

Date: Monday, April 18, 2016
Time: 4:45 pm
Place: City Hall

PUBLIC SAFETY COMMITTEE

- A. CALL TO ORDER & ROLL CALL
- B. CORRECTION OF MINUTES
- C. ANY APPEARANCES FROM THE PUBLIC
- D. BUSINESS PRESENTED BY POLICE DEPARTMENT

1. VIBRAM BIRDIE BASH DISC GOLF TOURNAMENT SPECIAL EVENT

Discussion with possible recommendation to Council to approve contingent upon proper insurance certificate being received by City

| | |
|-------------------------------|-----------------|
| Individual Requesting Item | City Clerk/DOGG |
| Expected Length of Discussion | 5 min. |

Documents: [Birdie Bash tournament.pdf](#)

2. FEES FOR SPECIAL EVENTS

Continuing Discussion with Possible Recommendation to Council

| | |
|-------------------------------|-----------------|
| Individual Requesting Item | City Clerk/DOGG |
| Expected Length of Discussion | 15 min. |

Documents: [special event fees.pdf](#), [Public Safety 041816.pdf](#)

3. DISCUSS POLICE DEPARTMENT ANNUAL REPORT FOR 2015

Chief Kelley will present and discuss the Police Department's 2015 Annual Report with the Committee.

| | |
|-------------------------------|-------------|
| Individual Requesting Item | Fred Kelley |
| Expected Length of Discussion | 20 minutes |

Documents: [2015 ANNUAL REPORT final 04.06.16.pdf](#)

E. BUSINESS BY MEMBERS

May make brief informative statements or bring up items to be discussed at a future meeting.

F. ADJOURNMENT

This Committee may take any action it considers appropriate related to any item on this agenda.

Request from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Notice is hereby given that a majority of the members of the Common Council of the City of Monroe may be present at this meeting to gather information about the matters set forth on

this agenda. This notice is given pursuant to the Wisconsin Open Meetings Law.

Members: Chairperson Chris Beer, Tom Miller, Brooke Bauman, and Alternate Michael Boyce

Youth in Government Members: Isabel Bazley, Brooke Rowe

City of Monroe Special Event Permit

4714

| |
|--------------------------------------|
| Received in Clerk's office on _____ |
| By <u>CS</u> Date Paid <u>4-2-16</u> |

RETURN APPLICATION BY: _____

Thank you for being willing to plan a community celebration or special event. This permit application form will provide the City information needed to assist you in sorting through departments and types of requirements needed to obtain proper permits and inspections so as to assist us all in creating a safe and lawful event.

Please fill out as completely as possible and attach additional information if necessary.

Return to City Clerk's Office.

Special events are governed by city ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for city services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

1. Name and Address

a. Name, address and telephone number of Sponsor:

Name: Vibram Disc Golf
Address: Damon Mill Square H3
Concord, MA 01742
Phone: 978-318-0000
Person in Charge Steve Dodge

needs ins

b. Names, addresses and telephone numbers of not less than three (3) individuals who will hold positions of responsibility with respect to the Special Event:

| | | |
|-----------------------------------|------------------------------|--------------------------------------|
| Name: <u>David Ogas</u> | Name: <u>Jack Morris</u> | Name: <u>Chris Morris</u> |
| Address: <u>NG713 Hillside Rd</u> | Address: <u>2447 5th St.</u> | Address: <u>6619 Spring Brook Rd</u> |
| <u>Portage, WI 53901</u> | <u>Monroe, WI 53566</u> | <u>South Wayne, WI 53587</u> |
| Phone: <u>608-558-1245</u> | Phone: <u>608-214-0480</u> | Phone: <u>608-214-0682</u> |

2. **Convictions** A statement of any conviction of the Sponsor, any officer or director of the Sponsor, the person in charge, and the three (3) individuals listed under 1b above, for any violation of any criminal law or municipal ordinance other than traffic violations. Such Statement shall include a statement of the nature of the offense and the punishment or penalty assessed therefore None

3. Description of Special Event

NAME OF EVENT: Vibram Birdie Bash

TYPE OF EVENT: Disc Golf Tournament
(Example: run, walk, parade, festival, neighborhood event)

LOCATION OF EVENT: Twining Park - *disc golf area + south shelter house*

NUMBER OF YEARS THIS EVENT HAS BEEN IN EXISTENCE: 1st year

NUMBER OF PEOPLE ANTICIPATED: Less than 50

PEAK HOURS OF EVENT _____

ESTIMATED CROWD SIZE DURING PEAK HOURS: N/A

NUMBER OF PEOPLE AT LAST EVENT: N/A

WILL THIS YEARS EVENT INCLUDE, USE OR PROVIDE (indicate "yes" or "no")
NO beer/wine NO carnival NO tents NO electrical usage NO barricades
 food service NO noise amplification NO fireworks NO 2-way radios
NO use of city hydrants NO medical assistance or first aid outdoor signs/banners

ARE YOU CHARGING FOR PARKING, PARTICIPANT FEES OR ANY TYPE OF ADMISSION OR SPECTATOR FEES? PLEASE EXPLAIN. NO

ARE YOU SELLING CONCESSIONS? PLEASE EXPLAIN.

HAVE PROVISIONS BEEN MADE FOR PORTABLE/PERMANENT RESTROOMS? ATTACH PLAN FOR ANY NEEDED PORTABLE RESTROOMS, INCLUDING NUMBER RENTED AND COPY OF RENTAL AGREEMENT NO

NUMBER OF SITES AND LOCATIONS WHERE MONEY WILL BE HANDLED: 1

THE EVENT IS RESPONSIBLE FOR TRASH AND LITTER CONTROL. HOW WILL THIS BE HANDLED?

WILL ANYTHING BE SERVED IN GLASS, METAL OR PLASTIC CONTAINERS? (if yes, please attach a copy of your recycling plan) yes X no

PLEASE INDICATE ANY ADDITIONAL SECURITY MEASURES BEING TAKEN AND DESIGNATE HEAD OF SECURITY IF APPLICABLE: (private security, fences, persons checking identification, etc.)

N/A

IF STREET CLOSURES ARE REQUESTED, please indicate exact requested location, dates and times, including set up and take down: (attach map and site plan of the area) N/A

PLEASE INDICATE ANY NEED FOR POLICE SERVICES OR ANY OTHER CITY SERVICES:

N/A

****If special services are necessary, the applicant most likely will be required to make reimbursement to the City of Monroe for the total number of labor hours performed at an overtime rate of pay.****

PLEASE INDICATE ANY PLANS THAT HAVE BEEN MADE FOR MEDICAL SERVICES AND FIRST AID: N/A

WILL THERE BE ANY COOKING WITH FLAMMABLE LIQUIDS OR GASES OR POTENTIALLY DANGEROUS COOKING APPLIANCES? NO

PLEASE DESCRIBE ANY OTHER DETAIL OF YOUR EVENT NOT ALREADY COVERED. YOU MAY ATTACH AN ADDITIONAL PIECE OF PAPER. None

****YOU MUST SUBMIT PLANS FOR LARGE TENTS AND A DETAILED MAP OR DIAGRAM OF THE ENTIRE SPECIAL EVENT AREA INCLUDING PARKING AREAS.**

4. **Term of Permit** Special Event Begins: Date: 5-1-16 Hour: 8:30 am
Special Event Ends: Date: 5-1-16 Hour: 5:00 pm
Hours of operation each day (attach separate sheet if necessary) From: _____ To: _____

5. **Prior Suspensions or Revocations** A statement of any prior suspension or revocation of a Special Event permit of the Sponsor or any Individual who will hold a position of responsibility with respect to the Special Event None

6. **Mapped Routes** When the proposed Special Event will feature foot or bicycle races, runs, rides or parades, the Sponsor shall submit the proposed route at the time of filing the application.

7. **Vendors** Is Sponsor requesting suspension of vendors (Vendors, Canvassers, Peddlers) that are not associated with Special Event? If yes, describe area in which vendors are suspended during special event. None

THE CITY REQUESTS THAT ALL NEIGHBORS/BUSINESSES IN THE CLOSED AREA BE NOTIFIED.

HAVE THE REQUIRED LEVELS OF INSURANCE INDEMNIFYING THE CITY BEEN OBTAINED? _____

ATTACH COPY OF INSURANCE CERTIFICATE TO COMPLETED SPECIAL EVENT PERMIT APPLICATION. (PLEASE NOTE INSURANCE REQUIREMENT THAT THE CITY OF MONROE BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE OF INSURANCE)

TYPE OF SPECIAL EVENT: EXEMPT _____ NON-EXEMPT
FEES: \$0.00 \$25.00
(NO REFUND ON FEES)

The applicant agrees to indemnify and save harmless the City against all liabilities, claims, demands, and losses, including costs, expenses, and reasonable attorney fees, for injury or death of any individual or loss or damages to the property of any person arising from any activity undertaken pursuant to a permit issued under this chapter. Applicant agrees to provide insurance binder or certificate of insurance as required by 3-13-10 INSURANCE REQUIREMENTS (Attached). Applicant further agrees to comply with 3-13-13 SPECIAL EVENT REGULATIONS (Attached).

WITNESSED BY

 4-7-16
SIGNATURE OF APPLICANT/DATE

TO BE COMPLETED BY CITY OF MONROE

Approved by:

