

?Date: Tuesday, April 19, 2016
Time: 1:30 pm
Place: City Hall

HISTORIC PRESERVATION COMMISSION

A. CALL TO ORDER & ROLL CALL

B. CORRECTION OF MINUTES

C. COMMENTS/CONCERNS FROM PUBLIC

Public may make comments or bring up concerns to be discussed at a future meeting.

D. BUSINESS

1. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR AFFINITY COUNSELING LLC - 1209 17TH AVE

Individual Requesting Item	Building Inspector Ryan Lindsey
Expected Length of Discussion	5 minutes

Documents: [1209 17th Ave Certificate of Appropriateness.pdf](#)

2. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR ART HAUS INK - 1517 11TH ST

Individual Requesting Item	Building Inspector Ryan Lindsey
Expected Length of Discussion	5 minutes

Documents: [1517 11th Street Certificate of Appropriateness.pdf](#)

3. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR EDWARD JONES - 1007 16TH AVE

Individual Requesting Item	Building Inspector Ryan Lindsey
Expected Length of Discussion	5 minutes

Documents: [16th Ave - 1007.pdf](#)

E. REPORT FROM BUILDING INSPECTOR REGARDING HISTORIC PRESERVATION DISTRICT

F. BUSINESS BY MEMBERS

May make brief informative statements or bring up concerns or complaints to be discussed at a future meeting.

G. ADJOURNMENT

This Commission may take any action it considers appropriate related to any item on this agenda.

Requests from person with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Members: Chairperson Tom Kelly, Vice-Chairperson Russ Brown, Secretary Aaron Holverson, Bub Zwygart, Dr. David Riese, Richard Thoman, Dennis Dalton



City of Monroe

1110 18th Avenue, Monroe, WI 53566

Phone: (608) 329-2533 Fax: (608) 329-2561

CERTIFICATE OF APPROPRIATENESS APPLICATION

The Historic Preservation Committee meets on the third Tuesday of the month. Applications must be filed with the Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. A Review Fee of \$25.00 is due at this time. The applicant should plan to be present at the next scheduled Committee meeting after submission of the application.

1. Address of Property: 1209 17th Ave Monroe, WI 53566

2. Name of Applicant: Affinity Counseling, LLC

Applicant Phone Number: SuganShanks 815-276-3099

Applicant Address: N2438 County Rd S

City, State, Zip: Juda, WI 53550

Present Use of Property: Mental Health Counseling

3. Name of Property Owner: Lounsbury-Ducks, LLC

Owner Address: 1211 ~~1209~~ 17th Ave

City, State, Zip: Monroe, WI 53566

Daytime Telephone Number: 608-328-4300

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
- Chimney Repair and /or Tuck Pointing
- Installation of Fences
- Exterior Window Repair / Replacement
- Exterior Siding
- Exterior Storm Window / Storm Door Repair / Replacement
- Soffit, Fascia, Façade or Trim Work Repair / Replacement
- Exterior Lighting
- Signage
- Other

5. Description of Project: Describe each item of the project separately, including existing condition. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. Indicate the dimensions of any signage. The applicant may request design assistance from Main Street. Renderings need not be professionally done. Attach additional sheets if necessary.

Window signage

6. Attachments Checklist:

Please attach the following:

- Site Plan of the Lot (indicate direction of north, south, dimensions, structures, etc.)
- Sketches, Drawings, Building and Streetscape Elevations, and /or Annotated Photos
- Exterior Photos
- Specifications (materials) for the project
- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
- Cost Estimates for all proposed work
- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant: [Signature] LPC Date: 4-13-16

For Office Use Only

Review Fee of \$25.00 Received: 4/13/16 AM. (Acct #5 / 515)

pd. 4-13-16

Scheduled Meeting Date: 4/19/2016

- Approved
- Not Approved
- Approved with Conditions: _____

HPC or Building Inspector Signature: _____ Date: _____

If Approved, Building Permits may be required. Contact the Building Inspector's Office.

