fairgrounds entrance

PLEASE INDICATE ANY NEED FOR POLICE SERVICES OR ANY OTHER CITY SERVICES:

EMS has been notified of event schedule



**4. Term of Permit**

Special Event Begins: \_\_\_\_\_  
Special Event Ends: \_\_\_\_\_

Date: July 20 Hour: 6:00am  
Date: July 24 Hour: 10:00 pm

Hours of operation each day

(Attach separate sheet located at end of form if necessary)

From: 8am To: 10 pm SUN 1 AM W-SAT

**5. Prior Suspensions or Revocations**

A statement of any prior suspension or revocation of a Special Event permit of the Sponsor or any Individual who will hold a position of responsibility with respect to the special event \_\_\_\_\_

**6. Mapped Routes**

When the proposed Special Event will feature foot or bicycle races, runs, rides or parades, the Sponsor shall submit the proposed route at the time of filing the application.

**7. Vendors**

Is Sponsor requesting suspension of vendors (Vendors, Canvassers, Peddlers) that are not associated with Special Event? If yes, describe area in which vendors are suspended during special event. No \_\_\_\_\_

**THE CITY REQUESTS THAT ALL NEIGHBORS/BUSINESSES IN THE CLOSED AREA BE NOTIFIED. HAVE THE REQUIRED LEVELS OF INSURANCE INDEMNIFYING THE CITY BEEN OBTAINED? \_\_\_\_\_**

**ATTACH A COPY OF INSURANCE CERTIFICATE TO COMPLETED SPECIAL EVENT PERMIT APPLICATION. (PLEASE NOTE INSURANCE REQUIREMENT THAT THE CITY OF MONROE BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE OF INSURANCE)**

**Special Event Permit Fee - \$25.00 fee per event or series of same event within a calendar year.**

**Late fee - \$50.00 late fee for applications received less than 30 calendar days prior to the start of the event.**

**(NO REFUND ON FEES)**

The applicant agrees to indemnify and save harmless the City against all liabilities, claims, demands, and losses, including costs, expenses, and reasonable attorney fees, for injury or death of any individual or loss or damages to the property of any person arising from any activity undertaken pursuant to a permit issued under this chapter. Applicant agrees to provide insurance binder or certificate of insurance as required by 3-13-10 INSURANCE REQUIREMENTS (Attached). Applicant further agrees to comply with 3-13-13 SPECIAL EVENT REGULATIONS (Attached).

By submitting this form, I certify that: (1) I am authorized to submit this form on behalf of the individual or entity for whom the form is being submitted; (2) The individual or entity for whom I am submitting this form is solely responsible for the accuracy and currency of all information contained in this form.