Fire Chief

Police Chief


Building Inspector


City Clerk

Approved by Public Safety Committee on: _____

Approve by City Council on: _____

| | A | B | C | D | E | F |
|----|------|-------------------------------------|------------------------------------------|----------------------------------------|-------------------------|-----------------------------|
| 1 | 2014 | SPONSOR | EVENT | LOCATION | EXEMPT FROM PERMIT FEES | NON-EXEMPT FROM PERMIT FEES |
| 2 | | Main Street Monroe | Christmas Parade | Downtown | | x |
| 3 | | Monroe Bible Church | Drive-thru Nativity | Twining Park | x | |
| 4 | | United Methodist Church | Caroling on the Square | Downtown | x | |
| 5 | | YMCA | Halloween Hayride | Twining Park & YMCA area | x | |
| 6 | | Main Street Monroe | Halloween Parade & Trunk or Treat | Downtown | | x |
| 7 | | Main Street Monroe | Chili Cook-off | Downtown | | x |
| 8 | | Gr. Co. Conservation League | Fall Conservation Day | Honey Creek Park- Education Stations | x | |
| 9 | | Big Brothers Big Sisters | Tour de Cheese Bike Ride | Starts & ends in Middle School lot | x | |
| 10 | | Lions Club | Minhas Oktoberfest | Minhas/Middle School area | x | |
| 11 | | Jo Hawthorn | Walk for Awareness 5K | Abe Lincoln School area | | x |
| 12 | | Gr. Co. Fall Nationals | Truck/Tractor Pull | Fairgrounds | x | |
| 13 | | Monroe High School | Homecoming Parade | High School to Downtown & back | x | |
| 14 | | Gr. Co. Cheese Days, Inc. | 2014 Cheese Days Festival | Downtown | | x |
| 15 | | Alzheimers & Demential Alliance | Alzheimers Walk | Behring Sr. Center area | x | |
| 16 | | Gr. Co. Ag. & Mechanics Soc. | Cheese City Challenge Truck/Tractor Pull | Fairgrounds | | x |
| 17 | | Industrial Combustion | Company Picnic (large-scale) | Twining Park | | x |
| 18 | | YMCA | Youth Triathlon | YMCA/Twining Park area | x | |
| 19 | | Gr. Co. Ag. & Mechanics Soc. | Gr. Co. Fair | Fairgrounds | | x |
| 20 | | Main Street Monroe | Maxwell Street Days | Downtown | | x |
| 21 | | Monroe Park & Recreation Dept. | Independence Day Festival | Twining Park | x | |
| 22 | | UW Alumni Club | Red Run Charity Run | Twining Park area | x | |
| 23 | | Colony Brands | Monroe Badger Days (large-scale party) | Kubly property | | x |
| 24 | | Gr. Co. Leaders/Kiwanis | Disc Golf Tournament | Twining Park | x | |
| 25 | | Monroe Balloon Rally, Inc. | Monroe Balloon Rally | Fairgrounds | | x |
| 26 | | Main Street Monroe | Farmin' on the Square Kick-off | Downtown | | x |
| 27 | | Mainly Marathons | Heartland Series-WI leg run | Twining Park & Badger Trail | | x |
| 28 | | Quest Industrial | Open House (large-scale) | 2800 block 3rd St. N. & Quest property | | x |
| 29 | | Cystic Fibrosis Foundation WI Chap. | Great Strides Monroe Charity Walk | Twining Park | x | |

| | A | B | C | D | E | F |
|----|-------------|-----------------------------------|------------------------------------------|--------------------------------------|-----------|-----------|
| 30 | | Main Street Monroe | St. Patrick's Day Parade | Downtown | | x |
| 31 | | Monroe Booster Club | Cheesemaker Mud Run | MERIT Center area | x | |
| 32 | | Gr. Co. Conservation League | Spring Conservation Day | Honey Creek Park- Education Stations | x | |
| 33 | | Monroe Chamber of Commerce | Market on the Square Events | Downtown | | x |
| 34 | | Bullet's Restaurant | Car & Motorcycle Rallies (5 dates) | 1400 block of 13th St. | | x |
| 35 | | Kutter Harley Davidson | Open House/Car & Motorcycle Show | Kutter Harley property | | x |
| 36 | | Am. Legion Zilmer-Riley Post 84 | Memorial Day Parade | Rec. Park to Greenwood Cemetary | | x |
| 37 | | Main Street Monroe | Concerts on the Square Series (8 dates) | Downtown (pd \$200 ref \$175) | | x |
| 38 | | Main Street Monroe | Cars on the Square Series (2 dates) | Downtown (pd \$50 ref \$25) | | x |
| 39 | | YMCA | Run before you Crawl 5K & Kid's Fun Run | Twining Park/YMCA area | x | |
| 40 | | Jacob's SWAG Foundation, Inc. | Angels Among Us of Gr. Co. Walk/Run | SLICE area/Badger Trail | x | |
| 41 | | | | | 18 | 21 |
| 42 | | | | | | |
| 43 | 2015 | SPONSOR | EVENT | LOCATION | | |
| 44 | | Monroe Bible Church | Live Nativity | Twining Park | x | |
| 45 | | Main Street Monroe | Lighted Christmas Parade | Downtown | | x |
| 46 | | Main Street Monroe | Halloween Parade | Downtown | | x |
| 47 | | Jo Hawthorn | Walk for Awareness 5K | Abe Lincoln School area | x | |
| 48 | | YMCA | Fall Fundraiser | YMCA property | | x |
| 49 | | Main Street Monroe | Harry Potter Festival | Downtown | | x |
| 50 | | Gr. Co. Conservation League | Fall Youth Conservatio Day | Honey Creek Park-education stations | x | |
| 51 | | Gr. Co. Fall Nationals | Tractor/Truck Pull | Fairgrounds | x | |
| 52 | | Big Brothers Big Sisters | Tour de Cheese Bike Ride | Starts & ends in Middle School lot | x | |
| 53 | | Monroe High School | Homecoming Parade | High School to Downtown & back | x | |
| 54 | | Alzheimers & Dementia Alliance | Gr. Co. Alzheimers Walk | Behring Sr. Center area | x | |
| 55 | | Lions Club | Minhas Oktoberfest | Minhas/Middle School area | x | |
| 56 | | Gr. Co. Ag. & Mechanics Institute | Cheese City Challenge Truck/Tractor Pull | Fairgrounds | | x |
| 57 | | Monroe Area Swim Team (MAST) | Night Swim Fundraiser | Rec. Park Pool | x | |
| 58 | | F.A.I.T.H. Addiction Awareness | 5K run/walk | Med. Foundation/Badger Trail area | | x |
| 59 | | Main Street Monroe | Maxwell Street Days | Downtown | | x |
| 60 | | Monroe Morning Optimists | EAA Chap. 431 Young Eagle Aviation Rally | Monroe Municipal Airport | x | |
| 61 | | Behring Sr. Center | Salute to Vietnam Era Vets | Monroe High School PAC | x | |
| 62 | | St. John's UCC | Outdoor worship service | Twining Park | x | |

| | A | B | C | D | E | F |
|----|-------------|-----------------------------------|----------------------------------------|-------------------------------------|-----------|-----------|
| 63 | | Paul Mitchell The School | Trekking for our Troops | Rec. Park/Badger Trail area | | x |
| 64 | | Industrial Combustion | Large-scale company picnic | Twining Park | | x |
| 65 | | Gr. Co. Ag. & Mechanics Institute | Gr. Co. Fair | Fairgrounds | | x |
| 66 | | Monroe Park & Rec. Dept. | Pony Express (Horse rides/petting zoo) | Northeast Park | x | |
| 67 | | Monroe Park & Rec. Dept. | Independence Day Festival | Twining Park | x | |
| 68 | | Kutter Harley/JHD Holdings | 30th Anniversary Party | Kutter property | | x |
| 69 | | Kiwanis | Disc Golf & Bean Bag Tournaments | Twining Park | x | |
| 70 | | Main Street Monroe | Tractor Show | Downtown | | x |
| 71 | | Main Street Monroe | Asquarium Kick-off | Downtown | | x |
| 72 | | UW Alumni Club | Red Run Charity Run | Twining Park area | x | |
| 73 | | Colony Brands | Monroe Badger Days | Kubly property | | x |
| 74 | | Am. Legion Zilmer-Riley Post 84 | Memorial Day Parade | Rec. Park to Greenwood Cemetary | | x |
| 75 | | Main Street Monroe | Concerts on the Square (8 dates) | Downtown | | x |
| 76 | | Main Street Monroe | Market in the Downtown events | Downtown | | x |
| 77 | | Main Street Monroe | Cars on the Square (2 dates) | Downtown | | x |
| 78 | | Gr. Co. Conservation League | Spring Youth Conservation Day | Honey Creek Park-education stations | x | |
| 79 | | Jacob's SWAG & Tyler's TEAM | Angels Among Us Run/Walk | SLICE/Badger Trail area | x | |
| 80 | | MAC | Bugles, Bayonets & Beyond | MAC property-civil war encampment | | x |
| 81 | | Main Street Monroe | St. Patrick's Day Parade | Downtown | | x |
| 82 | | YMCA | Celtic Crawl 5K & Kid's Fun Run | YMCA/Twining Park area | x | |
| 83 | | | | | 19 | 20 |
| 84 | | | | | | |
| 85 | 2016 | SPONSOR | EVENT | DESCRIPTION | | |
| 86 | | Main Street Monroe | St. Patrick's Day Parade | Downtown | | x |
| 87 | | YMCA | Celtic 5K & Kid's Fun Run | YMCA/Twining Park area | | x |
| 88 | | | | | 0 | 2 |



CITY OF MONROE
Office of City Clerk/Director of General Government
1110 18th Avenue
Monroe, Wisconsin 53566
(608) 329-2524
www.cityofmonroe.org

Carol J. Stamm
City Clerk/Director of
General Government
cstamm@cityofmonroe.org

Ellen K. Miller
Deputy Clerk
emiller@cityofmonroe.org

Date: April 15, 2016
To: Public Safety Committee
From: Carol Stamm
Subject: Special Event Permit Fees

The Public Safety Committee will continue discussion of special event permit fees at a meeting to be held on April 18, 2016.

A spreadsheet outlining special events from the last few years, which indicates if fees were charged or not is also attached. In regards to questions #3, perhaps a better way to handle this is to exempt all organization or exempt none. A late fee could still be charged regardless.

Questions for Discussion Continued from April 4, 2016 meeting:

1. Should the regular fee still be \$25.00? (A “yes” decision was made at the last meeting by general consent).
The fee could be based on public impact, taking into consideration such things as anticipated crowd size or if street closings or other city services are required.
2. Do you still want to implement the late fee for all applicants who do not turn in a complete application at least 30 days in advance of the event? (A “yes” decision was made at the last meeting by general consent).
3. Who do you want to exempt from the regular fee? (Discussion ensued. A decision was not reached).
The committee should be careful not to pick and choose. Clear definitions and requirements should be set, making sure that there is no discrimination (accidental or otherwise).

MONROE POLICE DEPARTMENT



ANNUAL REPORT 2015



Monroe Police Department



"C. O. P. S. and Community. Problem Solving Partners"

*Frederick A. Kelley
Chief of Police*

March 18, 2016

Mayor Bill Ross
Members, Monroe Common Council
Chairperson & Members, Monroe Police & Fire Commission
Fellow Citizens

Ladies and Gentlemen:

The 2015 Monroe Police Department Annual Report is provided for your review and information.

On behalf of myself and the department, please accept my sincere appreciation for your valued support, advice, and direction given to the administration and members of the Police Department during the past year.

If there are any questions concerning any of the report data or requests for additional information on any item(s) in this report; please contact me at your convenience.

Respectfully submitted,

A handwritten signature in black ink that reads "F. A. Kelley".

Frederick A. Kelley
Chief of Police

1811 12th Street, Monroe, WI 53566 - (608) 329-2400 - FAX (608) 329-2434
www.pdmonroe.com - monroepd@pdmonroe.com



*Graduate of the 177th School of Police Staff and Command
Franklin J. Kreml Leadership Award Recipient*

MONROE POLICE & FIRE COMMISSION

- 1. Lois Kaster**
- 2. Angela Rogerson**
- 3. Jean Ruda**
- 4. Charles Koch, President**
- 5. Daniel Bestul**

MONROE PUBLIC SAFETY COMMITTEE

- 1. Chris Beer, Chairperson**
- 2. Brooke Bauman**
- 3. Tom Miller**
- 4. Michael Boyce - Alternate**



2015 ANNUAL REPORT MONROE POLICE DEPARTMENT

INTRODUCTION AND COMMENTS: CHIEF OF POLICE



I would like to take this opportunity to thank you for taking the time to examine this annual report document. The facts and figures generally give an overview of the activity of the department for the past year.