Black or yellow window text



**Affinity
Counseling, LLC**
Mental Health
&
Pastoral
Counseling

**Affinity
Counseling, LLC**
808-426-4463

1209

CITY OF MONROE
1110 18TH AVE
MONROE WI 53566-1850 608-329-2500

Receipt No: 1.052675 Apr 13, 2016

SHANKS, SUE

Previous Balance: .00
PERMITS
CERTIFICATE OF APPROPRIATENESS 25.00
100-44229-000
CERTIFICATE OF APPROPRIATENESS

Total: 25.00

CHECK - Pooled Cash
Check No: 988 25.00
Payor:
SHANKS, SUE
Total Applied: 25.00

Change Tendered: .00

04/13/2016 10:14AM

BELL SIGNS

Signs - Banners - Decals - Vehicle Graphics
Magnetics - Promotional Items - T Shirts

608-328-3427

www.signs4ever.com

Mike Para
mike@signs4ever.com



219 3rd Ave
Monroe, WI



City of Monroe

1110 18th Avenue, Monroe, WI 53566

Phone: (608) 329-2533 Fax: (608) 329-2561

CERTIFICATE OF APPROPRIATENESS APPLICATION

The Historic Preservation Committee meets on the third Tuesday of the month. Applications must be filed with the Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. A Review Fee of \$25.00 is due at this time. The applicant should plan to be present at the next scheduled Committee meeting after submission of the application.

1. Address of Property: 1517 11TH ST Monroe, WI 53566

2. Name of Applicant: Adam C. MAUBY

Applicant Phone Number: 608.558.8211

Applicant Address: N 3700 Hwy 81

City, State, Zip: Monroe WI 53566

Present Use of Property: TATTOO PARLOUR

3. Name of Property Owner: CHRIS BAUMGARTNER

Owner Address: 1023 16TH AVE

City, State, Zip: Monroe WI 53566

Daytime Telephone Number: 608.325.6157

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
- Chimney Repair and /or Tuck Pointing
- Installation of Fences
- Exterior Window Repair / Replacement
- Exterior Siding
- Exterior Storm Window / Storm Door Repair / Replacement
- Soffit, Fascia, Façade or Trim Work Repair / Replacement
- Exterior Lighting
- Signage
- Other

5. Description of Project: Describe each item of the project separately, including existing condition. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. Indicate the dimensions of any signage. The applicant may request design assistance from Main Street. Renderings need not be professionally done. Attach additional sheets if necessary.

VINYL WINDOW SIGNAGE.

6. Attachments Checklist:

Please attach the following:

- Site Plan of the Lot (indicate direction of north, south, dimensions, structures, etc.)
- Sketches, Drawings, Building and Streetscape Elevations, and /or Annotated Photos
- Exterior Photos
- Specifications (materials) for the project
- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
- Cost Estimates for all proposed work
- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant: [Signature] Date: _____

For Office Use Only

Review Fee of \$25.00 Received: 4-13-16 (Acct #5 / 515)

Scheduled Meeting Date: _____

- Approved
- Not Approved
- Approved with Conditions: _____

HPC or Building Inspector Signature: _____ Date: _____

If Approved, Building Permits may be required. Contact the Building Inspector's Office.



CITY OF MONROE
1110 18TH AVE
MONROE WI 53566-1850 608-329-2500

Receipt No: 1.052678 Apr 13, 2016

ADAM MALTBY

Previous Balance: .00

PERMITS 25.00

CERTIFICATE OF APPROPRIATENESS
100-44229-000

CERTIFICATE OF APPROPRIATENESS

Total: 25.00

Cash - Pooled Cash 25.00

Payor:
ADAM MALTBY

Total Applied: 25.00

Change Tendered: .00

Duplicate Copy
04/13/2016 10:47AM



CITY OF MONROE

1110 18th Avenue, Monroe, WI 53566

Phone (608) 329-2533 FAX (608) 329-2561

CERTIFICATE OF APPROPRIATENESS APPLICATION

(Please type or print)

