

**?Date: Tuesday, January 17, 2017**  
**Time: 1:30 pm**  
**Place: Westside Fire Station**

## **HISTORIC PRESERVATION COMMISSION**

A. CALL TO ORDER & ROLL CALL

B. CORRECTION OF MINUTES

C. COMMENTS/CONCERNS FROM PUBLIC

Public may make comments or bring up concerns to be discussed at a future meeting.

D. BUSINESS

1. CERTIFICATE OF APPROPRIATENESS APPLICATION FOR DAVE GAMBOSI -  
SIGN LOCATED AT - 1505 9TH STREET

Individual Requesting Item  
Expected Length of Discussion

Building Inspector Ryan Lindsey  
5 minutes

Documents:

*[Certificate of Appropriateness Application - 1505 9th Street - 1.4.17.pdf](#)*

E. REPORT FROM BUILDING INSPECTOR REGARDING HISTORIC PRESERVATION  
DISTRICT

F. BUSINESS BY MEMBERS

May make brief informative statements or bring up concerns or complaints to be  
discussed at a future meeting.

G. ADJOURNMENT

***This Commission may take any action it considers appropriate related to any item on this agenda.***

Requests from person with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made.

**Members: Chairperson Tom Kelly, Vice-Chairperson Russ Brown, Secretary Aaron Holverson, Jeff Maliszewski, Richard Thoman, Dennis Dalton, Tom Mitchell**



# City of Monroe

1110 18<sup>th</sup> Avenue, Monroe, WI 53566

Phone: (608) 329-2533 Fax: (608) 329-2561

## CERTIFICATE OF APPROPRIATENESS APPLICATION

The Historic Preservation Committee meets on the third Tuesday of the month. Applications must be filed with the Committee, c/o the City Building Inspector's office at City Hall by the second Tuesday of the month. A Review Fee of \$25.00 is due at this time. The applicant should plan to be present at the next scheduled Committee meeting after submission of the application.

1. Address of Property: 1505 9th St, Monroe WI Monroe, WI 53566
2. Name of Applicant: David + Tina Gombosi / Gombosi Real Estate Holdings  
 Applicant: Phone Number: 608-325-3731  
 Applicant: Address: 415 N 12th Ave, Monroe, WI 53566  
 City, State, Zip: Monroe WI, 53566  
 Present Use of Property: Empty Lot - Chamber Building + TDS Lot
3. Name of Property Owner: David + Tina Gombosi  
 Owner Address: 415 N 12th Ave  
 City, State, Zip: Monroe, WI, 53566  
 Daytime Telephone Number: 608-325-3731

4. The following approval is requested:

- Roof Repair / Replacement
- Gutter Repair / Replacement
- Private Sidewalk and Driveway Repair / Replacement
- Stair and Stoop Repair / Replacement
- Porch Columns, Railings & Skirting Repair / Replacement
- Chimney Repair and /or Tuck Pointing
- Installation of Fences
- Exterior Window Repair / Replacement
- Exterior Siding
- Exterior Storm Window / Storm Door Repair / Replacement
- Soffit, Fascia, Façade or Trim Work Repair / Replacement
- Exterior Lighting
- Signage
- Other

5. Description of Project: Describe each item of the project separately, including existing condition. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. Indicate the dimensions of any signage. The applicant may request design assistance from Main Street. Renderings need not be professionally done. Attach additional sheets if necessary.

Continue to use chainlink fence, located on  
chamber of Commerce Building, for Advertising

6. Attachments Checklist: Looking for Approval

Please attach the following:

- Site Plan of the Lot (indicate direction of north, south, dimensions, structures, etc.)
- Sketches, Drawings, Building and Streetscape Elevations, and /or Annotated Photos - x 1
- Exterior Photos - x 1
- Specifications (materials) for the project
- Phased Development Plan for the project (if proposed in phases)
- Inspection Report (required for Demolition Requests only)
- Cost Estimates for all proposed work
- Proposed Color Scheme

If you have any questions or need assistance in completing this form, contact the City of Monroe Building Inspector's Office at (608) 359-2533.

Signature of Applicant: David A. Green Date: 1-4-2016

For Office Use Only

Review Fee of \$25.00 Received: Aimi 1/4/17 (Acct #5 / 515)

Scheduled Meeting Date: 1/17/17

- Approved
- Not Approved
- Approved with Conditions: \_\_\_\_\_

HPC or Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If Approved, Building Permits may be required. Contact the Building Inspector's Office.**

**#i? \* BROKE IT!**

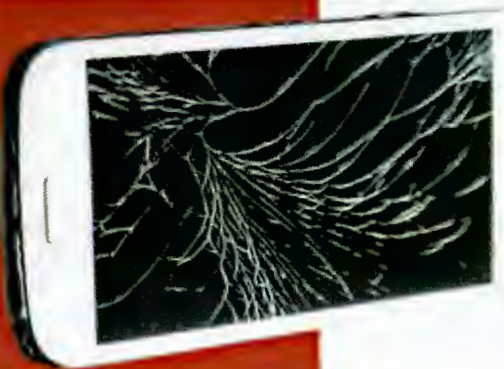


**Certified**  
**Cell Phone Repair**



**RadioShack® Dealer**

**#i? \* BROKE IT!**



**Certified**  
**Cell Phone Repair**



**RadioShack®**



# Historic Preservation Commission Staff Review

## **Agenda Item:**

Certificate of Appropriateness Application for Sign located at 1505 9<sup>th</sup> Street

## **Review Notes:**

This Certificate of Appropriateness application was brought about due to a complaint regarding off-premise advertising in the Historic District. This sign has been in place for years, and the signs are changed quite regularly. This sign as it currently stands is potentially in violation of items in the historic preservation plan guidelines:

1. INAPPROPRIATE SIGNS – (N): Permanent commercial advertising signs located off premise
2. APPROPRIATE SIGN TYPES – (H) Temporary signs:
  - (1) Certain portable signs may be appropriate on a property to promote special community activities and special events such as grand openings or activities of nonprofit organizations. **Such signs should not be maintained continuously or placed with such regularity as to become virtually a continuous display.**
  - (2) More than one temporary sign on a parcel of property, except for temporary window signs, is generally not appropriate.

## **Staff Review:**

- Building Inspector/Zoning Administrator (required)
- Historic Preservation Commission (if necessary)

## **Staff Recommendation:**

The recommendation from the Building Inspection Department is to do a one-time approval on the sign that is presented on this application, and any other signs on the board would not need to be approved in the future; OR require a certificate of appropriateness and application fee each time a new sign is put up.