The department continues to operate efficiently and effectively. Staffing turnover is constant it seems, but the staff continues to work professionally in the face of this adversity. As always, we work with City Government, the Police and Fire Commission, as well as the community and other agencies, to maintain the proper staffing and resources that the community expects and deserves.

Looking to provide more with less is something we see all the time, whether it is a need for equipment or people. We did conduct an in-depth staffing study in 2015, the results of which will be discussed further in the report, which showed some interesting data.

The staff has always shown the ability to work hard when facing any level of crisis, and I see this each and every day. I am appreciative and proud of their efforts, as well as the relationship we have with the community.

In 2015, the department saw a changing crime rate, and stable number of calls for service. There were “spikes” of crime, such as our first intentional homicide in 35+ years, and our first officer involved shooting investigation. Major crimes will be discussed more in depth later in this report. We always use the resources that we have to our advantage, and in that way, do our best to make sure that our community is safe and secure. Crime rate and efficiency of police are things that prospective businesses look at before locating to a community.

Please join me in examining our Year 2015.

Frederick A. Kelley, Chief of Police



MONROE FACTS AND STATS

| | | |
|----------------------------------------|-------------------------|--------|
| Population: | 10,827 | (2010) |
| Households: | 4,906 | |
| Language other than English, percent: | 5.7% | |
| City Area: | 4.83 miles | |
| Miles of streets and highways in City: | 71.26 center line miles | |
| Public Schools | | |
| Elementary: | 3 | |
| Middle: | 1 | |
| High: | 1 | |
| Charter: | 1 | |
| Parochial Schools | | |
| Elementary: | 1 | |
| Per Capita Income: | \$25,783 | |
| Median Household Income: | \$41,197 | |
| Persons below poverty level, percent: | 14.1% | |



VISION AND VALUES STATEMENTS

VISION STATEMENT

“ The Monroe Police Department, through community policing, will enhance the quality of life by responding to the community’s ever-changing needs in the process of maintaining the peace.”

FOCUS STATEMENT

“Cops and Community, Problem Solving Partners”

DEPARTMENT VALUES

To accomplish our vision, we are committed to the following set of values that guide our decisions, and help us contribute to the quality of life in our community:

HUMAN LIFE: We value human life and dignity above all else.

INTEGRITY: We believe that honesty and integrity are the basis for personal and public trust.

LAWS AND CONSTITUTION: We believe in the rights given by the Constitution of the United States and of the State of Wisconsin, which we are sworn to uphold. We recognize the authority of federal, state and local laws.

FAIRNESS: We will strive to be fair in all of our actions.

EXCELLENCE: We strive for personal and professional excellence, dedication to duty and service to the public, by providing the most professional and fiscally efficient police service as possible. We believe in and live by the Law Enforcement Code of Ethics.

ACCOUNTABILITY: We are accountable to each other and to the citizens we serve, who are the source of our authority, as well as to the department through written policies and procedures.

COOPERATION: We believe that cooperation among ourselves, members of the community, governmental bodies and other law enforcement agencies, will enable us to combine our resources to achieve common goals.

PROBLEM SOLVING: We are the most effective when we help identify and solve community problems.

TEAMWORK: We recognize the importance of each employee as an individual and team member, and will strive to apply these values to our relationships with each other.



MISSION AND PERMANENT GOALS

Department's Mission

- To deter crime and apprehend criminals
- To maintain strong police/community relations by working with the community to improve the quality of life
- To continually enhance training and expertise of each staff member

Department's Permanent Goals

- To identify criminal activity, to pursue and apprehend criminal offenders, to proceed in the prosecution of known offenders.
- To maintain a proactive patrol and investigative force to reduce the opportunity to commit crime.
- To facilitate the movement of people and vehicles, through analysis, and the commitment of selective enforcement resources.
- To perpetuate a sound managerial environment that focuses on Department Goals, and which provides for career development, through training, advancement, and reward for exemplary performance.
- To instill public confidence through professionalism, dedication and expertise, and by constantly working to improve the quality of life and partnership through community policing.





STAFFING:

Currently there are thirty-six (36) authorized positions within the department, twenty-six (26) are sworn officers, and ten (10) are non-sworn. In 2015, at the request of the Salary and Personnel Committee, the department conducted an in-depth, workload based staffing study. This type of study is nationally recognized by experts as the most accurate method to identify police staffing needs. The study indicated that the agency, to accomplish the goals set by the community, needs twenty three (23) officers assigned to the patrol division. Currently we have nineteen (19). The study also indicated that the agency should have six (6) dispatchers, where we have five (5). Since part of the need for the amount of officers the study recommended was because officers fill in for absent dispatchers, and since the study recommended an additional dispatcher, the decision was made to hire one dispatcher. This dispatcher should address the need based on the study, and also reduce the amount of officers needed. This position is approved for 2016, and the process for hiring began in late 2015. As the department continues to hire educated officers and train them in our community policing style, they continue to be marketable to other agencies that can pay more or offer better opportunity. Our officers, through learning with our department, look good to other agencies. But, this also provides an opportunity to hire new officers who bring value to the agency.

The department used the 2015 staffing study to continue to examine methods of increasing patrol levels on the street with the least amount of impact on the taxpayer, including examining scheduling and deployment.

As part of its plan of deployment, the department is currently organized into two bureaus, the Law Enforcement Operations Bureau, and the Support Operations Bureau. The Law Enforcement Operations Bureau includes all of the sworn law enforcement operations, broken into the Patrol Division and Criminal Investigation Division. This Bureau is supervised by Captain Jerry Dahlen. Support Operations includes all non-sworn operations that have supportive importance in nature, including tech services, vehicle fleet, dispatch and records. This Bureau is supervised by Technical Services Director Rob Jacobson. This organization model was designed to separate out sworn and non-sworn operations, and to insure optimum span of control.





ANNUAL REPORT / POLICE DEPARTMENT

EMPLOYEE ROSTER AND SENIORITY

POLICE DEPARTMENT STAFF

(Listed by original date of employment)

SWORN OFFICERS

FREDERICK A. KELLEY, CHIEF OF POLICE

April 7, 1980

LUANN K. RADKE, COURT & COMMUNITY LIAISON

October 6, 1980

DAVID M. PLENGE, OFFICER, 7 PM - 3 PM PATROL SHIFT

July 1, 1982

LARRY W. KEEGAN, DETECTIVE

July 15, 1982

JERRY L. DAHLEN, CAPTAIN, LAW ENFORCEMENT BUREAU COMMANDER

February 4, 1985

DANIEL J. SKATRUD, SERGEANT, CRIMINAL INVESTIGATION DIVISION SUPERVISOR

February 4, 1985

MARK E. DOMBKOWSKI, OFFICER, 7 AM - 3 PM PATROL SHIFT

June 11, 1998

STEVEN E. GATELY, DETECTIVE

April 5, 1999

RODNEY W. HARALDSON, SERGEANT, 7 AM - 3 PM PATROL SHIFT

May 3, 1999

ERIC P. WESNER, OFFICER, 7 AM - 3 PM PATROL SHIFT

December 27, 1999

MICHELLE E. KUMP, OFFICER, 7 AM - 3 PM PATROL SHIFT

April 9, 2001

DANIEL S. MARESCH, SERGEANT, 11 PM - 7 AM PATROL SHIFT / K-9 HANDLER

April 8, 2002



ANNUAL REPORT / POLICE DEPARTMENT

CHAD G. HARTWIG, OFFICER, 11 PM - 7 AM PATROL SHIFT

April 8, 2002

NOAH J. VIG, SERGEANT, 3PM – 11 PM PATROL SHIFT

June 10, 2002

MICHAEL A. MORTIMER, OFFICER, STATELINE NARCOTICS TASK FORCE AGENT

November 14, 2005

CHRISTIAN S. HAMMEL, OFFICER, 3 PM - 11 PM PATROL SHIFT

April 17, 2006

COREY J. MILLS, CORPORAL, 7 AM - 3 PM PATROL SHIFT

April 17, 2006

KIMBERLY S. QUINN, OFFICER, SPECIAL DUTY ASSIGNMENT (SCHOOLS/EVENTS)