1. Address of property: 1007 16TH AVE Monroe, WI 53566
2. Parcel number: 0037.0000
3. Name of applicant: Capital City Neon Sign Co., Inc. (Chuck Zimmerman/Sheila Williams)
Applicant Phone Number 608-222-1881
Address of applicant: 2714 Industrial Drive
City, State, ZIP: Madison WI 53713
Present use of property: _____
4. Name of property owner: Kevin Visel
Address of owner: _____
City, State, ZIP: _____
Daytime telephone number: 608-238-4848
5. The following approval is requested:
 - Roof repair/replacement
 - Gutter repair/replacement
 - Private sidewalk and driveway repair/replacement
 - Stair and stoop repair/replacement
 - Porch columns, railings & skirting repair/replacement
 - Chimney repair and/or tuck pointing
 - Installation of fences
 - Exterior window repair/replacement
 - Exterior siding
 - Exterior storm window/storm door repair/replacement
 - Soffit, fascia, façade or trim work repair/replacement
 - Exterior lighting
 - Signage vinyl window
 - Other Awning recover

6. Description of Project: Describe each item of the project separately. Include existing condition(s) when describing item. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of

the property. (Attach additional sheets if necessary). An applicant may request design assistance from Main Street. Renderings need not be professionally done.

Replacing fabric of awning, to be lettered with logo "Edward Jones Investments"

Fabric- Sunbrella Spruce Green, white text.

Install white window vinyl

7. Attachments:

- _____ Site plan of the lot (please indicate direction of north, south, dimensions, structures, etc.)
- _____ Sketches, drawings, building and streetscape elevations, and/or annotated photos
- _____ Exterior photos
- _____ Specifications (materials) for the project
- _____ Phased development plan for the project (if proposed in phases)
- _____ Inspection report (required for demolition requests only)
- _____ Cost estimates for all proposed work
- _____ Other (please explain): _____

NOTE: The Monroe Historic Preservation Committee normally meets on the third Tuesday of the month. Applications must be filed with the Historic Preservation Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. The applicant should plan to be present at the next scheduled Historic Preservation Committee meeting.

If you have questions or need assistance in completing this form, contact the City of Monroe Building Inspector, 1110 18th Avenue, Monroe, (608) 329-2533.

Signature of Applicant: Sheila Williams Date: 4-7-16

Review fee of \$25.00 payable to City of Monroe - Date received: 4-12-16 (Acct #5/510)

Scheduled meeting date: _____

- Approved
- Not approved
- Approved but with conditions _____

HPC or Building Inspector Signature: _____ Date: _____

Please return this form to:
Building Inspector's Office, City Hall - 1110 18th Avenue, Monroe, WI 53566

If approved, building permits are required. Contact the Building Inspector's Office at (608)329-2533.

SIZE T.B.D.

FASTSIGNS
NATIONAL ACCOUNTS

ACCOUNT:
EDWARD JONES

FILE:
45357-ART1

REPRESENTATIVE:

ADDRESS:
1007 16th Ave
Monroe, WI

ORIGINAL DRAWING DATE: 03/02/16

DRAWING NUMBER: 1 of 2
SCALE: NTS

REV. #1 BY: REV. DATE

REVISION NOTES:

REV. #2 BY: REV. DATE

REVISION NOTES:

REV. #3 BY: REV. DATE

REVISION NOTES:

NOTES:

DRAWN BY: B. Busse

REVISED BY:

THIS DRAWING IS THE PROPERTY OF FASTSIGNS INTERNATIONAL, INC. THE BORROWER AGREES, IT SHALL NOT BE REPRODUCED, COPIED OR DISPOSED OF, DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE WITHOUT PERMISSION.



