

?Date: Tuesday, February 16, 2016

Time: 1:30 pm

Place: City Hall

HISTORIC PRESERVATION COMMISSION

A. CALL TO ORDER & ROLL CALL

B. CORRECTION OF MINUTES

C. COMMENTS/CONCERNS FROM PUBLIC

Public may make comments or bring up concerns to be discussed at a future meeting.

D. BUSINESS

1. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR MELISSA BORKE - 1107 17TH AVE.

Individual Requesting Item
Expected Length of Discussion

Building Inspector Lindsey
10 min.

Documents: [Melissa Borke - February HP.pdf](#)

E. REPORT FROM BUILDING INSPECTOR REGARDING HISTORIC PRESERVATION DISTRICT

F. BUSINESS BY MEMBERS

May make brief informative statements or bring up concerns or complaints to be discussed at a future meeting.

G. ADJOURNMENT

This Commission may take any action it considers appropriate related to any item on this agenda.

Requests from person with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

Members: Chairperson Tom Kelly, Vice-Chairperson Russ Brown, Secretary Aaron Holverson, Bub Zwygart, Dr. David Riese, Richard Thoman, Dennis Dalton



City of Monroe

1110 18th Avenue, Monroe, WI 53566

Phone: (608) 329-2533 Fax: (608) 329-2561

CERTIFICATE OF APPROPRIATENESS APPLICATION

The Historic Preservation Committee meets on the third Tuesday of the month. Applications must be filed with the Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. A Review Fee of \$25.00 is due at this time. The applicant should plan to be present at the next scheduled Committee meeting after submission of the application.

1. Address of Property: 1107 17th Avenue Monroe, WI 53566

2. Name of Applicant: Melissa Burke

Applicant Phone Number: 608-778-4096

Applicant Address: 2322-12th Avenue

City, State, Zip: Monroe, WI 53566

Present Use of Property: Retail

3. Name of Property Owner: ^{DANOR} Barb Gelbach

Owner Address: 1736 13th Street

City, State, Zip: Monroe, WI 53566

Daytime Telephone Number: 608-558-3841

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
- Chimney Repair and /or Tuck Pointing
- Installation of Fences
- Exterior Window Repair / Replacement
- Exterior Siding
- Exterior Storm Window / Storm Door Repair / Replacement
- Soffit, Fascia, Façade or Trim Work Repair / Replacement
- Exterior Lighting
- Signage
- Other

5. Description of Project: Describe each item of the project separately, including existing condition. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. Indicate the dimensions of any signage. The applicant may request design assistance from Main Street. Renderings need not be professionally done. Attach additional sheets if necessary.

Window is 92 inches in length & the letters will fill the top of the window
8'x12" Sheet Metal Signs Brown on
one side & Silver on the other & hung
in the window facing the goetz theater

6. Attachments Checklist:

Please attach the following:

- Site Plan of the Lot (indicate direction of north, south, dimensions, structures, etc.)
- Sketches, Drawings, Building and Streetscape Elevations, and /or Annotated Photos
- Exterior Photos
- Specifications (materials) for the project
- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
- Cost Estimates for all proposed work
- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant:

Melissa G. Burke

Date:

1/20/16

For Office Use Only

Review Fee of \$25.00 Received:

1-21-16

(Acct #5 / 515)

Scheduled Meeting Date: _____

Approved

Not Approved

Approved with Conditions: _____

HPC or Building Inspector Signature: _____

Date: _____

If Approved, Building Permits may be required. Contact the Building Inspector's Office.

MISFITS