February 7, 2007

JACOB A. TOWNS, CORPORAL, 3 PM-11 PM PATROL SHIFT

June 2, 2008

TAYLOR W. HEIMAN, OFFICER, 11 PM - 7 AM PATROL SHIFT

March 16, 2010

SCOTT M. FIELDS, CORPORAL, 11 PM - 7 AM PATROL SHIFT

May 23, 2011

JACOB J. ALLEN, OFFICER, 11 PM - 7 AM PATROL SHIFT

March 4, 2013

BRENT R. KREBS, OFFICER, 3 PM - 11 PM PATROL SHIFT

March 5, 2013

NATHAN S. FOLTZ, OFFICER, 11PM - 7AM PATROL SHIFT

June 10, 2013

JACOB M. TEASDALE, OFFICER, 3 PM – 11 PM PATROL SHIFT

November 11, 2013

BRETT L. BROGE, OFFICER, 3 PM – 11 PM PATROL SHIFT

September 3, 2014



ANNUAL REPORT / POLICE DEPARTMENT

NON-SWORN DEPARTMENT EMPLOYEES

ANN M. MAURER-SKATRUD, ADMINISTRATIVE ASSISTANT

May 11, 1992

DEBRA L. ARNSMEIER, RECORDS CLERK

July 13, 1994

HEIDI A. ROBERTSON, DISPATCHER, DAY-EVENING RELIEF SHIFT

September 18, 1995

JODEE L. VANDLEN, DISPATCHER, 7 AM - 3 PM SHIFT

September 30, 2002

ROBIN R. TSCHUDY, DISPATCHER, POWER-EVENING RELIEF SHIFT

June 2, 2003

ROBERT U. JACOBSON, TECH SERVICES DIRECTOR, SUPPORT BUREAU DIRECTOR

January 16, 2008

LEVI D. REINCKE, DISPATCHER, 11 PM-7 AM SHIFT

November 9, 2009

SCOTT A. CAIRY IV, DISPATCHER, EVENING-NIGHT RELIEF SHIFT

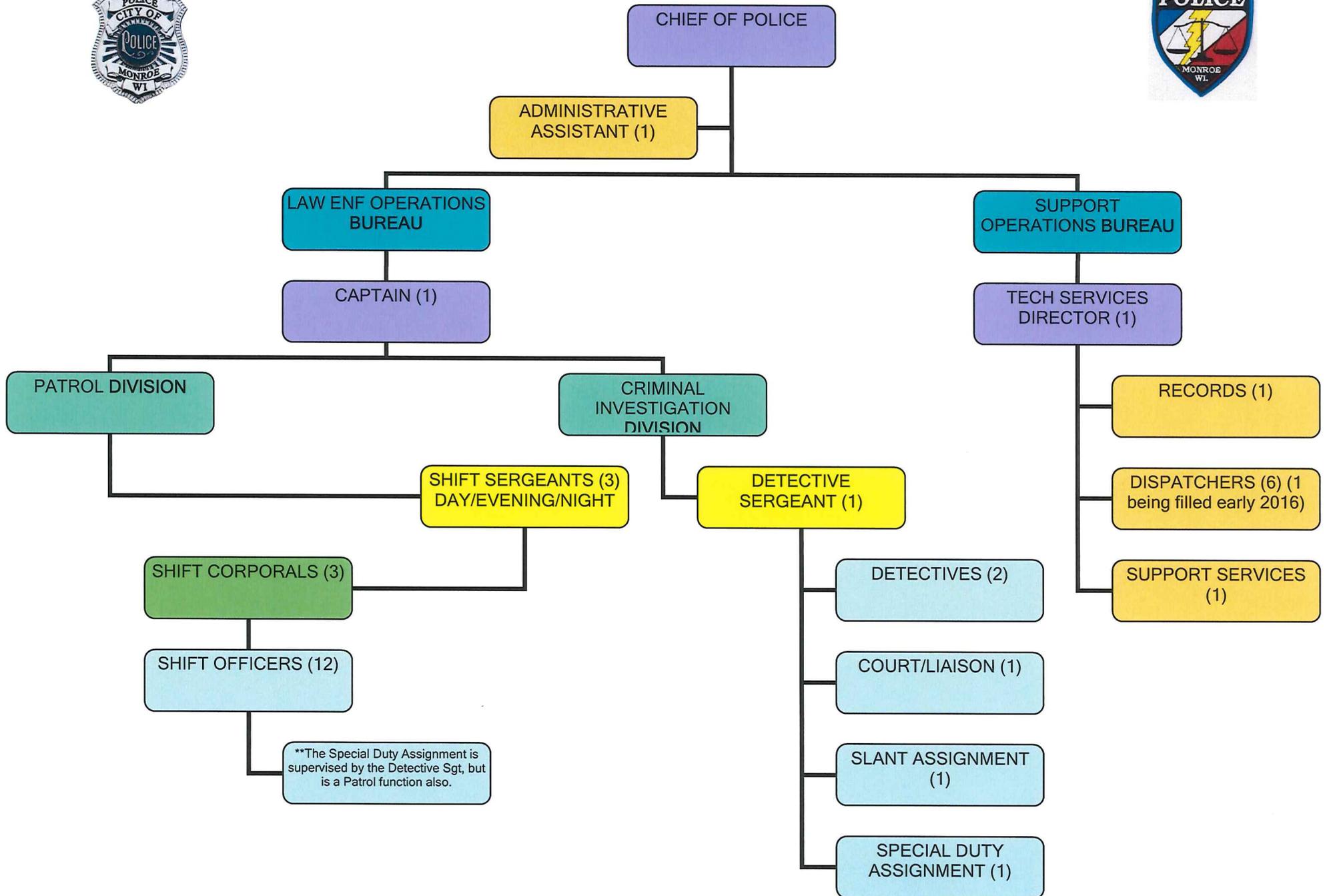
November 30, 2009

DIANE K. UPDIKE, SUPPORT SERVICES WORKER 1

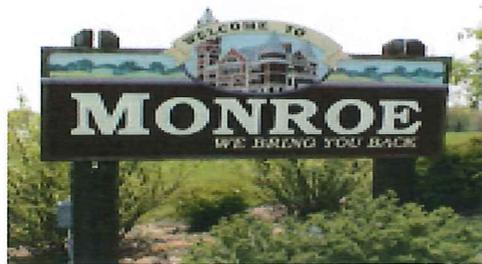
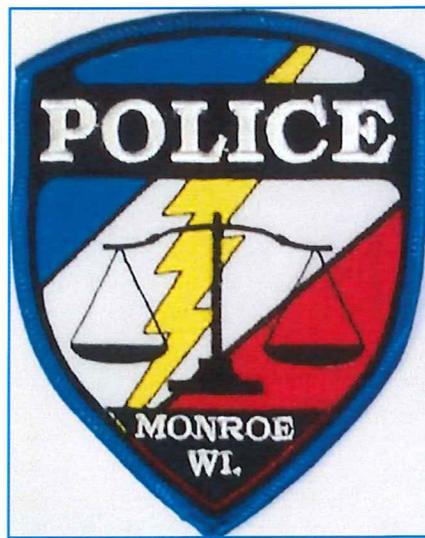
March 21, 2011

DISPATCHER UNFILLED (SINCE 2008)

April 2016



POLICE DEPARTMENT



DIVISIONS AND DISTRICTS 2015



Patrol Division

The sworn officer staff is contained in the Law Enforcement Operations Bureau, and is the largest part of the Police Department. For optimum span of control, that bureau is further broken into two elements, the Patrol Division and the Criminal Investigation Division. The Patrol Division is nearly all of the uniformed sworn officers.

The Police Department operates with three (3) shifts or watches per day. Patrol officers work a rotating schedule of six (6) days on, and three (3) days off. Each shift is supervised by a Sergeant.

The Patrol Division provides a wide variety of basic police services to the community. In addition to patrolling assigned areas, officers investigate criminal and civil offenses; investigate traffic crashes; enforce traffic laws, state statutes, and city ordinances; serve subpoenas, warrants and summonses; and respond to a wide variety of calls for service.

The Day or First Shift officers work between 6:45 AM and 3:00 PM. The shift is supervised by a Sergeant, assisted by a Corporal, and has four officers assigned to it. The officers patrol "beats" or "sectors" during their shift.

The Evening or Second Shift officers work between 2:45 PM and 11:00 PM. The shift is supervised by a Sergeant, assisted by a Corporal, and has four officers assigned to it. The officers also patrol "beats" or "sectors".

The Night or Third Shift officers work between 10:45 PM and 7:00 AM. This shift is also supervised by a Sergeant, assisted by a Corporal, and has four officers assigned to it. Officers also patrol "beats" or "sectors" on this shift.

The School Beat includes an officer assigned to patrol in/around all of the schools in the community. The officer assigned handles all calls there and in the area surrounding. Anything having to do with the school, including traffic complaints and parking issues is handled by this assignment. The officer is also in the area as a deterrent to persons seeking to cause harm to anyone in these sensitive institutions. During the non-school months, this officer handles special assignments such as traffic enforcement and parks, and also handles the special events that can be handled by one officer. This officer works in uniform, and handles calls for service, but due to the span of control, is actually supervised by the Detective Sergeant, due to the handling of school juvenile investigations.



"Where is my regular man?"



Criminal Investigation Division

The other part of the Law Enforcement Operations Bureau is the Criminal Investigation Division (CID), including the Detectives of the agency. Currently, there are three (3) general case detectives assigned to the unit, one being a Sergeant. Accounting for roughly 12% of the staff, this amount is spot on with the national standard for the amount of detectives in a police department.

For span of control purposes, other staff is also assigned to the CID. One is a Court/Liaison Officer that handles court duties, liaisons with other groups/agencies and also gives presentations. Another is an officer that is assigned to the State Line Area Narcotics Team (SLANT). That officer is detailed to a satellite office, along with a deputy from the Green County Sheriff's Office, and officers from the Illinois State Police, Freeport, Loves Park and Rockford, IL Police Departments, along with the Ogle and Jo Davies County IL Sheriff's Offices. Lastly, an officer is assigned to a Special Duty Assignment position, also overseen by the Detective Sergeant. This officer patrols all of the areas around and in schools during the school year. This is not a school resource position per se, this is a patrol position that has a specific beat that includes schools. These are recognized sensitive, high risk areas, plus are areas that take a goodly amount of resources. Traffic and parking problems, disruption from time to time, all keep an officer busy. In the non-school times of the year, this officer is assigned to work the special events, such as Concerts on the Square, Cars on the Square, and other events that require an officer to be specifically assigned. The Department restructured a former command position to create this resource, and found it to be very successful.





Support Operations Bureau

Probably the least known of the two Bureaus, Support Operations is none the less extremely important. This bureau contains the non-sworn employees.

The Police Department has its own dispatch staff. Five (5) employees work around the clock providing resources to the public who call for assistance. There are five (5) different shifts for dispatch. Day or First Shift, 6:45 AM to 3:00 PM; PM or Second Shift, 2:45 PM to 11:00 PM; Night or Third Shift, 10:45 PM to 7:00 AM; Day/PM Relief, providing relief to 2:45 PM to 11:00 PM Shift and also 10:45 AM to 7:00 PM, and lastly a PM/Night Relief, providing relief to the 2:45 PM to 11:00 PM Shift and the 10:45 PM to 7:00 AM Shift. These men and women answer hundreds of phone calls and radio calls each shift, plus have face to face contact with those who would come to the PD lobby. These folks may very well be the voice on the phone that saves a life. In 2016, we will be adding a dispatch position, and restructuring the shifts for efficiency.

The Department has Records and Clerical staff that process the thousands of records that make up the data system of the agency. Records are only as good as what are put into the system, and the Department had great pride in our database, which is also shared with all of the other law enforcement, fire and EMS departments in the county. The Department maintains its own payroll, accounts payable and accounts receivable sections of this bureau. These sections work hand in hand with those sections of City Government.

The Department maintains its own fleet of vehicles, and of course, someone has to be responsible for this. Someone keeps our computers, computer networks, radio systems, phone systems all up and running. This is all done by the Technical Services Director, Rob Jacobson. Rob is also the direct supervisor for all of the non-sworn staff.





ANNUAL REPORT / POLICE DEPARTMENT

K-9 Unit

The Department has one K-9 unit. The handler is Sergeant Dan Maresch. Sgt. Maresch has been with the department for nearly thirteen (14) years. For about ten (10) years of that time, Sgt. Maresch has been a K-9 handler. The Department's current K-9 "officer" is "Auggie", a mixed breed of German Shepherd and Belgian Malinois. K-9 Auggie is four (4) years old, and is trained to detect drugs, to track persons and suspects, to find evidence, to detain suspects and to protect his handler.

The Department places great stock in our K-9 Team, and believe the team is an integral part of the agency.





EMERGENCY RESPONSE TEAM

The Department partners with the Lafayette County Sheriff's Office and Green County Sheriff's Office, forming a full service Emergency Response Team. Fourteen (14) members are Monroe PD officers, nine (9) are Lafayette County deputies, and nine (9) are Green County deputies, giving the agencies a thirty two (32) person special response team. There are also seven (7) trained/certified negotiators. The team, using resources from all agencies, has trailers, two minibuses, and access to mobile command posts.