REPLACEMENT AWNING COVER

- QTY. 1
- MATERIAL T.B.D.
- BACKGROUND TO MATCH PANTONE 5535
- LOGO IS WHITE
- INSTALL AS SHOWN



FRONT ELEVATION

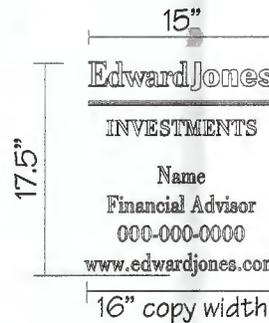
****SEE ART2 FOR**
WINDOW VINYL DETAIL.**



**DOOR VINYL GRAPHICS
TO BE INSTALLED
BY OTHERS**

LOGO

V-1



DOOR GRAPHICS

(PROVIDED BY FASTSIGNS)
APPLIED TO FIRST SURFACE

LOGO

- QTY 1
- PREMIUM WHITE VINYL GRAPHIC

V-1

- QTY 1
- BODONI BOOK TYPESTYLE
- TEXT HEIGHT 1 5/16"
- COPY PREMIUM WHITE VINYL

LANDLORD OR AGENT SIGNATURE HERE **X**

Please sign & return drawing/s to **FASTSIGNS**

Signature below indicates approval of BOTH design & placement of sign/s

DATE _____

DRAWING IS NOT TO SCALE BUT IS PROPORTIONATE

FIELD VERIFY ALL MEASUREMENTS BEFORE BEGINNING ANY WORK.
INSTALLER TO VERIFY MOUNTING SURFACE PRIOR TO INSTALLATION.