S Mcneand  
Signature of Applicant

6/9/16  
Date

Clear Form

Approved by: \_\_\_\_\_ TO BE COMPLETED BY CITY OF MONROE

Fire Chief

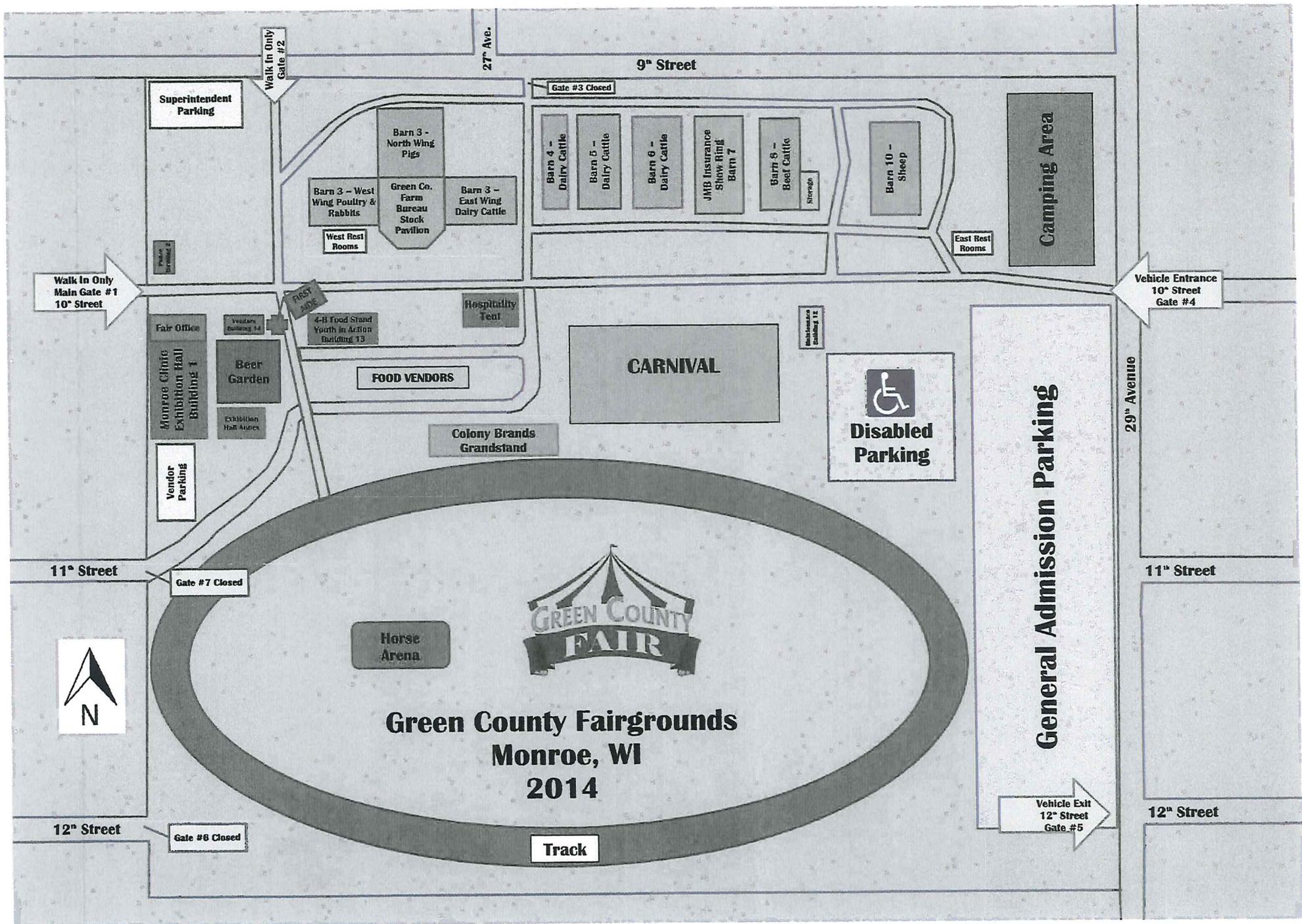
Police Chief

Ryan Finley  
Building Inspector

Carl J. Ste...  
City Clerk

Approved by Public Safety Committee on: \_\_\_\_\_

Approved by City Council on: \_\_\_\_\_



**Green County Fairgrounds  
Monroe, WI  
2014**

**Track**

**General Admission Parking**



**FOOD VENDORS**

**CARNIVAL**

**Colony Brands Grandstand**

**Horse Arena**

**Superintendent Parking**

**Camping Area**

**Monroe Clinic Exhibition Hall Building 1**

**Beer Garden**

**Green Co. Farm Bureau Stock Pavilion**

**Barn 4 - Dairy Cattle**  
**Barn 5 - Dairy Cattle**  
**Barn 6 - Dairy Cattle**  
**JMB Insurance Show Ring Barn 7**  
**Barn 8 - Beef Cattle**

**Barn 10 - Sheep**

**Barn 3 - North Wing Pigs**

**Barn 3 - West Wing Poultry & Rabbits**

**Barn 3 - East Wing Dairy Cattle**

**West Rest Rooms**

**East Rest Rooms**

**4-B Food Stand Youth in Action Building 13**

**Hospitality Tent**

**Fair Office**

**Vendor Building 14**

**First Aid**

**Building 12**

**Vendor Parking**

**Gate #7 Closed**

**Gate #6 Closed**

**Gate #3 Closed**

**Walk In Only Gate #2**

**Walk In Only Main Gate #1 10<sup>th</sup> Street**

**Vehicle Entrance 10<sup>th</sup> Street Gate #4**

**Vehicle Exit 12<sup>th</sup> Street Gate #5**

**11<sup>th</sup> Street**

**11<sup>th</sup> Street**

**12<sup>th</sup> Street**

**12<sup>th</sup> Street**

**27<sup>th</sup> Ave.**

**29<sup>th</sup> Avenue**

**9<sup>th</sup> Street**

STATE OF WISCONSIN  
Green County  
CITY OF MONROE

To the City of Monroe:

The undersigned most respectfully makes application for a license to:

**Operate a carnival**

subject to the limitations of the Statutes and Ordinances covering

**carnivals**

in the City of Monroe, Wisconsin during the term of **July 20 – 24, 2016**

Dated this 10<sup>th</sup> day of June, 2016

Fee: \$125.00  
Date Paid 6-13-16

Applicant: Green County Fair  
Address: 2600 10<sup>th</sup> St.  
Monroe, WI 53566

Applicant Signature: S. Minard



CITY OF MONROE  
 1110 18<sup>th</sup> Avenue, Monroe, WI 53566  
 Phone (608) 329-2524 FAX (608) 329-2561

Application for Amplified Sound & Background Music Permits

To The City of Monroe:

The undersigned most respectfully makes application for a permit under section 9-4-20 of the Monroe City Code subject to all applicable conditions, regulations, and provisions of all state statutes and city ordinances & resolutions regarding issuance of said permit.