The team has all FBI/NTOA certified operators, and trains monthly. The Monroe PD contingent has been in place since the early 1980's, was joined by Lafayette County in 2010 and Green County in 2015. On average, the team is called out about six (6) times per year, for a variety of incidents, such as high risk warrant entries, barricaded persons, and suicide threats. Prior to any call out, an assessment is made for the need, and only after the assessment confirms the need is the team activated.



There are mutual aid agreements in place for operations in Monroe, rural Green County and in Lafayette County. The team is a source of pride and a valuable resource to all of the agencies. Each agency maintains a command element. The command element in our agency is under Captain Jerry Dahlen.

West Police District

LOCATION AND SIZE:

Includes all of the City of Monroe west of 13th Avenue, and is about three (3) square miles in size.

CITY GOVERNMENT REPRESENTATION:

Ward 4: (about 1/2): Alderperson Jeff Newcomer

Ward 5: Alderperson Chuck Koch

Ward 6: (about 1/2): Alderperson Chris Beer

Ward 8: (about 1/2): Alderperson Reid Stangel

Ward 9: Alderperson Richard Thoman

DISTRICT DEMOGRAPHICS:

This district contains business and industrial areas, mainly in the west side, southwest side and near west sides of the City. There are two public elementary schools and a technical college campus in this district. Colony Brands, RR Donnelly (Moore Business Forms), Orchid (Advance Transformer), Mitek, Badger State Ethanol, Monroe Truck Equipment and numerous other employers are located here, along with large scale retail stores such as Wal-Mart, Shopko, Farm & Fleet, and large scale retail food stores like Pick-N-Save and Piggly-Wiggly. The STH 11/6th Avenue West interchange retail area is in this district. The Fire Department HQ, Station #1 is also located in this district.



ANNUAL REPORT / POLICE DEPARTMENT

WEST POLICE DISTRICT ACTIVITY

The West Police District is a patrol sector with more of a business demographic. There are numerous calls for service that involve retail theft for example. The Walmart, the Shopko, Farm and Fleet, and Walgreens are all in this patrol area. The 8th/9th Street Corridor brings motor vehicle accidents and traffic enforcement needs. STH 69 through the City on the west side is in this beat area.

Officers assigned to this beat often are involved in traffic arrests. Numerous accidents are investigated.

East Police District

LOCATION AND SIZE:

Includes all of the City of Monroe east of 13th Avenue, and is about three (3) square miles in size.

CITY GOVERNMENT REPRESENTATION:

Ward 1: Alderperson Tom Miller
Ward 2: Alderperson Brooke Bauman
Ward 3: Alderperson Michael Boyce
Ward 4: (about 1/2): Alderperson Jeff Newcomer
Ward 6: (about 1/2): Alderperson Chris Beer
Ward 7: Alderperson Louis Armstrong
Ward 8: (about 1/2): Alderperson Reid Stangel

DISTRICT DEMOGRAPHICS:

This district contains mostly residential areas, as well as the central business district, STH 69/STH 11/81 interchange retail area, north industrial park and airport. Schools include the High School and Middle School, one elementary school and one parochial elementary school. The Monroe Clinic and Monroe Clinic Hospital are located in the northeast part of this district, as are plans for a future Menard's Supercenter. The Green County Sheriff's Department, County Jail and County Justice Center are located in this district.



EAST POLICE DISTRICT ACTIVITY

The East District tends to be the patrol sector that has the fewest calls for service. The bulk of the sector contains residential housing. Often the officers spend time answering calls for service such as domestic disputes, or noise disturbances, or spend time on traffic related complaints, like speeding in a neighborhood.

A lot of security type patrol is done in a beat or sector like this one. Burglary suppressive patrol, or security for a large parking lot like the Monroe Clinic lot is done in this sector.

The Fairgrounds is in this sector, and during the fair or an event at this location, this sector becomes a much busier one.

Central Police District

LOCATION AND SIZE:

This district is a concentrated area that is part of the East Police District. It includes all of the area south of 6th Street, north of 18th Street, east of 13th Avenue and west of 20th Avenue. It is about two (2) square miles in size.

CITY GOVERNMENT REPRESENTATION:

Ward 6 (about 1/2): Alderperson Chris Beer

Ward 7: Alderperson Louis Armstrong

Ward 8 (small part): Alderperson Reid Stangel

DISTRICT DEMOGRAPHICS:

This district contains the Historic Downtown Square and central business district. The Green County Central Government Building (Historic Courthouse), Monroe City Hall, the Police Department, and Fire Station #2, are located here. The Middle School is contained in this district. Due to the amount of business vehicular and pedestrian traffic here, this is a busy district.



CENTRAL POLICE DISTRICT ACTIVITY

Central District remains the sector that has nearly all of the special events, and of course, the downtown business district. The early 2000's change of ordinances to wording that merely prohibits the unreasonable blocking of sidewalks has allowed for the placing of benches, flowerpots, tables and chairs by downtown businesses, which enhance the downtown ambiance, favored by the Downtown Community. Additionally, the City passed an ordinance in 2006 which allowed for sidewalk cafes, which has brought a few. Since Cheese Days 2008, the City began to allow alcohol on public streets/sidewalks at downtown special events. This has continued with nearly all downtown special events since. So far, there has been a moderate impact on public safety, because the events are well patrolled, but a huge impact on police overtime. We have found that those events with alcohol which are not patrolled, are those that problems occur. So, experience shows us that not addressing, or ignoring these events, is not the proper or safest practice.

Often, there are unsubstantiated comments that the Parking Ramp is a high crime area. On the contrary, this area is the most police patrolled area of the City. Each time a patrol passes through this area, this is logged in the data system. At least once each shift, each officer on patrol passes through here, so on average, three times every 8 hours.

All in all, the Central District is an entertainment area, and the Department continues to work to enhance this experience. Many in the Department have several years of experience and training in working special events, not only in Monroe, but in other communities and venues.





BUDGET AND SERVICES:

The struggle to maintain existing levels of services and protections along with costs involved continues to be a challenge for the department. City Government and the Police Department continue to look at several different options of increasing fees for some services, eliminating some services, and looking for ways to recover unnecessary costs.

The department operating budget, with the exception of wages that are bargained by the City Council, has had a 0% increase since 2000. The department's capital budget has remained at the same amount each year since 2000. The department and City Government continue to explore all options for savings on costs, while at the same time, attempting to maintain the demand for services. So far, the department has been able to absorb internal increases from maintenance contracts and other costs (other than wages) to run the department, but this is an ongoing issue.



The department continues to work on grants from the Wisconsin DOT for traffic enforcement. It is a proven fact that there is more monetary loss to the community in vehicle damages and accident injuries than from actual crime. Our efforts over the last few years have actually reduced accidents, and thereby monetary loss. As part of this, we have also been successful in receiving several \$4,000 equipment grants, which we've used to purchase body cameras, radar equipment and other equipment to make traffic enforcement easier.

To address special events, which drain resources, we assigned one officer to these events during the prime season, so as to cut some overtime costs. However, the only true way to recoup these costs is to ask for reimbursement from the event holders.



TRAINING AND CERTIFICATION:

Training of employees and State mandated recertification of sworn officers continue to hold high priority with the department. Twenty-four (24) hours of mandatory in-service training required for each officer per year continues to take a toll on scheduling and manpower. City insurance carriers continue to evaluate department training and procedures to identify liability problems to reduce risk to the City and taxpayers. Cities and Villages Mutual Insurance Company (CVMIC) continues to support the department by providing high quality training at no fee and to make suggestions to avoid liability risks. In addition, the department and CVMIC identify specific training, such as defensive tactics, legal updates, firearms, emergency vehicle operation, CPR and AED training, all of which must be trained in addition to the other State mandated training. In actuality, department officers receive 40-60 hours of training annually. A large emphasis for training continues to be active shooting incidents. A recent homicide and officer involved shooting shows why we do this.



The department draws from its staff of State certified trainers to assist in providing the State mandated training. Ten (10) instructors are certified in subjects such as interviewing, patrol techniques, narcotics laws, defensive tactics, firearms, emergency vehicle operation, vehicle contacts and less lethal force. This in-house training supplies quality level instruction at substantial savings to the taxpayer.

The department also has a lengthy field training program to fully orient new officers to the department system. This program of fourteen (14) weeks also taxes manpower levels, but increases the abilities of a new officer at the end of training. Our program is State recognized, and has been copied by several other agencies. The agency also has a similar program for new dispatchers increasing the quality of that position.

Many times questions are asked whether the high amount of training is necessary. It is a proven fact that the better trained the staff is, the less chance of them making a mistake that could generate some liability. Compare the costs of training to the costs of a successful lawsuit against the City. However, City budget constraints do make it a challenge to maintain training levels, but we make this a budget priority.





**SPECIAL EVENTS & COMMUNITY ACTIVITIES
ASSISTED/COORDINATED BY THE DEPARTMENT
2015**

Chamber of Commerce Home Show
Boy/Girl Scouts events
Various High School/College ride alongs & interns
Green & Rock County Law Enforcement Administrators Meetings
Retail Promotions – Main Street, Bid & Chamber
Public Speaking/Service Organizations
Optimists Bike Rodeo
Summer Bike Safety Programs
Dept of Transportation Grants
Green County Local Emergency Planning Committee
Green County Board/Committee Meetings
Elections
Green County Family Violence Task Force
Green County Traffic Safety Commission
School events
Shrine George Carden Circus
Badger Days
Monroe Park activities, special patrol assignments
Beef/Pork Producers
Green County Fair
Monroe Fire School
School athletic events
Independence Day festivals
Homecoming Parade/Events
YMCA Runs
Concerts on the Square
Badger State Tractor Pull
Halloween Parade
Apostolate to the Handicapped
City Committees, Boards, Commissions
Town Meetings
State Line Area Narcotics/Gang Task Force Board
Numerous public demonstrations/various reasons
U.S. Dept of Justice grants
St. Patrick's Day parade
Santa Welcome/Christmas Parade



Each of these required some sort of coordination with the Police Department, either assistance to obtain permits, staffing or outright planning. Therefore, this was done at some costs to the taxpayer, whether standard or overtime labor costs.



PUBLIC COMMUNICATIONS:

The department sends daily press releases to numerous regional print and broadcast media, as far as Dodgeville, Madison, Rockford and Freeport.

The department has a good relationship with regional media. In addition to our local media outlets, we are often in contact with the Wisconsin State Journal, WIBA Radio in Madison, the Rockford Register Star, and interviewed by all of the Madison and Rockford TV media. All are included in daily and specialized press releases.

The homicide/officer involved shooting during Summer 2015 was an excellent example of the Department's experience and relationships in dealing with the regional media. All of the generated stories were positive for the department and the community, and while an agency can't ever be 100% ready for any incident, we did well in handling this one.