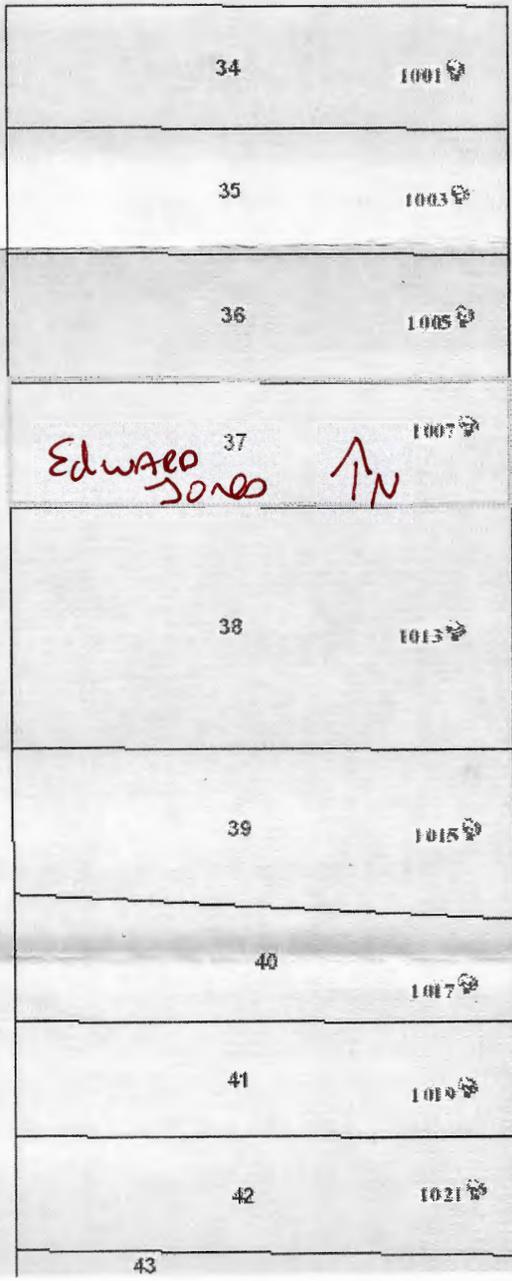
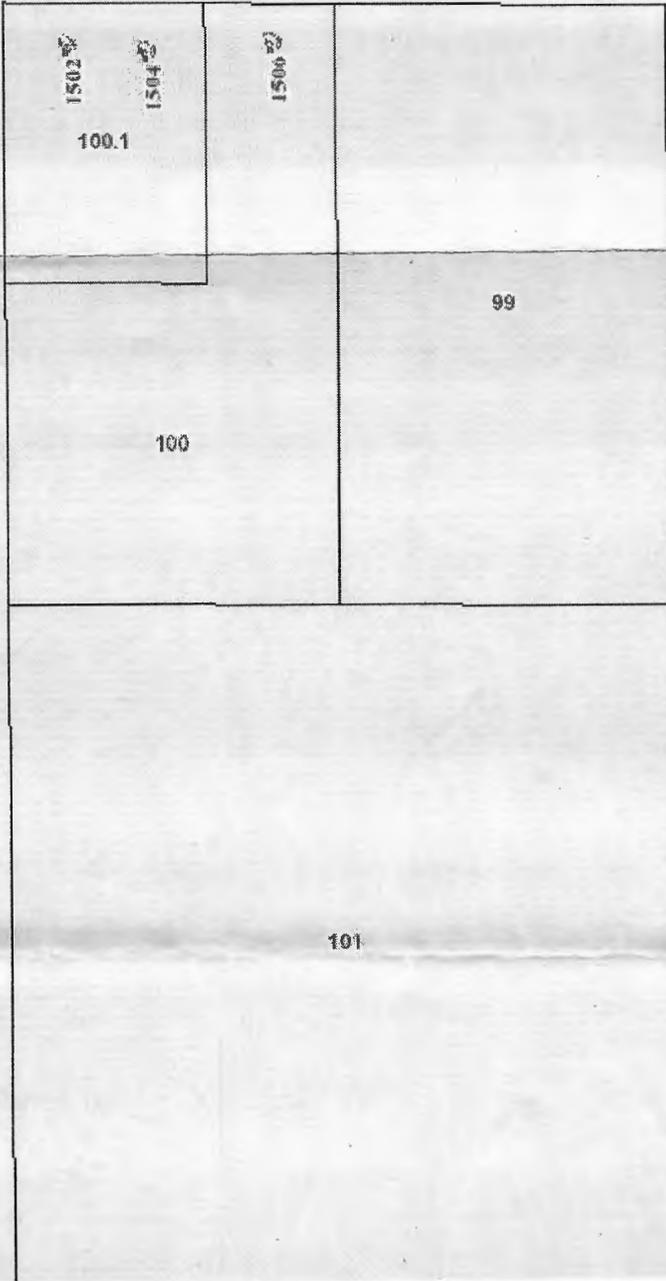


10th St



15th Ave

Monroe



11th Ave

bing

Capital City Neon Sign Co., Inc.
2714 Industrial Drive
Madison WI 53713

April 7, 2016

City of Monroe
Building Inspector's Office
1110 18th Ave S
Monroe WI 53566

Re: 1007 16th Ave.

Enclosed please find our application for Certificate of Appropriateness. We have been contracted to replace the awning cover and install vinyl window graphics. I would like to be added to the agenda for the meeting on April 19. Let me know if you need any further information from me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sheila Williams', with a long horizontal flourish extending to the right.

Sheila Williams

Enclosure

CITY OF MONROE
1110 18TH AVE
MONROE WI 53566-1850 608-329-2500

Receipt No: 1.052634 Apr 12, 2016

CAPITAL CITY NEON SIGN CO, INC

Previous Balance:	.00
PERMITS	
CERTIFICATE OF	25.00
APPROPRIATENESS	
100-44229-000	
CERTIFICATE OF APPROPRIATENESS	
Total:	25.00
CHECK - Pooled Cash	
Check No: 23324	25.00
Payor:	
CAPITAL CITY NEON SIGN CO, INC	
Total Applied:	25.00
Change Tendered:	.00

04/12/2016 08:05AM