*Please indicate with an X the type of permit you are applying for and the dates you are requesting for your permit.*

**Amplified Sound Permit** - Permit for voice or other sound, other than background music, that is amplified by a mechanical or electronic device, or multiple mechanical or electronic devices, whenever the sound amplified is intended to be audible outside a dwelling or business enclosure by an audience located within a geographically defined area. Holders of this type of permit are exempt from maximum permissible sound levels, but are subject to nuisance sound regulations. This permit may also authorize multiple amplified sound events if such events are part of a series of coordinated events sponsored by a single person, company or organization.

5 \$10.00 daily permit (cost is \$10 per day)  
 Dates Requested: July 20-24, 2016  
 \_\_\_ \$100.00 monthly permit  
 Date Range of Month Requested: \_\_\_\_\_  
 \_\_\_ \$400.00 annual permit through June 30<sup>th</sup>, 20\_\_\_

\_\_\_ **Background Music Permit** – Permit for amplified music that plays continuously for extended periods of time and that is intended to serve as a background for other activities that occur within a geographically defined area such as shopping or dining and that is audible in a public area outside a building or structure. Holders of this type of permit are subject to maximum permissible sound levels and nuisance sound regulations.

\_\_\_ \$10.00 monthly permit  
 Date Range of Month Requested: \_\_\_\_\_  
 \_\_\_ \$75.00 annual permit through June 30<sup>th</sup>, 20\_\_\_

Both aforementioned types of permits are applicable to use of any musical instruments. All permits will expire on a date certain which shall be no later than the next succeeding June 30<sup>th</sup> following issuance.

Applicant(s): Green County Fair

Telephone number: (608) 325-9159  
Address: 2600 10th St., Monroe, WI 53566  
(Street) (City) (State) (ZIP)

Permit Location (geographically defined area): Fairgrounds (entire)  
primarily: Grandstand, Amphitheatre, Infield,  
beer garden

Date of Application: June 9, 2016

Signature of Applicant(s): S. Mirand for GCF Board

Applicants Stop Here! Do not write below this line!

\*\*\*\*\*

These Sections for Office Use Only!

Date paid: 6-13-16 Total amount paid: 50.00 (Acct# 5-519 background music)  
(Acct# 5-501 amplified sound)

\_\_\_ Approved at Public Safety Committee meeting held on \_\_\_\_\_  
(For Long Term Amplified Sound Permits)

\_\_\_ Approved by City Clerk  
(For Short Term Amplified Sound and Background Music Permits)

\_\_\_ Disapproved (reason) \_\_\_\_\_

\_\_\_ Special Conditions of Approval: \_\_\_\_\_

\*\*\*\*\*

**Amplified Sound or Background Music Permit Issuance**

Permit # \_\_\_\_\_

Permit is approved and issued as requested in this application unless otherwise indicated above under special conditions.

Given under my hand and the corporate seal of said City of Monroe this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(SEAL)

\_\_\_\_\_, Clerk



# CERTIFICATE OF LIABILITY INSURANCE

GRECCOU-01 SMAUTHE01

DATE (MM/DD/YYYY)

4/8/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AVID Risk Solutions, Inc. N17W24222 Riverwood Drive Suite 190 Waukesha, WI 53188	CONTACT NAME: <b>Stephanie Mauthe</b>	
	PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____	
INSURED  <b>Green County Agricultural Society &amp; Mechanics Institute</b> 2600 10th St Monroe, WI 53568	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: <b>West Bend Mutual Insurance Company</b>	
	INSURER B: <b>Travelers Insurance Company</b>	<b>25674</b>
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		2092895	04/25/2016	04/25/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			2092895	04/25/2016	04/25/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			NUW 209289502	04/25/2016	04/25/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6JUB-5B41415-7-15	08/06/2015	08/06/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liabili			212747402	04/25/2016	04/25/2017	D&O Non Profit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Monroe 1110 11th Avenue Monroe, WI 53568	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**CITY OF MONROE**  
**PUBLIC SAFETY COMMITTEE**  
**SPECIAL EVENT REQUIREMENTS**

SPECIAL EVENT  
GREEN COUNTY FAIR  
July 20-24, 2016

SPONSOR  
Green County Fair Association  
Green County Fairgrounds  
Monroe, WI 53566  
(608) 325-9159

This special event permit is approved subject to the following conditions and requirements:

1. Authorize the Green County Fair Association to hold the Annual County Fair at the fairgrounds, beginning at 6:00 AM on July 20, 2016 and concluding at 10:00 PM on July 24, 2016. This event to be located entirely on the fairgrounds property. Use of the property and conditions subject to the Green County Fair Association and/or agreements with persons authorized by the applicant to conduct activities. Vendor permits within the property also under control of the applicant. Hours of operation each date are set at 8:00 AM to 1:00 AM, except for Sunday, July 24, which will have hours of 8:00 AM to 10:00 PM.
2. Liability insurance indemnifying the City of Monroe is required and is attached to the permit.
3. Special Class B alcohol beverage permits as required by state law shall be the responsibility of the applicant and/or other vendors to obtain from the City. Hours of operation are set at the same hours of operation of the Fair itself, by law this special B permit is for large picnics or gatherings.
4. Noise amplification permits are required and attached to this permit.
5. The applicant is responsible to provide for their own non-police security for on-premises. Any other law enforcement services will be through Monroe Police and Green County Sheriff's patrols as can be scheduled. These services could be billable as necessary (but not at this time).
6. Authorize temporary street closings and authorize the Green County Fair Association to close or restrict traffic in the 2500 block of 10<sup>th</sup> Street and the 2500 block of 11<sup>th</sup> Street, and to post the streets for local or restricted traffic only, from 6:00 AM on July 20, 2016 through 10:00 PM on July 24, 2016. Signs and posting for these closings/restrictions SHALL BE THE RESPONSIBILITY OF THE APPLICANT.

Persons who reside within the closed/restricted areas, as well as emergency vehicles, shall be accommodated for access/exit.

7. Authorize the following temporary NO PARKING ZONES, effective 6:00 AM July 20, 2016 to 10:00 PM on July 24, 2016 with the appropriate signs TO BE PLACED BY THE MONROE STREET DEPARTMENT:
  - (A) Both sides of 29<sup>th</sup> Avenue from 8 1/2 Street to 13<sup>th</sup> Street.
  - (B) East side of 27<sup>th</sup> Avenue from 6<sup>th</sup> Street to 9<sup>th</sup> Street.
  - (C) East side of 25<sup>th</sup> Avenue from 8<sup>th</sup> Street to 13<sup>th</sup> Street.
  - (D) West side of 25<sup>th</sup> Avenue 60 feet north and south of 9<sup>th</sup> Street.
  - (E) South side of 9<sup>th</sup> Street from 20<sup>th</sup> Avenue to 25<sup>th</sup> Avenue.
  - (F) North side of 9<sup>th</sup> Street from 25<sup>th</sup> Avenue to 29<sup>th</sup> Avenue.
  - (G) North side of 11<sup>th</sup> Street in the 2500 block, inclusive.
  - (H) South side of 9<sup>th</sup> Street in the 2500 block, 15 feet east and west from the intersection with 25<sup>th</sup> Avenue.
  - (I) South side of 10<sup>th</sup> Street a distance of 15 feet east and west from the intersection of 25<sup>th</sup> Avenue.
  - (J) North side of 10<sup>th</sup> Street a distance of 15 feet east and west from the intersection of 25<sup>th</sup> Avenue.
  - (K) West side of 25<sup>th</sup> Avenue a distance of 15 feet north and south from the 11<sup>th</sup> Street intersection.
  - (L) North and south sides of 11<sup>th</sup> Street in the 2400 block for a distance of 15 feet from the intersection of 25<sup>th</sup> Avenue.
  - (M) South side of 11<sup>th</sup> Street for 15 feet east of the 25<sup>th</sup> Avenue intersection.
  - (N) North and south sides of 10<sup>th</sup> Street from the 25<sup>th</sup> Avenue intersection, east to the fairgrounds entrance, inclusive.
  - (O) South side of the 2500 block of 9<sup>th</sup> Street for a distance of 30 feet west, and 15 feet east of the Northwest entrance to the Fairgrounds.
  - (P) North side of the 2800 block of 8 1/2 Street.
8. Fire and/or Emergency Medical Services to be provided on call basis and/or standby at activities as arranged by the applicant or event coordinators/sponsors.
9. **FAIR ASSOCIATION MUST PROVIDE AN ACCEPTABLE AREA FOR MOBILE COMMAND POST SO AS TO BE ABLE TO ADDRESS ANY EMERGENCY SITUATION ON SITE.**
10. This permit is only valid within the corporate limits of the City of Monroe.
11. For purpose of this permit, the special event area includes all of the area within the limits of 29<sup>th</sup> Avenue, 25<sup>th</sup> Avenue, 9<sup>th</sup> Street and 13<sup>th</sup> Street. No other events, vendors or activities, other than those authorized by law, are allowed within this area during this event.