The department keeps its website, www.pdmonroe.com, current, and found this is an excellent way to inform the public about many issues, and in many ways. For example, the website is probably our biggest source to provide applications when we have a hiring, both for sworn and non-sworn openings. We upgraded the site to provide the daily press release information that is being sought, so as to cut the drain on staff time. This is able to go out as an e-mail to anyone who subscribes for it on the site, and also with help from Asst City Administrator Martin Shanks, is placed on the City's Facebook page at the same time.

In 2015 the department set up its own Facebook page, which is kept up through the efforts of Officers Kim Quinn and Luann Radke. Current events, photos, crime reports and information on the Police Department are included in the content.

The department hopes to become even more savvy in the use of its relationship with the media, learning that the media is not only interested in information for news stories, but is also willing to help promote special events, and department announcements.





DOWNTOWN PARKING ISSUES:

Downtown parking continues to be a constant issue. Businesses often request that the City help to locate more public parking in a given downtown area, or help to regulate the time that vehicles park. This issue continues to be worked on. Currently, the public off-street parking areas include the Ramp and its attached approach, the lot in the 1100 block of 15th Avenue, the lot in the 1800 block of 9th Street, the lot in the 800 block of 16th Avenue and its attached lot in the 800 block of 17th Avenue, and the lot in the 1100 block of 16th Avenue. The culture in the community seems to indicate a reluctance to walk more than about one-half block for parking. Many of the lots and street spaces are ineffectively used, and used by employers as the long term parking for themselves and their employees, rather than for customers. Discussion continues to locate alternative locations and revenue sources to obtain and develop further parking. This discussion led to an all out examination in 2002 of the make-up of the downtown area, with parking a major, but not the only, consideration.



In 2013, the Parking Ramp became the source of great discussion. Years of non-repair, based on the fact that funds were used to balance the budget rather than make repairs, have now caused the likelihood that the ramp must be razed. For a City the size of Monroe to have a parking structure such as this is unique. After several meetings, in 2015 the City hired a firm, Rich & Associates to study parking in the Downtown. The study looked at how parking is used, the volumes, and potential future needs. The study indicated that downtown parking is available, and while a plus, a ramp was not needed. The study also recommended that the City adopt a timed parking program in the downtown, which ended in 2009 when meters were removed.

The decision about the ramp and about timed parking regulation will be made in 2016.

MONROE POLICE DEPARTMENT

CASH LEDGER ACCOUNTS

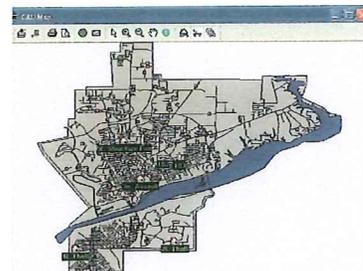
| | <u>2014</u> | <u>2015</u> |
|----------------------------------------------------------------------------------|---------------------------|---------------------------|
| PARKING TICKETS | 22,174.00 | 16,820.00 |
| TEMPORARY PLATES | 4,025.00 | 3,942.00 |
| DOT REGISTRATION RENEWALS | 6,048.00 | 7,264.00 |
| TOWING/IMPOUND FEES | 2,486.63 | 2,525.89 |
| PARKING RENTAL FEES | 1,576.36 | 829.41 |
| PHOTOCOPY FEES | 2,774.26 | 2,177.17 |
| PENALTY REIMBURSEMENT TO CITY TREAS FROM CLERK OF COURT | 51,108.06 | 53,848.59 |
| <hr/> | | |
| <i>TOTAL REVENUES GENERATED BY POLICE DEPT/RECEIVED BY CITY TREAS</i> | <i>\$90,192.31</i> | <i>\$87,407.06</i> |

- **Parking Ticket revenues were decreased due to less tickets written. Better weather, less calendar parking and snow route violations. 2014 was a Cheese Days year, and there are always more tickets in a Cheese Days year.**
- **Temporary plates went down, but only a fraction, in essence, it was nearly the same.**
- **DOT Registrations increased by \$1200, this was not a surprise, this service is very well used.**
- **Towing/Impound, again is pretty much the same each year.**
- **Parking Rentals were down, and again, this is because we sell more rentals in a Cheese Days year. Until the ramp issue is decided, this account will be fluid. Why rent if parking is free?**
- **Photocopy fees were down, again predictable, as more and more requests come for items to be e-mailed.**
- **Fine Reimbursement from Clerk of Court was up slightly, but this account varies every year. Again, in a perfect world there would be no fines at all, as everyone would be deterred from committing any offense.**
- **Overall, accounts were similar from 2014-2015, only \$2785 difference.**

POLICE DEPARTMENT



PVR-LE2



STATISTICS 2015



CRIME STATISTICS AND TRENDS:

The department calls for services have slightly increased, and many of these calls involved violence in one way or another. Approximately 11,000 calls were handled. The majority of calls for service are during the 3:00 PM to 11:00 PM Shift, with the next highest number being the 7:00 AM to 3:00 PM Shift, then the 11:00 PM to 7:00 AM Shifts respectively.

Department Uniform Crime Report figures indicate a relatively static number of crimes across the board. From 2014 to 2015, there was an increase in violent crimes. Rape +1 (2-3), Robbery was down (3-0), Simple Assaults were up (41-56), Aggravated Assault even (14-14) and Homicides +2 (0-2). From 2014 to 2015, there was a slight increase in property crimes: Burglary was up (17-22), but had an actual decrease in MV Theft (10-5), and Thefts (238-174). Arson was up (0-3). There is no identifiably specific reasoning for any of this. Clearance rates for these crimes varied. Clearance for the homicide was 100%, the other crimes against person had clearance rates of 50%+ as these are witnessed crimes. On the other hand, property crimes clearance rates were 7%-20% as these crimes are usually not witnessed, and little evidence is left behind. Many local residents do not maintain a list of the serial numbers of their property. These all hinder clearing these types of cases.

There were increases in crimes such as fraud, vandalism, runaways and simple assaults. However, there were less trespassing, disorderly conduct and weapons offenses.

Monroe continues to see problems in drugs and drug related crimes. Drug offenses increased by over 17% from 2014-2015, (35-41). The trends are toward a re-emerging increase in powder and crack cocaine abuse and sales, an increase in sales of larger amounts of marijuana, a presence of methamphetamine, and the constant presence of heroin. These substances are seen all the way down to the middle school level. Monroe is a source city only to a small extent. Major source cities include Madison, Beloit, Rockford and Freeport. This regional trafficking is what prompted the department to join the Stateline Area Narcotics Team (SLANT) in the late 1980's. Along with Monroe and the Green County Sheriff's Office in Wisconsin, other member agencies include the Illinois State Police, the Rockford, Loves Park, Freeport Police Departments, and Ogle County Sheriff's Office in Illinois. Hundreds of arrests are made by the Task Force in both states.

Education, such as for heroin abuse, is provided to groups and schools by the Task Force, in addition to the enforcement activity. Some frustrations continue to plague law enforcement with drug enforcement. First, our local prosecutors seem to have a less than vigorous approach to these cases. Often, cases are plea bargained away to nothing. We have asked for the reasoning for this, and this does not appear to be because cases are weak, but because they take too much time. Also, as the appearance of more drugs increases, so does the amount of thefts, as well as violent crimes against persons. Of course, the largest drug of abuse in the community continues to be alcohol. A huge number of the calls for service that an officer responds to, particularly at night, but still even in the day time, has to do with alcohol. However, our culture fails to



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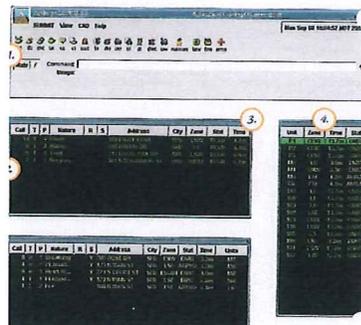
recognize this. Unfortunately, because officers are busy with other cases, they have less time to devote to patrolling strictly for OWI enforcement.

Another “drug” which the department sees as a concern is the abuse of synthetic cannabis products, along with the sale of cannabinoid (CBD) oil. Monroe has become a source city for synthetic cannabis, with customers coming from as far away as the Quad Cities, Des Moines and Central Illinois. This “drug” involves complicated investigations because the formula used to make these drugs is so easy to vary, and difficult for the government to call the substance controlled or illegal. The department received hundreds of calls from family and friends of persons who abused these substances and overdosed. Many persons became violently ill while abusing these substances. CBD oil has been discussed as a relief for persons suffering from seizures, glaucoma and other illnesses, but the oil needs to be dispensed by a physician or pharmacist. Investigations into these issues are still ongoing into 2016.

In 2015, officers made several arrests for bail jumping. This charge comes from a person violating court ordered conditions of bail when they are released pending further proceedings from another offense. Whether the violation is of a condition prohibiting them from drinking alcohol, or being in a tavern, or not committing other crimes, or not having contact with certain persons, these people just go ahead and do that anyway. The frustrating thing is that there often is no sanction from the court for this. Often, the bail jumping charge is later dismissed as part of a plea bargain, and no bail is revoked. So, the message sent is to just go ahead and violate whatever the court says.

Since the 1990’s there has been a large increase in the Hispanic population in the community, with an estimate of a stable population at a few hundred. This population influx created a need for special resources to service this emerging group, due to the language and cultural barriers. Officers were sent to special training in order to address these special needs, and this continues. Due to a lack of fluent Spanish speaking staff members, we rely heavily on local interpreters. These individuals carry a heavy weight in translation and availability. Without them, the department would be severely tasked. These resources have also seen a reduction.

For 2015, the Department kept Officer Kim Quinn in a Special Duty Assignment. She patrolled the area surrounding the schools when the schools were open, and other special areas, such as those involving special events during non-school times. So far, it appears that this assignment has been working out. There have been many calls for her services by the school, to be involved in internal discipline, and criminal matters that may not have always be reported. With this interest, we plan to continue this assignment.





MAJOR CASES HANDLED BY DETECTIVES IN 2015

The following list indicates just some of the major cases that were handled by Department Detectives in 2015. Currently, the detectives handle nearly 100 cases apiece annually.

HOMICIDE/OFFICER INVOLVED SHOOTING INVESTIGATION: In July of 2015, Detectives worked in conjunction with Crime Lab and Wisconsin DCI. Primary investigators on the homicide, and secondary on the OIS. Numerous hours spent, including interviews, and collection of a significant amount of evidence.

FRAUD INVESTIGATIONS: Numerous cases, many of which were some sort of crime perpetrated on elderly victims. Also numerous cases with identity theft. Follow up conducted with other agencies, both State and Federal.

THEFT INVESTIGATION: November and December of 2015. Substantial amount of merchandise stolen from local businesses, in a shoplifting scam. Led to a number of hours spent reviewing surveillance video footage. An adult male was identified and taken into custody. Currently confined in Green County jail.

