

**?Date: Tuesday, January 19, 2016**  
**Time: 1:30 pm**  
**Place: City Hall**

## **HISTORIC PRESERVATION COMMISSION**

A. CALL TO ORDER & ROLL CALL

B. CORRECTION OF MINUTES

C. COMMENTS/CONCERNS FROM PUBLIC

Public may make comments or bring up concerns to be discussed at a future meeting.

D. BUSINESS

1. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR TURNER HALL OF MONROE, INC FOR SIGN TO BE LOCATED AT 1616 12TH STREET

Individual Requesting Item	Building Inspector
Expected Length of Discussion	15 min.

Documents: [Turner Hall COA.pdf](#)

2. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR TYLER SCHWARTZ - 1005 16TH AVE

Individual Requesting Item	Building Inspector Lindsey
Expected Length of Discussion	10 min.

Documents: [Schwartz COA.pdf](#)

E. REPORT FROM BUILDING INSPECTOR REGARDING HISTORIC PRESERVATION DISTRICT

F. BUSINESS BY MEMBERS

May make brief informative statements or bring up concerns or complaints to be discussed at a future meeting.

G. ADJOURNMENT

***This Commission may take any action it considers appropriate related to any item on this agenda.***

Requests from person with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

**Members: Chairperson Tom Kelly, Vice-Chairperson Russ Brown, Secretary Aaron Holverson, Bub Zwygart, Dr. David Riese, Richard Thoman, Dennis Dalton**



**City of Monroe**

1110 18<sup>th</sup> Avenue, Monroe, WI 53566

Phone: (608) 329-2533 Fax: (608) 329-2561

**CERTIFICATE OF APPROPRIATENESS APPLICATION**

The Historic Preservation Committee meets on the **third** Tuesday of the month. Applications must be filed with the Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. A Review Fee of \$25.00 is due at this time. The applicant should plan to be present at the next scheduled Committee meeting after submission of the application.

1. Address of Property: 1217 17<sup>th</sup> Ave. Monroe, WI 53566
2. Name of Applicant: Turner Hall of Monroe-Eric Ekum  
Applicant Phone Number: 608-325-3461  
Applicant Address: 1217 17<sup>th</sup> Ave  
City, State, Zip: Monroe, Wisconsin 53566  
Present Use of Property: Restaurant / Banquet Hall / Community Center
3. Name of Property Owner: Turner Hall of Monroe  
Owner Address: 1217 17<sup>th</sup> Ave.  
City, State, Zip: Monroe, WIS. 53566  
Daytime Telephone Number: 608-325-3461

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
- Chimney Repair and /or Tuck Pointing
- Installation of Fences
- Exterior Window Repair / Replacement
- Exterior Siding
- Exterior Storm Window / Storm Door Repair / Replacement
- Soffit, Fascia, Façade or Trim Work Repair / Replacement
- Exterior Lighting
- Signage
- Other

5. Description of Project: Describe each item of the project separately, including existing condition. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. Indicate the dimensions of any signage. The applicant may request design assistance from Main Street. Renderings need not be professionally done. Attach additional sheets if necessary.

Community Center, Restaurant, Banquet Hall, Bowling Alley.  
Would like to attach a 5x6 Directional sign to the  
old Chase corp building. See attached photo

6. Attachments Checklist:

Please attach the following:

- Site Plan of the Lot (indicate direction of north, south, dimensions, structures, etc.)
- Sketches, Drawings, Building and Streetscape Elevations, and /or Annotated Photos
- Exterior Photos
- Specifications (materials) for the project
- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
- Cost Estimates for all proposed work
- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant:  Date: 1-5-16

FOR CITY OF MONROE USE ONLY

Review Fee of \$25.00 Received: 1-5-16 (Acct #5 / 515)

Scheduled Meeting Date: \_\_\_\_\_

- Approved
- Approved with Conditions: \_\_\_\_\_
- Not Approved

HPC or Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IF APPROVED, BUILDING PERMITS MAY BE REQUIRED. CONTACT THE BUILDING INSPECTOR'S OFFICE.

→ → 6 ft. → →



5 ft.

A stylized black silhouette of a building with a prominent red cross on its facade, representing the Swiss flag. The building is oriented vertically in the image.

**Turner Hall of Monroe  
Swiss Heritage &  
Community Center  
Ratskeller Restaurant  
Grand Hall**



**ENTRANCE ON 12TH STREET**



# Gregory J. Smith

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N4512 Cold Springs Road ♦ Monroe, WI 53566 ♦ 608-328-4838 ♦ Cell: 608-558-1093 ♦ gjsmith@tds.net

12/30/2015

City of Monroe

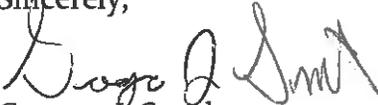
Monroe, WI 53566

Re: Signage on 1616 12<sup>Th</sup> Street Building

To Sign Department in historic district, City of Monroe,

I am writing this letter as formal authorization for Turner Hall of Monroe, Inc. to erect a sign on the West side of my building at 1616 12<sup>Th</sup> Street also known as The Monroe Cheese Corp. office building. My authorization is offered jointly with your approval of said sign.

Sincerely,

  
Gregory J. Smith



## City of Monroe

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# CERTIFICATE OF APPROPRIATENESS APPLICATION

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1. Address of Property: 1005 16<sup>th</sup> ave Monroe, WI 53566

2. Name of Applicant: Tyler Schwartz

Applicant Phone Number: 608-214-7336

Applicant Address: 2525 12<sup>th</sup> st.

City, State, Zip: Monroe WI 53566

Present Use of Property: Store (cheese)

3. Name of Property Owner: Craig Patchens

Owner Address: 1005 11<sup>th</sup> ave

City, State, Zip: Monroe WI 53566

Daytime Telephone Number: 608-556-2088

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
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- Signage
- Other

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4ft X 4ft sign cheese slice with name  
of store on bottom. colors yellow, red, and black  
projecting from building. (pre existing bracket), flags front of building  
(Swiss & american)

6. Attachments Checklist:

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- Exterior Photos
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- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
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- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant:  Date: 1/11/16

FOR CITY OF MONROE USE ONLY

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Scheduled Meeting Date: \_\_\_\_\_

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- Approved with Conditions: \_\_\_\_\_
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HPC or Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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