COUNTERFEITING: Several counterfeit bills passed at local businesses. Detective Division worked with US Secret Service.

THEFT INVESTIGATION: November and December of 2015. Involved several individuals from Freeport, IL. Criminal complaints have been filed on these charges.

CHILD ABUSE INVESTIGATION: A number of child abuse investigations were conducted throughout the year, involving numerous hours of interviews. Also investigated several incidents where young teen girls would send photos of their private parts out on the internet, making them targets of sexual predators.

SEXUAL ASSAULT: Several cases worked on, particularly one involving a younger female child, where male offender fled the country. Warrant issued for the offender.

BURGLARY INVESTIGATIONS: Worked numerous burglary cases involving businesses and residences. Firearms reported stolen from one residence. Suspect in firearms burglary identified, and still under investigation.

PROSTITUTION: Conducted case with local individual. Person identified and currently case under investigation.

These are just some highlights indicative of cases that were worked on, or remain open from 2015.

Uniform Crime Reporting (UCR) 2015 Data Comparison Report

Agency: Monroe Police Department

Completed Months of 2015 Data: 12

Offenses

| | 2011 | 2012 | 2013 | 2014 | 2011-14 avg | 2015 |
|---------------------|------|------|------|------|-------------|------|
| Murder | 0 | 0 | 0 | 0 | 0 | 1 |
| Rape | 2 | 0 | 3 | 1 | 2 | 3 |
| Robbery | 2 | 0 | 1 | 3 | 2 | 0 |
| Aggravated Assault | 24 | 12 | 14 | 14 | 16 | 14 |
| Simple Assault | 41 | 67 | 33 | 41 | 46 | 56 |
| Burglary | 42 | 30 | 24 | 17 | 28 | 22 |
| Theft | 299 | 272 | 212 | 238 | 255 | 174 |
| Motor Vehicle Theft | 5 | 7 | 9 | 10 | 8 | 5 |
| Arson | 2 | 1 | 2 | 0 | 1 | 3 |

Clearances

| | 2011 | 2012 | 2013 | 2014 | 2011-14 avg | 2015 |
|---------------------|------|------|------|------|-------------|------|
| Murder | | | | | | 100% |
| Rape | 0% | | 33% | 0% | 17% | 33% |
| Robbery | 50% | | 0% | 0% | 17% | |
| Aggravated Assault | 75% | 67% | 57% | 21% | 58% | 50% |
| Simple Assault | 68% | 54% | 45% | 39% | 52% | 46% |
| Burglary | 14% | 13% | 13% | 0% | 12% | 9% |
| Theft | 16% | 10% | 13% | 12% | 13% | 7% |
| Motor Vehicle Theft | 40% | 29% | 33% | 20% | 29% | 20% |
| Arson | 50% | 0% | 0% | | 20% | 67% |

Arrests

| | 2011 | 2012 | 2013 | 2014 | 2011-14 avg | 2015 |
|-------------------------------|------------|------------|------------|------------|-------------|------------|
| Murder | 0 | 0 | 0 | 0 | 0 | 0 |
| Negligent Manslaughter | 0 | 0 | 0 | 0 | 0 | 0 |
| Rape | 0 | 0 | 1 | 2 | 1 | 0 |
| Robbery | 2 | 0 | 2 | 0 | 1 | 0 |
| Aggravated Assault | 15 | 11 | 10 | 9 | 11 | 5 |
| Burglary | 9 | 11 | 6 | 3 | 7 | 5 |
| Theft | 50 | 41 | 46 | 56 | 48 | 48 |
| Motor Vehicle Theft | 2 | 3 | 4 | 6 | 4 | 2 |
| Simple Assaults | 45 | 59 | 31 | 33 | 42 | 42 |
| Arson | 1 | 0 | 0 | 0 | 0 | 1 |
| Forgery | 2 | 4 | 4 | 2 | 3 | 0 |
| Fraud | 0 | 2 | 1 | 2 | 1 | 16 |
| Embezzlement | 0 | 0 | 0 | 0 | 0 | 0 |
| Stolen Property | 3 | 5 | 0 | 2 | 3 | 2 |
| Vandalism | 11 | 17 | 26 | 15 | 17 | 18 |
| Weapons | 4 | 1 | 4 | 3 | 3 | 1 |
| Prostitution | 1 | 0 | 0 | 0 | 0 | 0 |
| Sex Offenses | 1 | 0 | 1 | 2 | 1 | 1 |
| Opium/Cocaine Sales | 2 | 2 | 0 | 1 | 1 | 3 |
| Marijuana Sales | 3 | 9 | 1 | 9 | 6 | 2 |
| Synthetic Narcotic Sales | 0 | 0 | 1 | 0 | 0 | 3 |
| Other Drug Sales | 3 | 10 | 2 | 0 | 4 | 3 |
| Opium/Cocaine Possession | 1 | 7 | 0 | 2 | 3 | 5 |
| Marijuana Possession | 27 | 9 | 5 | 35 | 19 | 27 |
| Synthetic Narcotic Possession | 1 | 0 | 0 | 0 | 0 | 4 |
| Other Drug Possession | 3 | 6 | 4 | 3 | 4 | 8 |
| Gambling Violations | 1 | 1 | 0 | 0 | 1 | 0 |
| Family Offenses | 3 | 7 | 6 | 2 | 5 | 3 |
| Driving While Intoxicated | 76 | 53 | 56 | 66 | 63 | 47 |
| Liquor Laws | 24 | 31 | 20 | 22 | 24 | 17 |
| Disorderly Conduct | 113 | 111 | 118 | 114 | 114 | 129 |
| Vagrancy | 0 | 0 | 2 | 0 | 1 | 0 |
| All Other (Except Traffic) | 77 | 139 | 135 | 114 | 116 | 101 |
| Curfew and Loitering | 0 | 3 | 2 | 0 | 1 | 7 |
| Runaways | 2 | 11 | 17 | 12 | 11 | 37 |
| Total Arrests | 482 | 553 | 505 | 515 | 515 | 537 |

Assaults against officers in 2015 (LEOKA): 9

The purpose of this report is to provide a summary of the 2015 data your agency submitted through the UCR program.

Please review your 2015 data for discrepancies or unlikely values. Offense and arrest counts that vary significantly from the average of 2011-2014 have been highlighted with color to facilitate your review. Blue shading indicates values that are lower than the 2011-14 average; red shading indicates higher values than average. The shading is meant to identify areas for further review but may not indicate a data problem. Low offense or arrest counts are particularly likely to be shaded.

If you identify a problem with your 2015 data, please update your 2015 data through the DOJ online reporting website (either summary or WIBRS): <https://ucr.doj.wi.gov>. If you have concerns about the accuracy of your reported data prior to 2015, please contact our office.

We can be reached at statsanalysis@doj.state.wi.us or (608) 266-0605.

Thank you for your prompt attention to this review.



Data notes: WIBRS data have been converted to summary data for this report. Rape counts are based on female victims of rape.



- Incidents
- Offenses
- Natures
- Citations
- Roll Call

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Department Summary

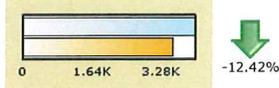


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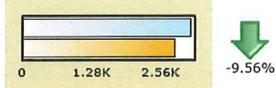
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Quick Glance

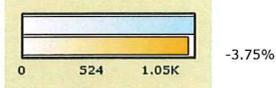
Incidents



Natures



Citations - Type



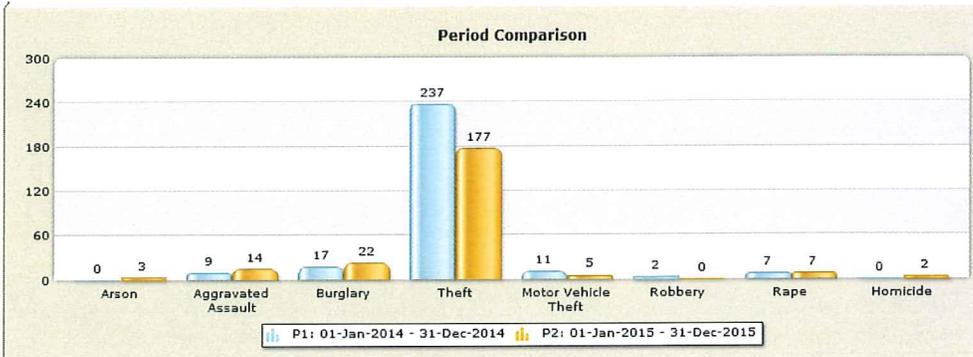
Roll Call

No roll call found

2014 to 2015

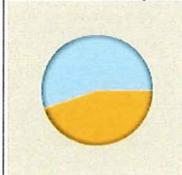
Period 1: 01-Jan-2014 - 31-Dec-2014 Period 2: 01-Jan-2015 - 31-Dec-2015

All Locations



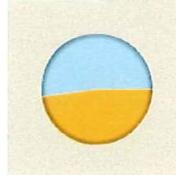
Click bar chart to view details

Group A Offenses



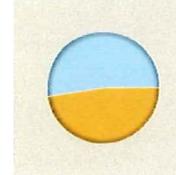
Period 1: 283
Period 2: 230
Total: 513

Group B Offenses



Period 1: 1,374
Period 2: 1,260
Total: 2,634

Quality of Life Offenses



Period 1: 1,685
Period 2: 1,528
Total: 3,213

View: Period Differences

| Category | 01-Jan-2014 - 31-Dec-2014 | 01-Jan-2015 - 31-Dec-2015 | Total | Difference |
|---------------------|---------------------------|---------------------------|-------|------------|
| Arson | 0 | 3 | 3 | 300% |
| Aggravated Assault | 9 | 14 | 23 | 55.56% |
| Burglary | 17 | 22 | 39 | 29.41% |
| Theft | 237 | 177 | 414 | -25.32% |
| Motor Vehicle Theft | 11 | 5 | 16 | -54.55% |
| Robbery | 2 | 0 | 2 | -200% |
| Rape | 7 | 7 | 14 | 0% |
| Homicide | 0 | 2 | 2 | 200% |

Crime Index Rate [All Locations]: 369 → 354.1 (-4.04%)



- Incidents
- Offenses
- Natures
- Citations
- Roll Call

CompStat Dashboard



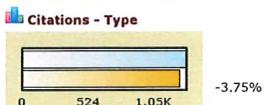
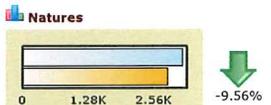
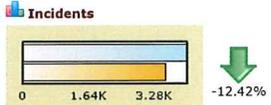
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Department Summary



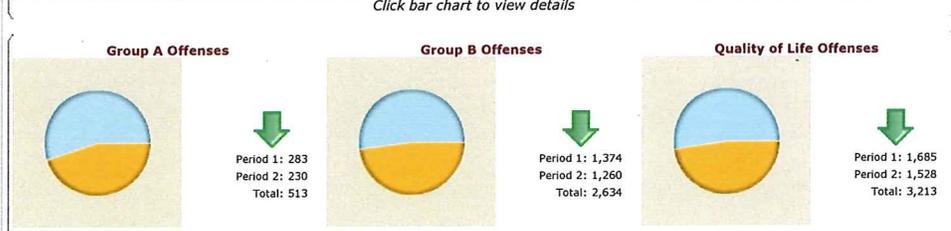
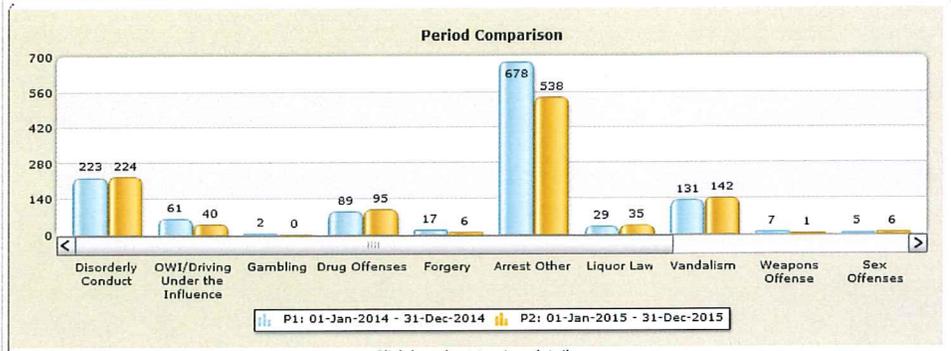
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608-329-2400

Quick Glance



Roll Call
No roll call found

2014 to 2015 | Period 1: 01-Jan-2014 - 31-Dec-2014 | Period 2: 01-Jan-2015 - 31-Dec-2015 | All Locations



View: **Period Differences**

| Category | 01-Jan-2014 - 31-Dec-2014 | 01-Jan-2015 - 31-Dec-2015 | Total | Difference |
|---------------------------------|---------------------------|---------------------------|-------|------------|
| Disorderly Conduct | 223 | 224 | 447 | 0.45% |
| OWI/Driving Under the Influence | 61 | 40 | 101 | -34.43% |
| Gambling | 2 | 0 | 2 | -200% |
| Drug Offenses | 89 | 95 | 184 | 6.74% |
| Forgery | 17 | 6 | 23 | -64.71% |
| Arrest Other | 678 | 538 | 1,216 | -20.65% |
| Liquor Law | 29 | 35 | 64 | 20.69% |
| Vandalism | 131 | 142 | 273 | 8.4% |
| Weapons Offense | 7 | 1 | 8 | -85.71% |
| Sex Offenses | 5 | 6 | 11 | 20% |
| Fraud | 53 | 56 | 109 | 5.66% |
| Simple Assault | 36 | 56 | 92 | 55.56% |
| Runaway | 12 | 43 | 55 | 258.33% |
| Trespass | 31 | 18 | 49 | -41.94% |

Crime Index Rate [All Locations]: 369 → 354.1 (-4.04%)



- Incidents
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CompStat Dashboard

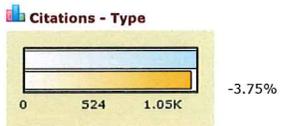
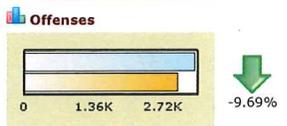
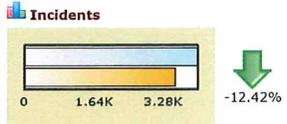
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Department Summary



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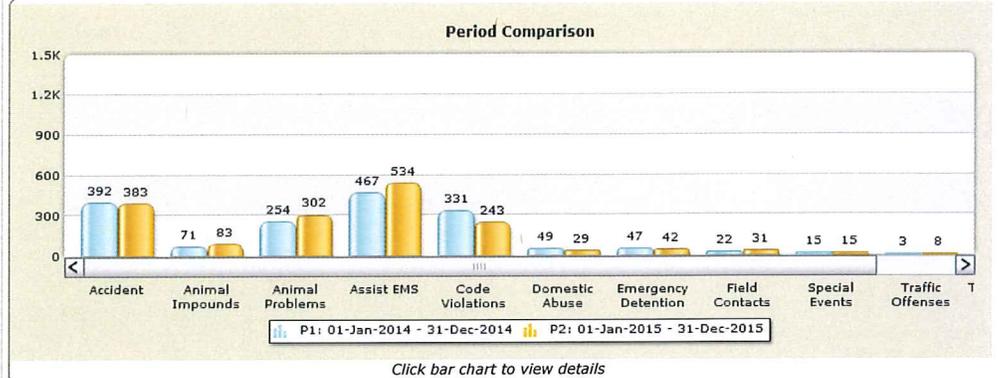
Quick Glance



Roll Call
No roll call found

2014 to 2015 All Locations

Period 1: 01-Jan-2014 - 31-Dec-2014 Period 2: 01-Jan-2015 - 31-Dec-2015



View: **Period Differences**

| Category | 01-Jan-2014 - 31-Dec-2014 | 01-Jan-2015 - 31-Dec-2015 | Difference |
|---------------------|---------------------------|---------------------------|------------|
| Accident | 392 | 383 | -2.3% |
| Animal Impounds | 71 | 83 | 16.9% |
| Animal Problems | 254 | 302 | 18.9% |
| Assist EMS | 467 | 534 | 14.35% |
| Code Violations | 331 | 243 | -26.59% |
| Domestic Abuse | 49 | 29 | -40.82% |
| Emergency Detention | 47 | 42 | -10.64% |
| Field Contacts | 22 | 31 | 40.91% |
| Special Events | 15 | 15 | 0% |
| Traffic Offenses | 3 | 8 | 166.67% |
| Traffic Stops | 1475 | 1157 | -21.56% |



- Incidents
- Offenses
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Department Summary



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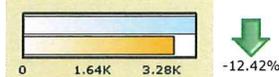
2014 to 2015

Period 1: 01-Jan-2014 - 31-Dec-2014 Period 2: 01-Jan-2015 - 31-Dec-2015

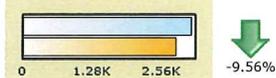
All Locations

Quick Glance

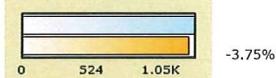
Incidents



Natures

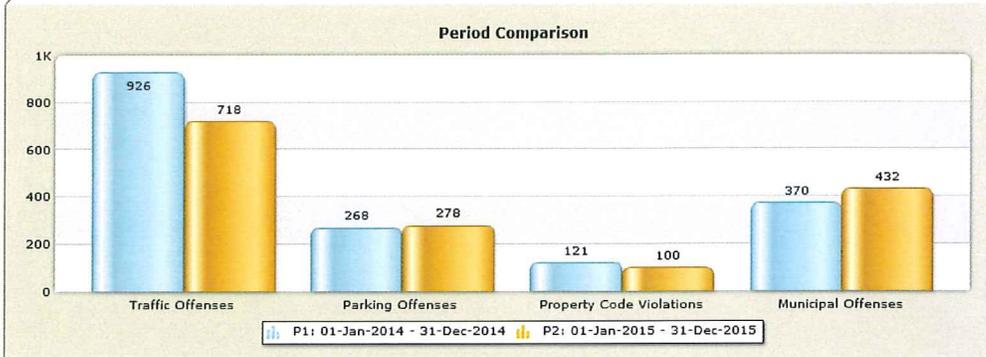


Citations - Type



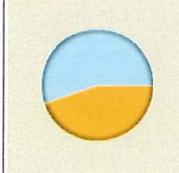
Roll Call

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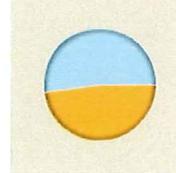


Click bar chart to view details

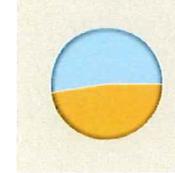
Group A Offenses



Group B Offenses



Quality of Life Offenses



View: Period Differences

| Category | 01-Jan-2014 - 31-Dec-2014 | 01-Jan-2015 - 31-Dec-2015 | Total | Difference |
|--------------------------|---------------------------|---------------------------|-------|------------|
| Traffic Offenses | 926 | 718 | 1,644 | -22.46% |
| Parking Offenses | 268 | 278 | 546 | 3.73% |
| Property Code Violations | 121 | 100 | 221 | -17.36% |
| Municipal Offenses | 370 | 432 | 802 | 16.76% |

Crime Index Rate [All Locations]: 369 → 354.1 (-4.04%)



- Incidents
- Offenses
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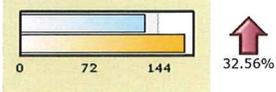
Department Summary



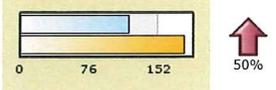
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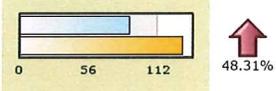
Incidents



Offenses



Natures

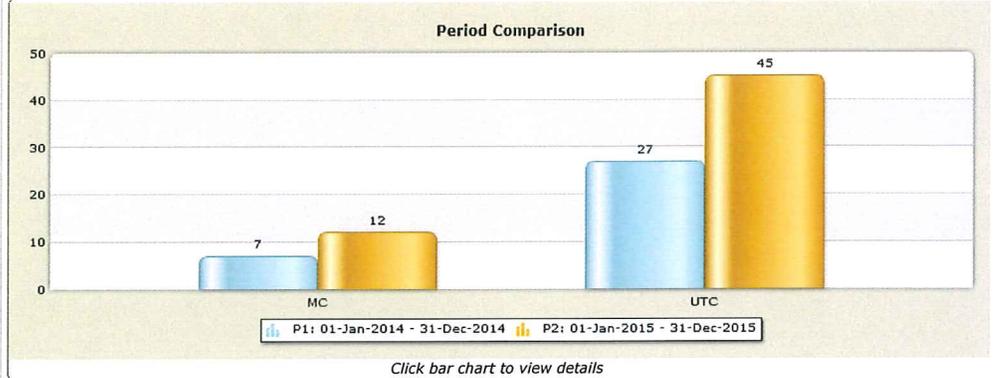


Roll Call

No roll call found

2014 to 2015 10

Period 1: 01-Jan-2014 - 31-Dec-2014 Period 2: 01-Jan-2015 - 31-Dec-2015



View: **Period Differences**

| Category | 01-Jan-2014 - 31-Dec-2014 | 01-Jan-2015 - 31-Dec-2015 | Total | Difference |
|----------|---------------------------|---------------------------|-------|------------|
| MC | 7 | 12 | 19 | 71.43% |
| UTC | 27 | 45 | 72 | 66.67% |

